City of Loves Park
Department of Public Works

100 Heart Boulevard, Loves Park, Illinois 61111
(815) 639-2510 - FAX (815) 654-5004

Shannon Messinger
Public Works Director

R.O.W, Sidewalk & Street Cut Permit/Agreement

THIS AGREEMENT entered into by and between the CITY OF LOVES PARK (Department of Public Works), 100 Heart Blvd., Loves Park, Illinois 61111 and the CONTRACTOR, listed below by name, address, and telephone number.

WHEREAS, the Applicant has requested permission of the City of Loves Park to make a street cut for the purpose stated on the attached application, and

WHEREAS, the City Loves Park has agreed to allow the Contractor to cut City streets under the following terms and conditions.

THEREFORE, in consideration of mutual convents and agreements contained herein, it is agreed as follows:

1. Applicant warrants the information contained in the attached application is true and correct, and the contractor has full authority to perform the work requested.

2. Applicant shall complete all work and pay all cost thereof within reasonable length of time and complete the work in a timely manner. All curb cuts shall be saw cut and completely removed and replaced. The street shall be restored with 12" of compacted stone (6" CA-1, 6" CA-10) and 3" Bituminous Hot Mix.

3. Applicant shall be responsible for landscape restoration of all areas affected by this project to include grading, seeding, and sodding, if necessary.

4. Applicant shall notify the office of the Director of Community Development 24 hours before commencing with the actual work. The Mayor and Director shall have absolute authority to control the work including the stoppage of work, if necessary. The Applicant shall submit any revisions of this application to the Director of Community Development for review and further action. No revisions work shall be performed without prior written consent of the Director.

5. Applicant shall at all times conduct the work in a manner so as to minimize the hazard to vehicular and pedestrian traffic. Applicant shall provide flagman and traffic controls at the site in accordance with the requirements of the Illinois Manual on Uniform Traffic Control Devices for Street and Highways. All work shall be performed during daylight hours except for water main breaks or other like emergencies.

6. All boring and / or receiving pits shall be a minimum of five (5) feet from the edge of the pavement or curb in urban areas.

7. All underground installations shall have at least three (3) feet of cover to avoid conflict with ditch shaping, digging and/or sign installation.

8. Applicant shall make every effort to avoid existing underground installations. It is the responsibility of the Applicant to locate all underground structures and utilities in the area of this project prior to the commencement of work. Any damage to existing features shall be repaired at the contractor's expense.

9. Applicant shall not trim, cut or disturb any trees or shrubbery along the roadway without the express written approval of the Director or the Director's authorized representative.

10. Applicant is solely responsible for complying with laws and regulations pertaining to the work being performed. The Applicant further agrees to use standard construction practices in accordance with the proposed plans and/or specifications submitted with this application.

11. The Applicant shall make complete and total restoration of any area disturbed by the execution of this permit within fourteen (14) calendar days following completion of the permitted work. In consideration of inappropriate weather conditions for site restoration, a written notice shall be submitted to and approved by the Public Works Department Manager at 810 Lawn Drive, Loves Park, Illinois 61111.

12. This permit is effective only to the extent for that which the city of loves Park has jurisdiction to grant a permit. This permit does not excuse or relieve the contractor from obtaining other required permits or complying with all local, State and Federal regulations pertaining to the purposed work.

13. The Applicant agrees to indemnify and hold harmless the City of Loves Park and its agents and employees from any and all class or causes of action resulting from the performance of the work herein. The Applicant shall be responsible for payment of any and all claims for damages to hold harmless the City therefrom. The Applicant has furnished the City of Loves Park with a certificate of insurance with a $300,000 minimum liability coverage. The Applicant has furnished the City of Loves Park a performance bond in the amount of $5,000 by a satisfactory bonding company to guarantee the performance of the work herein.

14. The applicant is not permitted to pour one continuous slab for curb, sidewalk, and driveway approaches. These must be separated into individual sections. Please initial acknowledging the separation requirement for all curb, sidewalk, and driveway approaches. **Initials: _____**

Page 5 of this permit request must be completed and signed before submission

SIGNED:_____DATE_____

PRINT OR TYPE THE FOLLOWING INFORMATION

APPLICANT:

_____

NAME:_____TITLE:_____

ADDRESS:_____

TELEPONE NUMBER:_____FAX:_____

APPLICATIONS FEES

Please check all that apply

☐☐	Street Closing	$5.00
☐☐	Right-Of-Way Construction/Trenching	$5.00
☐☐	Curb Cuts	$5.00
	Number of Cuts:_____Length of Cut_____LF @ $3.00/LF =	$____

Total Fee Amount $_____

APPLICATION INFORMATION

1. CONTRACTOR:

Name of Company:_____

Address:_____City_____State_____Zip_____

Telephone Number:_____Fax Number:_____

Point of Contact:_____Title:_____

Type of Business Entity: Corporation_____Partnership_____Individual_____Other _____

If Other, please explain;_____

2. OWNER: *(For whom the work is being performed)*

Name of Company: _____

Address:_____City_____State_____Zip_____

Telephone Number:_____Fax Number:_____

Point of Contact:_____Title:_____

3. INSURANCE COMPANY: *(Providing the attached Certificate of Insurance)*

Name of Company: _____

Address:_____City_____State_____Zip_____

LOCAL AGENT INFORMATION

Name:_____Policy Number:_____

Address:_____City_____State_____Zip_____

Telephone Number:_____Fax Number:_____

4. BONDING AGENCY: *(providing the attached Performance Bond)*

Name of Company: _____

Address:_____City_____State_____Zip_____

LOCAL AGENT INFORMATION

Name:_____Policy Number:_____

Address:_____City_____State_____Zip_____

Telephone Number:_____ Fax Number:_____

5. SUBCONTRACTOR(S): *(If performing the work on this project)*

a. Name of Company:_____

Address:_____ City_____ State_____ Zip_____

Contact:_____ Telephone Number:_____

b. Name of Company:_____

Address:_____ City_____ State_____ Zip_____

Contact:_____ Telephone Number:_____

6. DETAILED DESCRIPTION AND PURPOSE: *(Of the work to be performed)*

_____

_____

_____

_____

_____

7. DIAGRAM OF WORK:

a. Submit a legible diagram identifying the location and pertaining features of the proposed project.

8. SCHEDULE OF WORK:

b. Anticipated date work to begin: _____

c. Anticipated date of completion: _____

9. ATTACHMENTS: *(Items to be submitted with this permit)*

a. Sidewalk/Street Cut – Permit/Agreement (Original)

b. Certificate of Insurance

c. Performance Bond

d. Diagram of project

Insurance:_____Bond:_____ Permit No._____

Fee:_____Paid:_____ Date: _____

PERMIT FOR THE FOLLOWING PROJECT ONLY

Start Date:_____Completion Date:_____Hours to be Worked:_____to _____

Applicant Work Order /Reference # _____

Use of Right of Way is hereby authorized at: _____

Work to be done:_____

The undersigned hereby agrees to perform the above work in accordance with the provisions set forth in the application and Chapter 66 as revised, of the City of Loves Park, Code of Ordinance.

Signed:_____Approved: _____
Contractor Authorized City Representative

Submit electronically to CraigMcDonald@cityoflovespark.com or ShannonMessinger@cityoflovespark.com