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LOVES PARK CITY COUNCIL AGENDA—JULY 1, 2019- 6 P.M.
AT CITY HALL COUNCIL CHAMBERS, 100 HEART BLVD.,
LOVES PARK, 61111

- I. CALL TO ORDER**

- II. INVOCATION & PLEDGE OF ALLEGIANCE**
 - 1. Invocation given by City Treasurer John Danielson, followed by the Pledge of Allegiance.**

- III. ROLL CALL**

- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**

- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**

- VI. APPROVE PAYMENT OF BILLS**

- VII. OFFICER'S REPORTS**
 - 1. Public Safety**
 - 2. Public Works**

- VIII. COMMITTEE REPORTS**
 - 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
 - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
 - 3. Public Works/Schlensker (Street, Water & Utilities)**
 - 4. Codes and Regulations/Peterson (Ordinances & Licenses)**
 - 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)**

- IX. UNFINISHED BUSINESS**
- X. NEW BUSINESS**

XI. RESOLUTIONS & MOTIONS

XII. ORDINANCES 2ND READING

- 1. Ordinance authorizing a text amendment to Chapter 66 and Chapter 90 of the Code of Ordinances of the City of Loves Park.**

XIII. ORDINANCES 1ST READING

XIV. PUBLIC COMMENT

XV. EXECUTIVE SESSION

XVI. GOOD OF THE ORDER

XVII. ADJOURNMENT



CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS

Journal of Proceedings

Regular Meeting, Monday, June 24, 2019

Loves Park City Hall

Mayor Gregory Jury called the meeting to order at 6:00 p.m.

Ben Danielson, Director of Chaplaincy Services at Mercyhealth opened the meeting with an invocation, followed by the Pledge of Allegiance.

Present: Mayor Gregory Jury

Aldermen Jim Puckett, John Pruitt, Mark Peterson, A. Marie Holmes, Robert Schlensker, Nancy Warden, John Jacobson

Absent: Aldermen Clint Little, Charles Frykman, Doug Allton

Also Present: City Clerk Bob Burden
City Attorney Gino Galluzzo

1. Approve Minutes 06/17/19
The Journal of Proceedings for the regular meeting of June 17, 2019, was approved as submitted by the city clerk on a motion by Alderman Jacobson. Second by Alderman Schlensker. Motion carried. 6 Ayes (Aldermen Puckett, Peterson, Holmes, Schlensker, Warden, Jacobson) 1 Present (Alderman Pruitt) 3 Absent (Aldermen Little, Frykman, Allton)
2. Thank You Note
Received a thank you note from the family of Dona J. Layng. Placed on file.
3. IDOT/MFT For May 2019
Received a notice from the Illinois Department of Transportation of Motor Fuel Tax distributed to the City of Loves Park for the month of May 2019, in the amount of \$48,675.76. Placed on file.
4. Harlem Girls Bowling Team
Mayor Jury congratulated the Harlem Girls Bowling team as they won their 3rd straight state championship.
5. Water Department Bills
Alderman Jacobson presented the Water Department bills dated June 17, 2019 in the amount of \$26,319.06, and moved that they be paid. Second by Alderman Peterson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
6. General Fund Bills
Alderman Jacobson presented the General Fund and all other bills dated June 17, 2019 in the amount of \$171,350.12, and moved that they be paid. Second by Alderman Peterson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
7. Public Safety Report
Alderman Schlensker presented the Police Department Report dated June 24, 2019; to be placed on file.
8. Public Works Report
Alderman Schlensker presented the Water Department Report dated June 24, 2019; presented the Street Department Report dated June 24, 2019, to be placed on file.
9. Building Department Report
Alderman Warden presented the Building Department Report for May 2019; New Commercial - \$0.00; New Residential - \$431,952.00; Others - \$638,586.00; Total Permits - 95; Permit Fees - \$11,585.00. Machesney Park Fees - \$3,621.50.

10. Finance & Administration Committee
Alderman Jacobson of the Finance and Administration Committee presented General Fund and all other bills dated June 24, 2019 in the amount of \$303,137.42, for consideration at next week's city council meeting; presented the minutes from the committee meeting held June 17, 2019, to be placed on file.
11. Public Works Committee
Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated June 24, 2019 in the amount of \$44,726.47, for consideration at next week's city council meeting; presented the minutes from the committee meeting held June 10, 2019, to be placed on file.
12. Community Development
Alderman Warden of the Community Development Committee announced that a committee meeting will be held Monday, July 1, 2019 at 6:15 p.m.
13. SEP/Frank Alvarez Festival Approved
Alderman Peterson moved to approve a Special Event Permit for Frank Alvarez to hold a family festival to be held at Choice Furniture Stadium, 4503 Interstate Blvd. on July 6, 2019, from 11:00 a.m. to 11:30 p.m. with the following conditions: 1. There shall be a maximum of 3,500 attendees; 2. Event security shall meet the approval of Police Chief Lynde. Second by Alderman Warden. Motion carried by voice vote.
14. Ramp Program Donation
Alderman Jacobson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that pursuant to the Loves Park Ramp Program adopted by Resolution No. 05-110 by the Loves Park City Council, the City of Loves Park will pay up to \$750.00 to the vendor on a submitted bill for material costs only, or up to \$750.00 to the payee of said bill for material costs as requested in the attached RAMP application and upon final inspection of said completed ramp. Second by Alderman Peterson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
RESOLUTION NO. 19-053
15. Subordinate Loan Documents For B.I.G. Properties LLC
Alderman Jacobson presented the following resolution authorizing the City of Loves Park to execute documents to subordinate their security interests in B.I.G. Properties LLC. **WHEREAS**, B.I.G. Properties LLC ("Big") is requesting the City of Loves Park ("City") subordinate its security interests relating to the City's Loan to B.I.G. Properties LLC, so that BIG may refinance its loan with BMO Harris Bank with Wintrust Commercial Banking (as St. Charles Bank & Trust Company, ISAOA/ATIMA). **NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Loves Park, that by the adoption of this resolution, that the Mayor is authorized to execute the attached subordination agreement. Second by Alderman Peterson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
RESOLUTION NO. 19-054
16. Arc Design Resources Contract For Services
Alderman Schlensker presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the Street Department Manager is authorized to sign a contract with Arc Design Resources, Consulting Engineers, 5291 Zenith Parkway, Loves Park, IL 61111, for design engineering for the road reconstruction and watermain replacement of River Lane. Total cost of the contract, shall not exceed one hundred forty-three thousand dollars (\$143,000.00). Funds shall be drawn from Account No. 01-11-8035 (Road Repairs Infrastructure) and Account No. 31-00-1955 (River Lane Watermain). Second by Alderman Jacobson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
RESOLUTION NO. 19-055

