



City of Loves Park

Community Development Department

100 Heart Boulevard
Loves Park, IL 61111
Phone: (815) 654-5033
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Subdivision Plat Review Procedure

Final and Tentative Plats submitted for review must be submitted at least 30 days prior to the next scheduled meeting of the Loves Park Planning Commission to be considered at that meeting. The plat fee must be paid at the time of submittal.

The developer must submit 12 copies of each plat for distribution to utility companies and other agencies for comments.

A staff review and subsequent meeting with the developer will be conducted to discuss any changes or comments prior to the Planning Commission meeting. All changes noted during this meeting must be shown on a revised plat at least one week prior to the Planning Commission meeting.

Within 7 days of approval of the plat by the City Council, a reproducible copy of the approved plat must be submitted with any required signatures other than those of City Officials. City Officials will then sign the plat and the plat will be returned to the developer to be recorded. An irrevocable letter of credit, if required, must be submitted to the City Engineer to cover the cost of all public improvements prior to signing of the plat.

Within 3 days of the plat being returned to the developer with all City Officials' signatures, the plat must be recorded in the Recorder's Office of the county of jurisdiction. Within 30 days of recording of the plat, the developer will provide the Community Development Department a copy of the completely executed and recorded plat.

If you have any questions, please feel free to contact Nate Bruck, Planning Officer, at (815) 654-5033.