



CITY OF LOVES PARK

100 HEART BOULEVARD
LOVES PARK, ILLINOIS 61111
815-654-5030 • FAX 815-654-8660

Gregory R. Jury, Mayor • Robert J. Burden, City Clerk • John C. Danielson, City Treasurer

CITY OF LOVES PARK CITY COUNCIL MEETING PUBLIC PARTICIPATION REQUEST FORM

Date: _____

I request to speak during the public participation portion of the next City Council Meeting scheduled for _____. I will have the ability to address those present but understand that this will not be a question and answer format.

Name: _____

Subject: _____

Speaker interest: Pro Con (please circle one)

Phone number(s): _____

This completed written request must be received by the City Clerk's Office no later than 4:00 p.m. on the day of meeting in which you would like to participate.

Please submit to: City Clerk's Office, 100 Heart Blvd., Loves Park, IL, 61111, or Email: bobburden@cityoflovespark.com or fax to: 815-654-8660.

PUBLIC PARTICIPATION REGULATIONS



- (a) Any person who is not a member of the City Council (non-member) may address the City Council at any special or regular meeting of the City Council if a written request is submitted and received by the City Clerk's Office no later than 4:00 p.m. on the day of the City Council meeting that the speaker wishes to address. Each request to speak at a meeting must be submitted by a separate written instrument. No request may be submitted more than one week prior to the meeting the speaker wishes to address. The written request must identify the name of the speaker, specify the subject matter the speaker will address, and indicate the speaker's interest in the subject (pro or con). Speakers may not address zoning matters which are pending before the zoning board of appeals or pending or threatened litigation involving the City.
- (b) The total number of speakers allowed to speak shall be limited to five (5) speakers per meeting with a limit of three (3) minutes per speaker.
- (c) Personal attacks or inappropriate language of any sort will not be permitted.
- (d) No visual aids may be used by the speakers during the City Council meeting. Speakers may submit written materials to the City Clerk's Office with their written request. If the speaker wishes all aldermen to have a copy of the written material, the speaker shall submit 13 copies of the material to the City Clerk's Office.
- (e) The Mayor shall determine the sequential order in which non-members will be allowed to address the City Council. If a particular item is deemed by the Mayor to be controversial, the Mayor shall strive to allow all sides an equal amount of time within which to speak at each meeting, subject to the limitations set out in section "(b)".