17. Water
Department To
Purchase 2019
Bobcat
- Alderman Schlensker presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the Water Department Manager is authorized to purchase a 2019 Bobcat E55 Mini Excavator and attachments from Bobcat of Rockford, 5925 Wheeler Rd., Cherry Valley, IL 61016 for the sum of seventy-six thousand nine hundred twenty-two dollars (\$76,922.00). Funds shall be drawn from Account No. 31-00-11560 (Tools and Equipment). Second by Alderman Jacobson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
RESOLUTION NO. 19-056
18. Stenstrom
Excavation &
Blacktop Group
Contract For
Sidewalk & Curb
Repair
- Alderman Schlensker presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the Street Department Manager is hereby authorized to enter into a contract with Stenstrom Excavation & Blacktop Group, 2422 Center Street, Rockford, IL 61125, for sidewalk and curb repair and replacement at various locations within the City. The cost shall be based on a unit price of six dollars and thirty-five cents (\$6.35) per square foot for sidewalk replacement and thirty-four dollars and twenty-five cents (\$34.25) per lineal foot for each curb replacement. A Unit price for removal shall be three dollars and eighty cents (\$3.80) per square foot for sidewalks and ten dollars (\$10.00) per lineal foot for curbs. Total cost not to exceed fifty-five thousand dollars (\$55,000.00). Prevailing wage rates in accordance with City of Loves Park and State of Illinois laws shall be applicable. A certificate of insurance shall be provided prior to start of construction. Funds shall be drawn from Account No. 01-11-8040 (Sidewalk and Concrete Repairs). Second by Alderman Jacobson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
RESOLUTION NO. 19-057
19. Street
Department To
Purchase Snow
Removal
Equipment
- Alderman Schlensker presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the Street Department Manager is hereby authorized to purchase snow removal equipment for 12 plow trucks from Nordik Blades/Division d'Usinage Pro24 Inc., 451 Rue De L'amiante Asbesto, QC Canada, JIT 4V8, at a cost of thirty-three thousand six hundred sixty-one dollars and nine cents (\$33,661.09). Funds for the purchase of the trucks and plow equipment shall be drawn from Account No. 01-11-8050 (New Equipment). Second by Alderman Jacobson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
RESOLUTION NO. 19-058
20. 1st Reading
Text
Amendment To
Chapter 66 & 90
- Alderman Schlensker presented for first reading an ordinance authorizing a text amendment to Chapter 66 and Chapter 90 of the Loves Park Code of Ordinances, and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Jacobson. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton) Laid over
21. Executive
Session
- Alderman Jacobson moved to enter into closed executive session pursuant to ILCS 120/2 section (c)(1), to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. Second by Alderman Pruitt. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)

22. Closed Session City Council entered closed executive session at 6:16 p.m.
23. Reconvene To Regular Order Alderman Jacobson moved to reconvene to regular order of business at 6:26 p.m. Second by Alderman Schlensker. Motion carried. 7 Ayes (Aldermen Puckett, Pruitt, Peterson, Holmes, Schlensker, Warden, Jacobson) 3 Absent (Aldermen Little, Frykman, Allton)
24. Adjourn Alderman Pruitt moved that the meeting be adjourned. Second by Alderman Jacobson. Motion carried by voice vote. The meeting was adjourned at 6:27 p.m.

APPROVED:

Robert J. Burden, City Clerk

STANDING COMMITTEE MEETINGS:

Community Development:	Following Council Meeting 6:15 p.m.
Finance and Administration:	Prior to Council Meeting 5:40 p.m.
Public Works:	Prior to Council Meeting 5:15 p.m.
Zoning Board of Appeals:	3 rd Thursday of the Month 5:30 p.m.



LOVES PARK **POLICE**

540 Loves Park Drive, Loves Park, IL 61111

Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton

From: Chief Charles Lynde

Date: 07/02/2019

Subject: Police Activity Report

Police activity report for the week of 06/16/2019 through 06/22/2019

Calls for Service 469

Total Number of Arrests 189

Accidents 8

MICHAEL MCCAMMOND
DEPUTY CHIEF OF POLICE

CHARLES LYNDE
CHIEF OF POLICE

SHANE LYNCH
DEPUTY CHIEF OF POLICE

**Department of Public Works
Street Department Weekly Activity Report**

Submitted by: Shannon Messinger
Street Department Manager

Week of June 24, 2019 thru July 1, 2019

Previous week's activity:

1. Continued mowing.
2. Started ditch mowing.
3. Weed sprayed center islands and sidewalks along N2nd.
4. Finished replacing Street name signs in Alpine Valley and Pebble Creek.
5. Started concrete removals.

Proposed work:

1. Continue mowing.
2. Continue ditch mowing.
3. Continue concrete removals downtown.
4. Repair and install various street signs.
5. Start rebuilding catch basins.

Loves Park Water Department

Weekly Activity Report

Submitted by: Craig McDonald
Department Manager

Date: **6/19/19-6/26/19**

Previous week's activity:

1. Routine work:
 - a. Install new meters
 - b. JULIE locates
 - c. Chemical tests
 - d. Back wash wells as needed
 - e. Read commercial and residential meters
2. Continued radio read meter installation
3. Finished Rehabilitation work on well #6 and put back into service
4. Continue annual water main flushing program
5. Repaired Vibration in motor at well #1
6. Finished flushing zone one of the City
7. Did shut offs for non-payment for the water dept.

Work anticipated for this week:

1. Continue radio read meter installation
2. Continue annual water main flushing
3. Notify zones 2 and 3 for flushing
4. Start flushing zones 2 and 3 of the City

**CITY OF LOVES PARK
AGENDA
FINANCE & ADMINISTRATION COMMITTEE
JULY 1, 2019 – 5:40 P.M.
CITY COUNCIL CHAMBERS**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES FROM THE COMMITTEE MEETING HELD JUNE 24, 2019**
4. **ITEMS FOR CONSIDERATION**
5. **LIST OF BILLS**
6. **GENERAL DISCUSSION/PUBLIC COMMENT**
7. **ADJOURN**

FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES

DATE OF MEETING: June 24, 2019

CALLED TO ORDER: 5:30 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Mark Peterson, John Pruitt

MEMBERS ABSENT: Alderman Charles Frykman

ALSO PRESENT: Mayor Jury, Clerk Burden, Steve Thompson, Attorney Galluzzo, A. Marie Holmes, Robert Schlensker, Nancy Warden, Jim Puckett, Chief Wiltfang, Chief Lynde

MINUTES APPROVAL: June 3, 2019

Alderman Peterson moved to approve minutes. Second by Alderman Pruitt.
Motion carried. 3 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. Resolution authorizing a donation of up to \$750.00 for the RAMP Program.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 3 Ayes – 0 Nays

2. Resolution authorizing a Subordination Loan Agreement with B.I.G. Properties LLC.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 3 Ayes – 0 Nays

3. List of Bills: No questions or concerns.

4. Adjournment.

Alderman Peterson moved for adjournment. Second by Alderman Pruitt.
Motion carried. 3 Ayes – 0 Nays

Adjournment: 5:47 P.M.

