



CITY OF LOVES PARK

100 HEART BOULEVARD
LOVES PARK, ILLINOIS 61111
815- 654-5030 • Fax: 815-633-2359

Darryl F. Lindberg, Mayor • Robert J. Burden, City Clerk • John C. Danielson, City Treasurer

CITY OF LOVES PARK CITY COUNCIL MEETING PUBLIC PARTICIPATION REQUEST FORM

Date: _____

I request to speak during the public participation portion of the next City Council Meeting scheduled for _____. I will have the ability to address those present, but understand that this will not be a question and answer format.

Name: _____

Subject: _____

Speaker interest: Pro Con (please circle one)

Phone number(s): _____

This completed public participation sheet must be received by the Mayor's Office no later than 5 p.m. on the last day of the week (Friday generally) before the meeting in which you would like to participate.

Please submit to: Mayor's Office, 100 Heart Blvd., Loves Park, Il. 61111 or fax to: 815-633-2359.

The Mayor's Office will call the listed phone number(s) if for any reason your request cannot be honored.

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PUBLIC PARTICIPATION REGULATIONS

- a) Speakers must file a written request with the Mayor's Office on the form provided. The form shall include the name of the speaker, subject matter, speaker's interest (pro or con) and the speaker's telephone number. The written request must be received by the Mayor's Office no later than 5 p.m. on the last day of the week (Friday generally) before the meeting which the speaker wishes to address. Each request to speak at a meeting must be submitted on a separate form, and the forms may not be submitted more than one (1) week prior to the meeting the speaker wished to address.
- b) Each speaker shall be limited to three (3) minutes to address the City Council. No visual aids may be used by the speakers during the City Council meeting. Speakers may submit written material to the Mayor's Office with their written request. If the speaker wishes all Aldermen to have a copy of the written material, the speaker shall submit 15 copies of the material to the Mayor's Office.
- c) Speakers may address an item on the City Council agenda for that meeting, or may address City issues; however, speakers may not address zoning items or pending or threatened litigation involving the City of Loves Park.
- d) Speakers shall be selected based on the order in which they have filed their requests with the Mayor except that the Mayor give preference to persons to speak that represent each side of a matter on the City Council's agenda for that week over persons who wish to address City services generally. Any person not allowed to speak at a meeting due to the number of speakers shall be advised by telephone by the Mayor's Office and given the opportunity to verbally request on or before the next Friday to speak at the next meeting.

"The City with a Heart"