RESPECTFULLY SUBMITTED: CHAIRMAN JACOBSON OF THE FINANCE COMMITTEE



CITY OF LOVES PARK

Department of Community Development

100 HEART BOULEVARD
LOVES PARK, ILLINOIS 61111
815- 654-5033 • Fax: 815-654-5004

Planning • Zoning • Building • Economic Development

AGENDA

City of Loves Park
Community Development Committee Meeting
July 1, 2019
CITY COUNCIL CHAMBERS
6:15 P.M.
100 Heart Boulevard, Loves Park, Illinois 61111

1. Roll call and declaration of a quorum
2. Reading and approval of the minutes from the **May 13, 2019** meeting
3. Report from the Community Development Department - None
4. Unfinished business
5. New business –

- A. PARCEL 12-02-251-011 COMMONLY KNOWN AS 42XX N. BELL SCHOOL ROAD & 7500 E. RIVERSIDE BOULEVARD** – A Special Use Permit for a semi/semi-trailer parking lot in conjunction with the Road Ranger gasoline station, in the East Riverside/I90 Overlay and CR (Commercial Retail) Zoning Districts.

Staff Report – Community Development does not take a position on the approval or denial of the special use. Staff's observation is that the establishment of the special use may provide some economic benefit for the City, however, Staff does not see that the establishment of a semi/semi-trailer parking lot is the highest and best use of the property given observations present in the Staff report. The use is not compatible with permitted uses in both, the commercial retail and overlay districts. Safeguards should be put into place to preserve the integrity of the zoning district. If the Community Development Committee approves the special use, Staff would suggest that it be approved with the following conditions:

Conditions:

1. The Special Use permit expires with the change in property ownership of the Road Ranger gas station, change in business ownership, or discontinuance of the Road Ranger gas station.
2. The Special Use Permit shall be renewed 1 year from approval.
3. The owner shall work with Staff to do the installation of the landscaping determining placement and size of plants and trees at installation. No parking shall be permitted until the landscaping has been approved and

installed. Trash cans shall be approved and installed before parking is permitted.

4. There shall be no merchandise for sale on this lot or displays. There shall be no sales or promotions of any kind permitted on lot 12-02-251-011, Commonly Known as 42XX N. Bell School Road.
5. No more than 7 semis or semi-trailers shall be permitted at any given time. Signage indicating this information shall be re required and approved by Staff.
6. The lot shall remain available for public use. Paid parking arrangements shall not permitted.

ZBA Recommendation: Denial 6-0

- B. 4075 N. MULFORD ROAD – A Special Use Permit for a gun range in the CR (Commercial Retail) Zoning District.**

Staff Report – Community Development does not take a position on the approval or denial of the special use. Staff's observation is that the establishment of the special use for the gun shooting range is harsh in relation to existing uses inherently permitted for this district. Gun sales are permitted, but staff sees that a 1 year renewal to gauge the performance of the shooting range, regardless of investment into the property, should be required. Safeguards should be put in place to preserve the integrity of the zoning district. If the Community Development Committee approves the special use, Staff would suggest that it be approved with the following conditions;

Conditions:

1. The Special Use Permit expires with the change in property ownership, change in business ownership, or discontinuance of the retail gun sales component of the business.
2. The Special Use Permit shall be renewed 1 year from approval.
3. The Special Use Permit shall be revoked with verified complaints from adjacent businesses, property owners, or local authorities.
4. The owner shall work with Staff to do the installation of the landscaping determining placement and size of plants and trees at installation.
5. No overnight parking shall be permitted.
6. The landscaping shall be completed on or before August 30, 2019.
7. There shall be no outside displays, or merchandise on display outside of the building. All activities shall be limited to inside of the building.
8. There shall be no storage of the owners or employees personal or recreational vehicles. Parking is for patrons and employees during regular business hours.
9. The owner shall work with Staff to coordinate placement of the required dumpster enclosure. The dumpster enclosure shall be installed on or before August 30, 2019.
10. Security bars, cages, or gates shall not be permitted on windows and doors.

ZBA Recommendation: Approval 6-0, with conditions listed above.

- C. **5425 N. SECOND STREET** – A Special Use Permit for an automobile sales lot in the N. Second Street Overlay and CR (Commercial Retail) Zoning Districts. **Staff Report** – Community Development does not take a position on the approval or denial of the special use. Staff’s observation is that the establishment of the special use should not be a detriment to the zoning district, however, the property and business have been the subject of several property maintenance issues and complaints over the years. The use is not permitted in the N. Second Overlay, and will eventually adhere to the requirements of the overlay district. Safeguards should be put in place to preserve the integrity of the zoning district. If the Community Development Committee approves the special use, Staff would suggest that it be approved with the following conditions;

Conditions:

1. The Special Use Permit expires with the discontinuance of the business, change in business ownership, or change in property ownership.
2. The Special Use Permit shall be revoked with verified complaints from adjacent businesses, property owners, or authorities. Revocation of the special use will require that the property be subject to the provisions of the N. Second Street Overlay District.
3. The dumpster enclosure shall be installed on or before August 31, 2019
4. An 8 foot deep, curbed, mounded landscape buffer with 3 trees shall be installed and maintained across the N. Second Street frontage. The 8 foot landscape buffer on Cherry Place shall not be required, but the gravel areas in front of the building shall be restored back to grass. The applicant shall work with staff for the implementation.
5. No vehicle repair shall be permitted at this location. All vehicle repairs must be done off-site. All vehicles shall be maintaining in good running condition.
6. The establishment shall not be a “buy here, pay here” establishment. All financing shall be through an off-site third party.
7. Only 18 vehicles for sale shall be allowed at any given time. The 24ft travel lane shall remain unobstructed from vehicles for sale.
8. No customer, employee, or vehicles for sale shall be parked on adjacent lots, or in the right-of-way.
9. The customer, employee, and vehicle sales areas shall be striped on or before August 31, 2019. Vehicles for sale shall be parked in the parking stalls and not across parking stall lines.
10. No lifts or platforms shall be permitted for vehicle displays.
11. There shall be no storage of the owner or employees personal or recreational vehicles, including campers, trailers, rv’s, aquatic items, boats, or any other items not associated with the business.
12. The business shall be limited to the sale of passenger motor vehicles only. Only passenger vehicles weighing 6,000 lbs., or less shall be permitted. Oversized commercial vehicles that are licensed and used for the transportation of goods or materials, rather than passengers, shall not be permitted.
13. Signage shall on be permitted to be placed on the inside of the rear passenger window on paper, indicating price, options, and other relevant information. Signage for the year, model, and price shall be permitted on

the front passenger windshield with the use of manufactured professional appearing letters and numbers for any vehicle for sale.

14. Loading and unloading of vehicles shall not be permitted on N. Second Street.
15. The drive area leading to the garage where employee parking will be located shall be paved. Parking on the lawn is not permitted.

ZBA Recommendation: Approval 6-0, with conditions listed above.

- D. **City of Loves Park proposed Fence Permit** – The form is attached. The City's fee schedule will be updated to reflect the cost of the permit.

6. Public participation & comment
7. General discussion
8. Adjournment

Community Development Committee Meeting Minutes

Date of Meeting: May 13, 2019

Called to Order At: 6:47

Members Present: Ald. Frykman, Ald. Holmes, Ald. Warden, Ald. Allton

Staff Present: Steve Thompson, Nathan Bruck

Others Present: Ald. Puckett

Approval of Minutes: April 29, 2019

Motion Ald. Holmes 2nd Ald. Warden Vote 4 ayes -0 nays

Items for Consideration:

A. Final Plat - Marriott Towneplace Loves Park Subdivision

Presentation by: Staff

No Objector's Present

Motion to Approve by Ald. Holmes, 2nd by Ald. Warden

No additional conditions

Approved 4 ayes – 0 nays

B. Final Plat - K and K Dixon's Riverside Subdivision

Presentation by: Staff

No Objector's Present

Motion to Approve by Ald. Warden, 2nd by Ald. Allton

No additional conditions

Approved 4 ayes – 0 nays

Public Participation and Comment: None

General Discussion: Montel update by Steve Thompson

Adjournment at 6:55 p.m. on a motion by Ald. Warden, 2nd by Ald. Allton

Respectfully submitted by: Ald. Chuck Frykman Chairman of the Community Development Committee

Recommended Findings of Fact of City Staff based on the information provided by the applicant

Findings as Required by Loves Park Ordinance - Each enumerated finding must be met before a petition for a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

Location: 12-02-251-011, Commonly Known as 42XX Bell School Road, 7500 E. Riverside Boulevard

Staff ZBA

- 1 NO NO. The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.
The establishment of the special use may have adverse consequences to how the area will develop. The establishment of the special use may have an adverse effect on the hotel that is currently being built, by way of excessive truck idling, maintenance, and lot overcrowding. The use was placed as a permitted use in the IH (Heavy Industrial) Zoning District with purpose. Staff sees, that preserving the commercial corridor of this area for permitted uses, shall be a first priority for current and future development. The truck parking lot is simply an available opportunity for the applicant to gain access to video gaming, and doesn't really add much in the way of developing the commercial district.
Reason:
Semi-parking is not complimentary to zoning, existing development, and intended development in the I-90 corridor.
- 2 NO NO. The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.
The special use may be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, and may substantially diminish and impair property values. The area has a lot of commercial land that is undeveloped. Approving the special use may likely deter future development in the area. A truck stop, with semis and other over the road commercial vehicles is not a compatible or complimentary use for permitted commercial uses in this area. Approving the special use may deter development and consequently devalue properties in the area.
Reason:
Zoning Board of Appeals upholds staff's analysis.
- 3 NO NO. The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.
The establishment of the special use may impede the normal orderly development and improvement of the surrounding property for uses permitted in the district. It is a real strong possibility that developers may not want to bring business to this area with a truck stop present. Truck stops have the capacity to bring excessive idling noise, increased trash, and parking lot overcrowding. This could have an adverse impact on the remaining commercial properties that have yet to be developed.
Reason:
Zoning Board of Appeals upholds staff's analysis.
- 4 YES Yes. Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided.

Reason:

5 YES Yes Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.

Reason:

6 ~~YES~~ No The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.

The issue regarding overnight parking would not be resolved.

These findings are based on staff interpretation of the required findings necessary for approval of a Special Use Permit. The Zoning Board of Appeals must indicate whether or not all the findings have been considered to substantiate the approval of a special use.

These findings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals agenda item: 12-02-251-011, Commonly Known As 42XX Bell School Road, 7500 E. Riverside Boulevard
Truck Stop Parking Lot

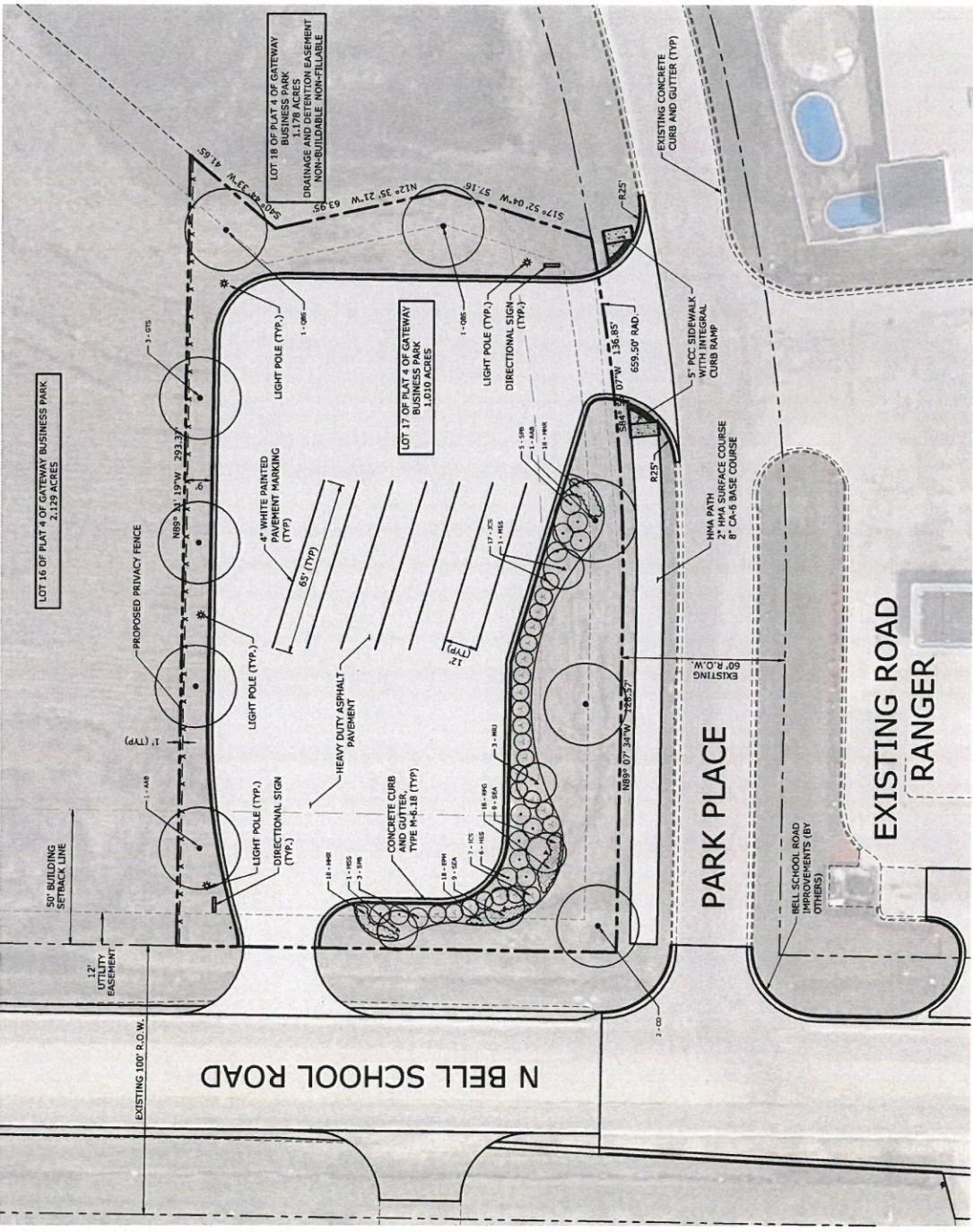
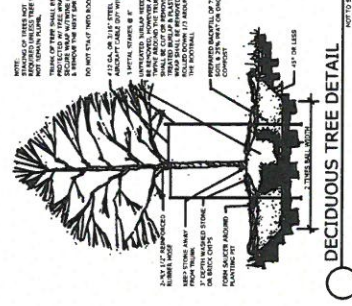
Chairman
Alise Howlett

Alise Howlett
Signature

06.20.19
Date

PLANT LIST

KEY	QTY	BOTANICAL NAME (COMMON NAME)	SIZE	REMARKS
AM1	2	ACTINEA BULLANCE MALE	2'	
CD	2	SPRING BURNING BUSH	2'	
OT1	3	SPRING BURNING BUSH	2'	
MS1	3	SPRING BURNING BUSH	2'	
MS2	2	SPRING BURNING BUSH	2'	
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MS99	2	SPRING BURNING BUSH	2'	
MS100	2	SPRING BURNING BUSH	2'	



Road Ranger

04-15-2019

ROAD RANGER N/A

EX 1

ROAD RANGER #211 Loves Park, IL

7500 E. Riverside Blvd., 61111

Interstate Hwy. 90 at Riverside Blvd.

LAYOUT PLAN

Recommended Findings of Fact of City Staff based on the information provided by the applicant

Findings as Required by Loves Park Ordinance - Each enumerated finding must be met before a petition for a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

Location: 4075 N. Mulford Road

Staff ZBA

- 1 YES Yes The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare. The use is not permitted in the zoning district. It is only permitted in the light industrial zoning district as a standalone use. The use is a harsh use for this area, and is not complimentary to existing uses. However, Staff has visited the owners other location in Loves Park. The facility is very well maintained. All merchandise is secured with modern electronic enclosures nightly. The owner wants to create a training facility that will offer conceal carry training, private individual training, as well as, law enforcement training center using newer technologies. The owner is very concerned with respecting and preserving the integrity of the area, and has assured staff that he will work with the City to address any issues that may arise as a result of the approval.

Reason:

Zoning Board of Appeals upholds staff's analysis.

- 2 YES Yes The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.

The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity. The retail component of the business is already permitted. The shooting range is not. The activities will all occur within the building. The owner is working with a licensed architect to prevent any noise from leaving the building. The noise is the only component to the request that would adversely impact uses already permitted. Staff is placing a 1 year renewal on the approval to gauge the performance of the gun shooting range.

Reason:

Zoning Board of Appeals upholds staff's analysis.

- 3 YES Yes The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.

The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district. The owner will be installing quite a bit more landscaping to improve the property. This should enhance the area and will likely not have an adverse effect on development or existing businesses. The property has been sitting empty for years, and the new owner will be putting a significant investment into the property for both uses.

Reason:

Zoning Board of Appeals upholds staff's analysis.

4 YES Yes Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided.

Reason: _____

5 YES Yes Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.

Reason: Similar to other retail uses is provided.

6 YES Yes The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.

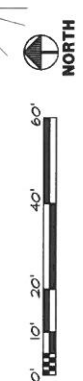
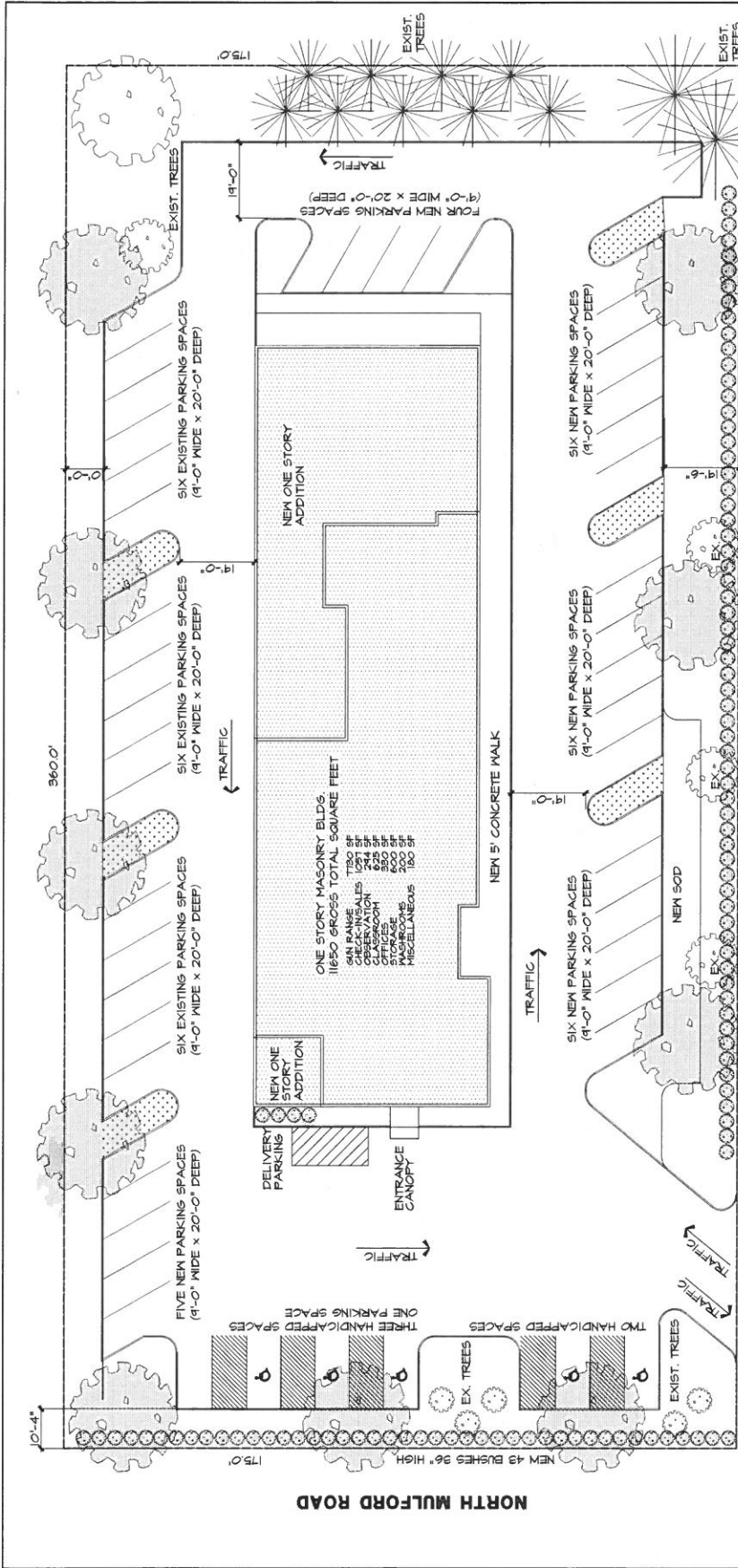
These findings are based on staff interpretation of the required findings necessary for approval of a Special Use Permit. The Zoning Board of Appeals must indicate whether or not all the findings have been considered to substantiate the approval of a special use.

These findings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals agenda item: 4075 N. Mulfor Road
Gun Shooting Range

Chairman
Alise Howlett

Alise Howlett
Signature

06.20.19
Date



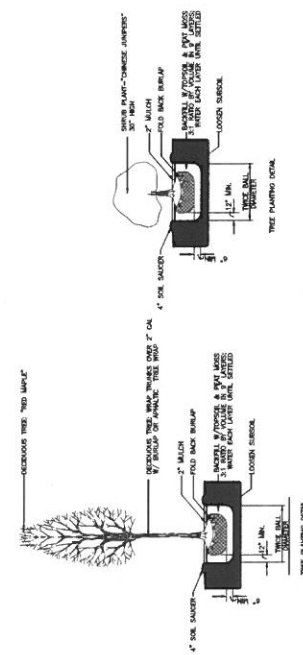
4075 NORTH MULFORD ROAD PROPOSED LANDSCAPE PLAN

PARKING & TOTAL SPACES

- 46 PARKING SPACES
- 5 ACCESSIBLE PARKING SPACES
- 1 DELIVERY SPACE

LANDSCAPE LEGEND

- NEW 10 "RED MAPLE" TREES
- NEW 106 "CHINESE JANIERS" BUSHES
- NEW GRASS COVER LANDSCAPING



YUNG Architects
 ARCHITECTS/PLANNERS/INTERIORS/CONSTRUCTION MANAGERS
 300 SOUTH ROBERTS ROAD, INVERNESS, ILLINOIS 60087
 TELEPHONE: (847) 845-3332 EMAIL: YUNG@YUNGARCH.COM/CAST.NET

Recommended Findings of Fact of City Staff based on the information provided by the applicant

Findings as Required by Loves Park Ordinance - Each enumerated finding must be met before a petition for a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

Location: 5425 N. Second Street

- | Staff | ZBA | |
|-------|-----|--|
| 1 | YES | <p><i>Yes.</i> The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.</p> <p><i>The establishment, maintenance, or operation of the special use not will be detrimental to or endanger the public health, safety, and general welfare of the surrounding uses. The use is a permitted use by special use. The special use allows the City to place performance standards in place to ensure that the use will compliment the existing uses. Staff has evaluated the unfavorable conditions that may arise as a result of the establishment of the special use, and placed necessary safeguards on the use to negate any unfavorable outcomes. This use should not adversely affect existing inherent uses, or be a detriment to the zoning district.</i></p> <p>Reason:</p> |
| 2 | YES | <p><i>Yes.</i> The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.</p> <p><i>The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values. The use, as uses go, is a low impact use to the zoning district. The applicant will be required to provide landscaping that will span the frontage of the property on N. Second Street, which will likely improve the area, and likely positively impact the value of this property and adjacent properties.</i></p> <p>Reason:</p> |
| 3 | YES | <p><i>Yes.</i> The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.</p> <p><i>The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district. The existing use was for automobile sales. The applicant is continuing the use under his business. The previous business owner had some issue with overcrowding on the lot, but the owner brought the lot into compliance with the special use. The new applicant will implement landscaping and have a reduced number of cars on the lot. The landscaping and clean up of the property should enhance growth prospects for the area.</i></p> <p>Reason:</p> |
| 4 | N/A | <p><i>Yes.</i> Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided.</p> <p><i>Existing to remain & continue.</i></p> |

Reason:

5 N/A *Yes* Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.

Reason:

6 YES *Yes* The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.

These findings are based on staff interpretation of the required findings necessary for approval of a Special Use Permit. The Zoning Board of Appeals must indicate whether or not all the findings have been considered to substantiate the approval of a special use.

These findings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals agenda item: 5425 N. Second Street
SUP Automobile sales lot

Chairman
Alise Howlett

Alise Howlett

Signature

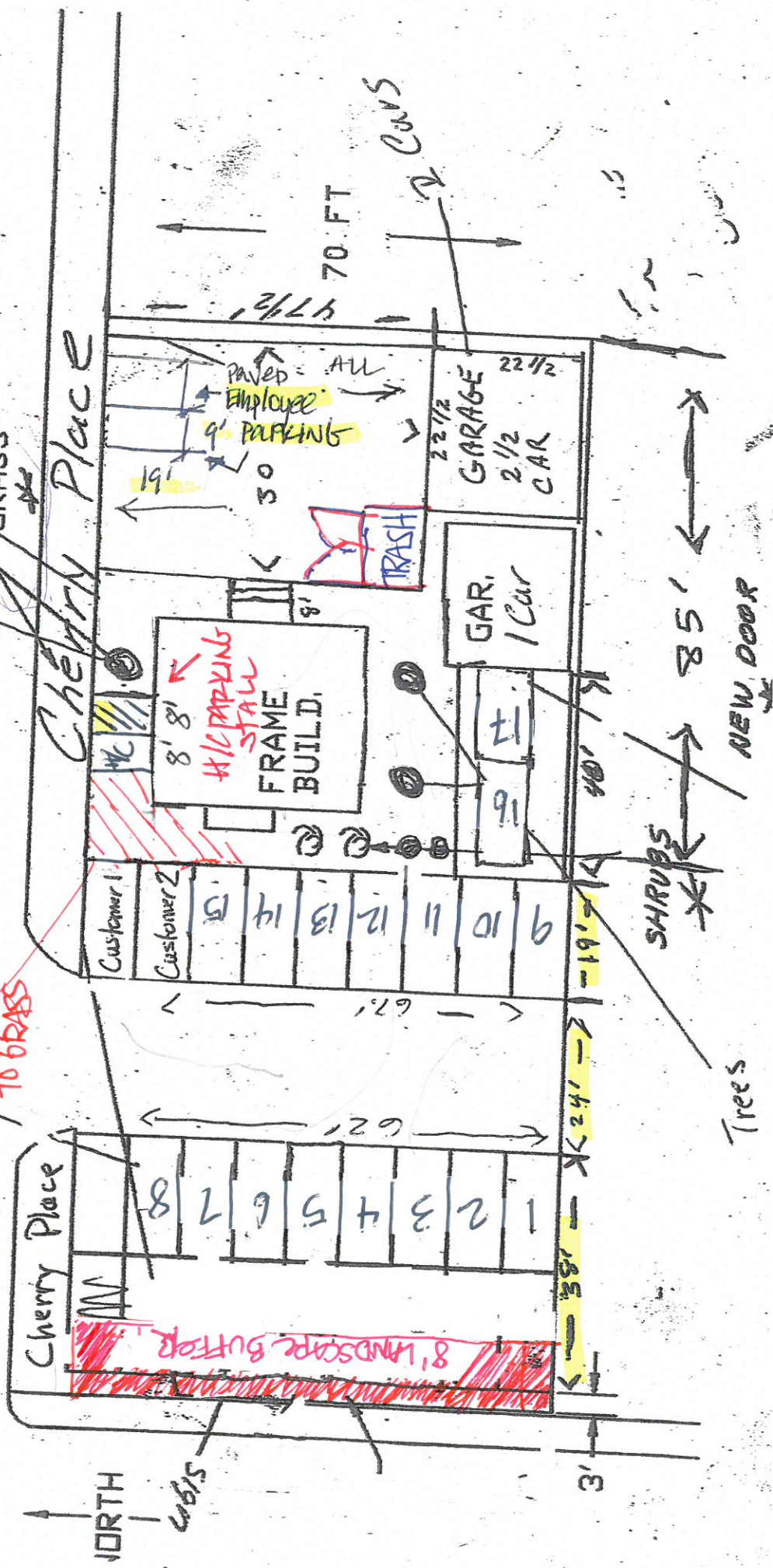
06.20.19

Date

STAFF PROPOSAL

8-29-94
P, Z, A CORP.

- 24 Lot Stalls
- 2 Customer Stalls
- 1 Handicap Stall
- 2 Employee Stalls
- 3 Garage Stalls



RESERVE AREA BACK TO GRASS

8' LANDSCAPE BUFFER

NORTH
Signs



Fence Permit Application

Fence Regulations:

1. In all zoning districts, fences shall not exceed 4 feet in height from the natural grade in the required front yard and 6 feet in height from the natural grade in the side and rear yards. Decorative features are not permitted to gain additional height.
2. In Commercial and Industrial zoning districts, fences along lot lines adjoining any Residential district shall not exceed 6 feet in height. Barbed wire is not permissible in any district.
3. All fences shall have the finished side facing out. Support structures shall not be exposed to adjacent lots.
4. Corner lot fences shall observe an unobstructed vision triangle.
5. All drainage easements must remain unobstructed from fencing.

Property Address: _____

Property Owner: _____

Phone: _____ Email: _____

Contractor: _____

Contractor Address: _____

Phone: _____ Email: _____

Fence Height:

Setback from Property Line:

Front Yard(s): _____

Side Yard(s): _____

Rear Yard: _____

Fence Material: _____

Applicant's Signature: _____ Date: _____

***PLEASE COMPLETE FENCE SITE PLAN ON THE BACK OF THIS FORM.**

FOR OFFICE USE ONLY

Zoning District: _____

Floodplain _____

Use of Property: _____

All easements verified? _____

Comments: _____

Fee: **\$20** _____

Permit number: _____

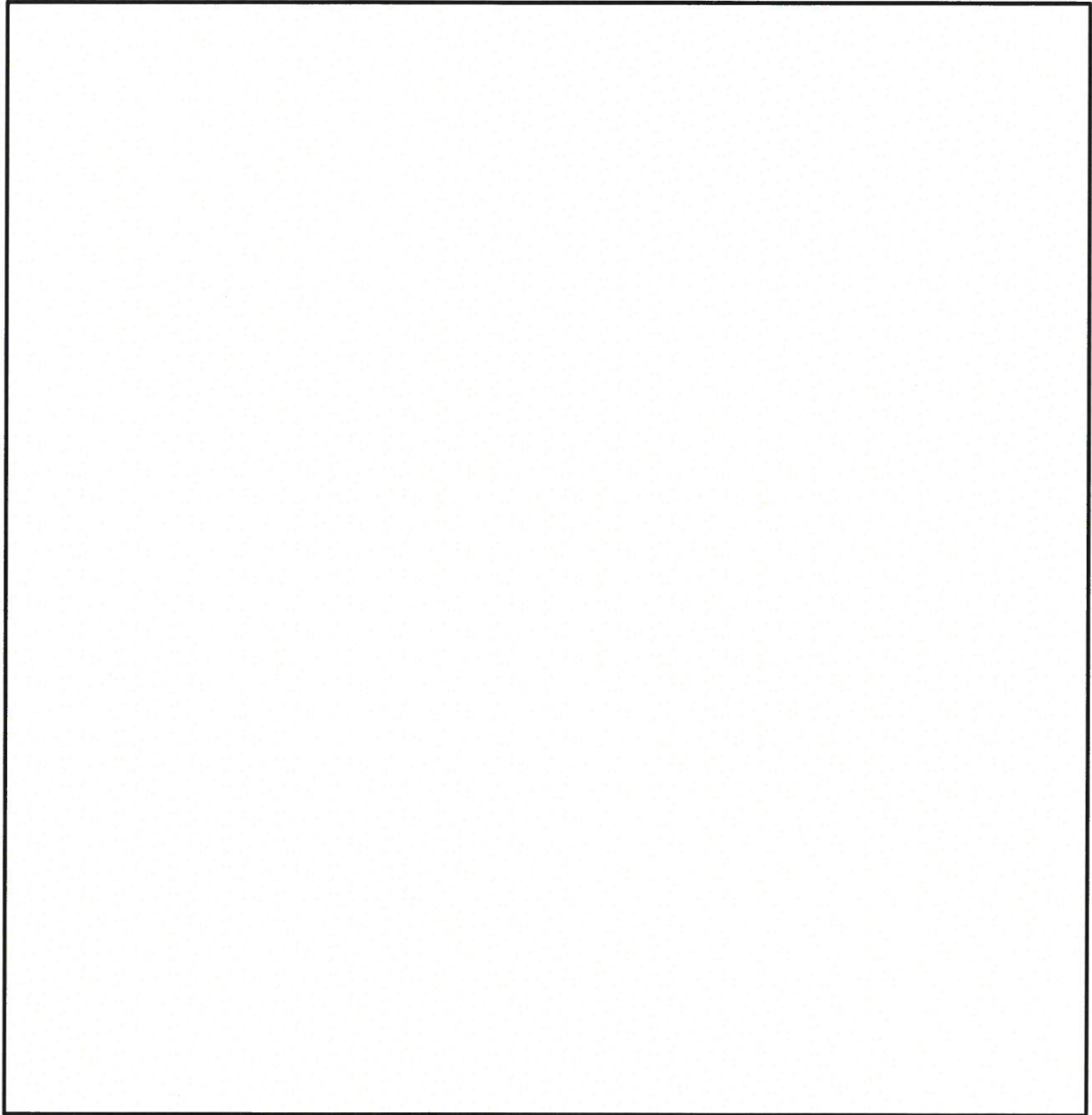
Approved by: _____

Date: _____

Fence Site Plan

Please indicate the following:

1. Location of streets fronting the property
2. Location of the residence on the property
3. Location of the proposed fence and height
4. Location of all accessory structures (garages, pools, sheds, etc)
5. Location of all easements with demensions
6. Location of all driveways and sidewalks
7. The site plan shall include all dimensions



The City of Loves Park does not assume responsibility for fence installations that are done improperly. It is the sole responsibility of the property owner(s) to locate the property pins and boundaries before the approval of the fence permit application.



CITY OF LOVES PARK

100 HEART BOULEVARD
LOVES PARK, ILLINOIS 61111
815-654-5030 • Fax: 815-633-2359

Gregory R. Jury, *Mayor* • Robert J. Burden, *City Clerk* • John C. Danielson, *City Treasurer*

CIVIL SERVICE COMMISSION OF THE CITY OF LOVES PARK

AGENDA

City Hall
100 Heart Boulevard, Loves Park, IL 61111

Monday, July 8, 2019, at 8:00 a.m.

- I. Call to Order
- II. Public Comment
- III. Old Business
- IV. New Business
 - A. Police Department Lateral Hire
- V. Adjournment

* Items indicated as “closed session” may be conducted in closed session pursuant to Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2(c)(1) or other applicable provisions of the Act.

“The City with a Heart”

**AN ORDINANCE AMENDING Chapter 66 and Chapter 90 OF THE CODE OF
ORDINANCES OF THE CITY OF LOVES PARK, ILLINOIS**

WHEREAS, **the City desires to amend Chapter 66** of The Code of Ordinances (“Code”) of the City of Loves Park, Winnebago County, Illinois (“City”) which regulates Public Improvements within the City; and

WHEREAS, **the City desires to add §66-124**, Sump Pump Junction Box, to Chapter 66; and

WHEREAS, **the City desires to amend Chapter 90** of the Code which regulates Utilities within the City; and

WHEREAS, **the City also desires to amend §90-196 (a-e)** of the Code which regulates discharging to storm sewers; and

WHEREAS, pursuant to 235 ILCS 5/4-1 and other statutory provisions, the City of Loves Park is authorized and empowered to adopt and enforce the provisions of this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

§66-124 Sump Pump Junction Box is hereby created to read as follows:

A sump pump junction box, a minimum of twenty-four inches (24") in diameter by thirty inches (30") deep, shall be provided for each lot or pair of lots and generally located in the parkway centered on the side lot line. The sump pump junction box shall have an east Jordan number 1020 type M1 frame and lid, or approved equal, at finished grade.

House or building sump pump services connected to a junction box shall be a minimum four-inch (4") diameter pipe. Sump pump lines shall be PVP pipe with a maximum SDR of 26 ASTM D-3034. Where properly located, curb and yard inlets may be used in lieu of a sump pump junction box.

§90-196 Discharging to storm sewers is hereby amended to read as follows:

- (a) It shall be unlawful for any person to discharge sewage or waste of any type or origin to the storm sewers of the city. It shall also be unlawful for any person to dispose of any substance or material in the storm sewers of the city.
- (b) It shall be unlawful for any person to connect any building, roof, or any gutter downspout to the storm sewers of the city. Building, roof, or any gutter downspout

must discharge onto the ground of the property not closer than ten (10) feet from the front and rear property line, and three (3) feet from the side property lines.

- (c) Sump Pump Drainage: Sump pumps may be drained through a junction box connected to a storm sewer if available. If no connection is available, sump pumps may be drained onto the ground of the property no closer than ten (10) feet from the front and rear property line. New development will be required to provide junction box connections for sump pumps. See Section 66-124 for specifications and guidelines for sump pumps and junction boxes.
- (d) Violations: No water from a sump pump, building, roof, or any gutter downspout should be discharged so that it creates icing on roads or walkways, creates damage to roads or property or forms ponds of standing or flowing water on adjoining properties or streets.
- (e) Corrective Action: If such conditions exist or is illegally created, the Code Enforcement Officer for the City of Loves Park will require the property owner responsible to comply with the Code of Ordinances.
- (f) Any work done in the right-of-way or within a storm sewer easement will require approval from the City.

All other provisions of the Code and any City Ordinances or Resolutions shall remain in effect as previously enacted except that those Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinance are hereby repealed.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Mayor Gregory R. Jury

ATTEST:

City Clerk Robert Burden

PASSED:

APPROVED:

PUBLISHED: