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# LOVES PARK CITY COUNCIL AGENDA–JULY 8, 2019- 6 P.M. AT CITY HALL COUNCIL CHAMBERS, 100 HEART BLVD., LOVES PARK, 61111

- I. CALL TO ORDER
- II. INVOCATION & PLEDGE OF ALLEGIANCE
  - 1. Invocation given by Alderman Doug Allton, followed by the Pledge of Allegiance.
- III. ROLL CALL
- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING
- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS 1. Recognition of Harlem Girls and Boys Bowling Teams.
- VI. APPROVE PAYMENT OF BILLS
- VII. OFFICER'S REPORTS
  - 1. Public Safety
  - 2. Public Works
- **VIII. COMMITTEE REPORTS** 
  - 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)
  - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)
  - 3. Public Works/Schlensker (Street, Water & Utilities)
  - 4. Codes and Regulations/Peterson (Ordinances & Licenses)
  - 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)
- IX. UNFINISHED BUSINESS

# X. NEW BUSINESS

# XI. RESOLUTIONS & MOTIONS

**1.** Resolution authorizing the Street Department Manager to purchase snowplow equipment for a recently purchased truck from Bonnell Industries Inc., for \$34,352.00.

# XII. ORDINANCES 2<sup>ND</sup> READING

# XIII. ORDINANCES 1<sup>ST</sup> READING

- 1. Ordinance amending positions and titles in Ordinance No. 4221-18 which fixed and approved wages salaries fees and compensation for city employees.
- 2. Ordinance providing for a Special Use Permit for a semi/semitrailer parking lot in conjunction with the Road Ranger gasoline station in the E. Riverside/I90 Overlay and CR Zoning District for 42XX N. Bell School Road and 7500 E. Riverside Blvd.

# XIV. PUBLIC COMMENT

XV. EXECUTIVE SESSION

# XVI. GOOD OF THE ORDER

# XVII. ADJOURNMENT



#### CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS Journal of Proceedings Regular Meeting, Monday, July 1, 2019 Loves Park City Hall

Mayor Gregory Jury called the meeting to order at 6:00 p.m.

City Treasurer John Danielson opened the meeting with an invocation, followed by the Pledge of Allegiance.

Present: Mayor Gregory Jury

Aldermen Clint Little, John Pruitt, Charles Frykman, Mark Peterson, A. Marie Holmes, Doug Allton, Nancy Warden, John Jacobson, Jim Puckett

Absent: Alderman Robert Schlensker

Also City Clerk Bob Burden Present: City Attorney Greg Cox

- 1. Approve Minutes 06/24/19 The Journal of Proceedings for the regular meeting of June 24, 2019, was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Pruitt. Motion carried. 9 Ayes (Aldermen Little, Pruitt, Frykman, Peterson, Holmes, Allton, Warden, Jacobson, Puckett) 1 Absent (Alderman Schlensker)
- SEP/Block Party Theodore St. Request
   Received a Special Event Permit application from Dave Nolley to hold a block party with amplified music on Theodore Street between Spruce and Pine Streets, on July 27, 2019, from 2:00 p.m. to 11:00 p.m. Referred to Alderman Peterson of the Codes and Regulations Committee.
- SEP/Block Party Theodore St. Approved
   Alderman Peterson of the Codes and Regulations Committee moved to approve a Special Event Permit to hold a block party with amplified music on Theodore Street between Spruce and Pine Streets, on July 27, 2019, from 2:00 p.m. to 11:00 p.m. Second by Alderman Warden. Motion carried by voice vote.
- SEP/RAMP Marathon
   Received a Special Event Permit application for the RAMP Half Marathon to be held August 31, 2019, from 6:00 a.m. to 12:00 noon, on a portion of Loves Park streets. Referred to Alderman Peterson of the Codes and Regulations Committee.
- 5. SEP/RAMP Marathon Approved Alderman Peterson of the Codes and Regulations Committee moved to approve a Special Event Permit application for the RAMP Half Marathon to be held August 31, 2019, from 6:00 a.m. to 12:00 noon, on a portion of Loves Park streets. Second by Alderman Warden. Motion carried by voice vote.
- 6. Comcast Received a notice from Comcast of service changes, effective June 25, 2019. Placed on file.
- 7. Water Department Bills Alderman Jacobson presented the Water Department bills dated June 24, 2019 in the amount of \$44,726.47, and moved that they be paid. Second by Alderman Peterson. Motion carried. 9 Ayes (Aldermen Little, Pruitt, Frykman, Peterson, Holmes, Allton, Warden, Jacobson, Puckett) 1 Absent (Alderman Schlensker)

- 8. General Fund Bills
   Alderman Jacobson presented the General Fund and all other bills dated June 24, 2019 in the amount of \$303,137.42, and moved that they be paid. Second by Alderman Peterson. Motion carried. 9 Ayes (Aldermen Little, Pruitt, Frykman, Peterson, Holmes, Allton, Warden, Jacobson, Puckett) 1 Absent (Alderman Schlensker)
- 9. Public Safety Alderman Allton presented the Police Department Report dated July 1, 2019; to be placed on file.
- 10. Public Works<br/>ReportAlderman Jacobson presented the Water Department Report dated July 1, 2019;<br/>presented the Street Department Report dated July 1, 2019, to be placed on file.
- 11. Finance & Alderman Jacobson of the Finance and Administration Committee presented General Fund and all other bills dated July 1, 2019 in the amount of \$90,242.64, for consideration at next week's city council meeting; presented the minutes from the committee meeting held June 24, 2019, to be placed on file.
- 12. Public Works Committee Alderman Jacobson of the Public Works Committee presented the Water Department list of bills dated July 1, 2019 in the amount of \$161,697.11, for consideration at next week's city council meeting; presented the Treasurer's Report for May 2019, with an ending balance of \$7,347,418.78, to be placed on file.
- 13. <u>ORD 4278-19</u> Text
   Alderman Jacobson presented for second reading an ordinance authorizing a text amendment to Chapter 66 and Chapter 90 of the Loves Park Code of Ordinances, and moved for passage of the ordinance. Second by Alderman Pruitt. Motion carried. 9
   Ayes (Aldermen Little, Pruitt, Frykman, Peterson, Holmes, Allton, Warden, Jacobson, Puckett) 1 Absent (Alderman Schlensker)
   ORDINANCE NO. 4278-19
- 14. 4<sup>th</sup> Of July Mayor Jury wished everyone a safe and happy 4<sup>th</sup> of July.
- 15. Adjourn Alderman Jacobson moved that the meeting be adjourned. Second by Alderman Little. Motion carried by voice vote. The meeting was adjourned at 6:09 p.m.

#### APPROVED:

Robert J. Burden, City Clerk

#### STANDING COMMITTEE MEETINGS:

Community Development:Following Council Meeting<br/>6:15 p.m.Finance and Administration:Prior to Council Meeting<br/>5:40 p.m.Public Works:Prior to Council Meeting<br/>5:15 p.m.Zoning Board of Appeals:3rd Thursday of the Month<br/>5:30 p.m.



- To: Alderman Doug Allton
- From: Chief Charles Lynde
- Date: 07/08/2019
- Subject: Police Activity Report

Police activity report for the week of 06/23/2019 through 06/29/2019

Calls for Service	475
Total Number of Arrests	188
Accidents	24

# Department of Public Works Street Department Weekly Activity Report

Submitted by: Shannon Messinger Street Department Manager

Week of July1, 2019 thru July 8, 2019

#### Previous week's activity:

- 1. Continued mowing.
- 2. Started ditch mowing.
- 3. Weed sprayed center islands and sidewalks along N2nd.
- 4. Finished replacing Street name signs in Alpine Valley and Pebble Creek.
- 5. Started concrete removals.

#### **Proposed work:**

- 1. Continue mowing.
- 2. Continue ditch mowing.
- 3. Continue concrete removals downtown.
- 4. Repair and install various street signs.
- 5. Start rebuilding catch basins.

# **Loves Park Water Department**

Weekly Activity Report

Submitted by: Craig McDonald Department Manager

Date: 6/26/19-7/3/19

Previous week's activity:

- 1. Routine work:
  - a. Install new meters
  - b. JULIE locates
  - c. Chemical tests
  - d. Back wash wells as needed
  - e. Read commercial and residential meters
- 2. Continued radio read meter installation
- 3. Continue annual water main flushing program

Work anticipated for this week:

- 1. Continue radio read meter installation
- 2. Continue annual water main flushing
- 3. Notify zones 2 and 3 for flushing
- 4. Start flushing zones 2 and 3 of the City
- 5. Repair main break at 5298 Bennett St.

# CITY OF LOVES PARK AGENDA FINANCE & ADMINISTRATION COMMITTEE JULY 8, 2019 – 5:40 P.M. CITY COUNCIL CHAMBERS

# 1. CALL TO ORDER

2. ROLL CALL

# 3. APPROVAL OF MINUTES FROM THE COMMITTEE MEETING HELD JULY 1, 2019

# 4. ITEMS FOR CONSIDERATION

1. Ordinance amending Ordinance No. 4221-18 which fixed and approved wages salaries fees and compensation for city employees.

# 5. LIST OF BILLS

## 6. GENERAL DISCUSSION/PUBLIC COMMENT

7. ADJOURN

#### FINANCE AND ADMINISTRATION COMMITTEE MEETING MINUTES

DATE OF MEETING:	July 1, 2019
CALLED TO ORDER:	5:30 P.M.
MEMBERS PRESENT:	Aldermen John Jacobson, Mark Peterson, Charles Frykman, John Pruitt
MEMBERS ABSENT:	None
ALSO PRESENT:	Mayor Jury, Clerk Burden, Steve Thompson, Attorney Cox, A. Marie Holmes, Nancy Warden, Jim Puckett, Chief Wiltfang, Chief Lynde
MINUTES APPROVAL:	June 24, 2019
	Alderman Peterson moved to approve minutes. Second by Alderman Pruitt. Motion carried. 4 Ayes – 0 Nays

#### ITEMS FOR CONSIDERATION

1. Preparation of draft Resolution regarding the location of a Casino.

Alderman Pruitt moved to approve. Second by Alderman Frykman. Motion carried. 4 Ayes – 0 Nays

- 2. List of Bills: No questions or concerns.
- 3. Adjournment.

Alderman Peterson moved for adjournment. Second by Alderman Pruitt. Motion carried. 4 Ayes – 0 Nays

Adjournment: 5:43 P.M.

#### RESPECTFULLY SUBMITTED: CHAIRMAN JACOBSON OF THE FINANCE COMMITTEE



# **CITY OF LOVES PARK**

**Department of Community Development** 

100 HEART BOULEVARD LOVES PARK. ILLINOIS 61111 815- 654-5033 • Fax: 815-654-5004

Planning · Zoning · Building · Economic Development

#### AGENDA

City of Loves Park Community Development Committee Meeting July 8, 2019 CITY COUNCIL CHAMBERS 6:15 P.M. 100 Heart Boulevard, Loves Park, Illinois 61111

- 1. Roll call and declaration of a quorum
- 2. Reading and approval of the minutes from the July 1, 2019 meeting
- 3. Report from the Community Development Department None
- 4. Unfinished business -
  - A. 4075 N. MULFORD ROAD A Special Use Permit for a gun range in the CR (Commercial Retail) Zoning District.

**Staff Report** – Community Development does not take a position on the approval or denial of the special use. Staff's observation is that the establishment of the special use for the gun shooting range is harsh in relation to existing uses inherently permitted for this district. Gun sales are permitted, but staff sees that a 1 year renewal to gauge the performance of the shooting range, regardless of investment into the property, should be required. Safeguards should be put in place to preserve the integrity of the zoning district. If the Community Development Committee approves the special use, Staff would suggest that it be approved with the following conditions;

#### **Conditions:**

- 1. The Special Use Permit expires with the change in property ownership, change in business ownership, or discontinuance of the retail gun sales component of the business.
- 2. The Special Use Permit shall be renewed 1 year from approval.
- 3. The Special Use Permit shall be revoked with verified complaints from adjacent businesses, property owners, or local authorities.
- 4. The owner shall work with Staff to do the installation of the landscaping determining placement and size of plants and trees at installation.
- 5. No overnight parking shall be permitted.
- 6. The landscaping shall be completed on or before August 30, 2019.
- 7. There shall be no outside displays, or merchandise on display outside of the building. All activities shall be limited to inside of the building.

- 8. There shall be no storage of the owners or employees personal or recreational vehicles. Parking is for patrons and employees during regular business hours.
- 9. The owner shall work with Staff to coordinate placement of the required dumpster enclosure. The dumpster enclosure shall be installed on or before August 30, 2019.
- 10. Security bars, cages, or gates shall not be permitted on windows and doors.

#### ZBA Recommendation: Approval 6-0, with conditions listed above.

B. 5425 N. SECOND STREET – A Special Use Permit for an automobile sales lot in the N. Second Street Overlay and CR (Commercial Retail) Zoning Districts. Staff Report – Community Development does not take a position on the approval or denial of the special use. Staff's observation is that the establishment of the special use should not be a detriment to the zoning district, however, the property and business have been the subject of several property maintenance issues and complaints over the years. The use is not permitted in the N. Second Overlay, and will eventually adhere to the requirements of the overlay district. Safeguards should be put in place to preserve the integrity of the zoning district. If the Community Development Committee approves the special use, Staff would suggest that it be approved with the following conditions;

#### Conditions:

- 1. The Special Use Permit expires with the discontinuance of the business, change in business ownership, or change in property ownership.
- The Special Use Permit shall be revoked with verified complaints from adjacent businesses, property owners, or authorities. Revocation of the special use will require that the property be subject to the provisions of the N. Second Street Overlay District.
- 3. The dumpster enclosure shall be installed on or before August 31, 2019
- 4. An 8 foot deep, curbed, mounded landscape buffer with 3 trees shall be installed and maintained across the N. Second Street frontage. The 8 foot landscape buffer on Cherry Place shall not be required, but the gravel areas in front of the building shall be restored back to grass. The applicant shall work with staff for the implementation.
- 5. No vehicle repair shall be permitted at this location. All vehicle repairs must be done off-site. All vehicles shall be maintaining in good running condition.
- 6. The establishment shall not be a "buy here, pay here" establishment. All financing shall be through an off-site third party.
- 7. Only 18 vehicles for sale shall be allowed at any given time. The 24ft travel lane shall remain unobstructed from vehicles for sale.
- 8. No customer, employee, or vehicles for sale shall be parked on adjacent lots, or in the right-of-way.
- 9. The customer, employee, and vehicle sales areas shall be striped on or before August 31, 2019. Vehicles for sale shall be parked in the parking stalls and not across parking stall lines.
- 10. No lifts or platforms shall be permitted for vehicle displays.
- 11. There shall be no storage of the owner or employees personal or recreational vehicles, including campers, trailers, rv's, aquatic items, boats, or any other items not associated with the business.
- 12. The business shall be limited to the sale of passenger motor vehicles only. Only passenger vehicles weighing 6,000 lbs., or less shall be permitted.

Oversized commercial vehicles that are licensed and used for the transportation of goods or materials, rather than passengers, shall not be permitted.

- 13. Signage shall on be permitted to be placed on the inside of the rear passenger window on paper, indicating price, options, and other relevant information. Signage for the year, model, and price shall be permitted on the front passenger windshield with the use of manufactured professional appearing letters and numbers for any vehicle for sale.
- 14. Loading and unloading of vehicles shall not be permitted on N. Second Street.
- 15. The drive area leading to the garage where employee parking will be located shall be paved. Parking on the lawn is not permitted.

#### ZBA Recommendation: Approval 6-0, with conditions listed above.

- 5. New business None
- 6. Public participation & comment
- 7. General discussion
- 8. Adjournment

#### Recommended Findings of Fact of City Staff based on the information provided by the applicant

**Findings as Required by Loves Park Ordinance** - Each enumerated finding must be met before a petition for a a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

#### Location: 4075 N. Mulford Road

#### Staff ZBA

YES The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare. The use in not permitted in the zoning district. It is only permitted in the light industrial zoning district as a standalone use. The use is a harsh use for this area, and is not complimentary to existing uses. However, Staff has visited the owners other location in Loves Park. The facility is very well maintained. All merchandise is secured with modern electronic enclosures nightly. The owner wants to create a training facility that will offer conceal carry training, private individual training, as well as, law enforcement training center using newer technologies. The owner is very concerned with respecting and preserving the integrity of the area, and has assured staff that he will work with the City to address any issues that may arise as a result of the approval.

Reason:

NOM

2 YES The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.

The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity. The retail component of the business is already permitted. The shooting range is not. The activities will all occur within the building. The owner is working with a licensed architect to prevent any noise from leaving the building. The noise is the only component to the request that would adversely impact uses already permitted. Staff is placing a 1 year renewal on the approval to gauge the performance of the gun shooting range.

Reason:

KAP (ANTI Hopeans NINUS

3 YES The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.

The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district. The owner will be installing quite a bit more landscaping to improve the property. This should enhance the area and will likely not have an adverse effect on development or existing businesses. The property has been sitting empty for years, and the new owner will be putting a significant investment into the property for both uses.

Reason:

4 <u>YES ////</u>	Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided.
	Reason:
5 <u>YES</u>	Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.
	Reason: Gimilar to other retail uses is provided.
6 <u>YES 46</u>	The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.

These findings are based on staff interpretation of the required findings necessary for approval of a Special Use Permit. The Zoning Board of Appeals must indicate whether or not all the findings have been considered to substantiate the approval of a special use.

These findings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals agenda item: 4075 N. Mulfor Road

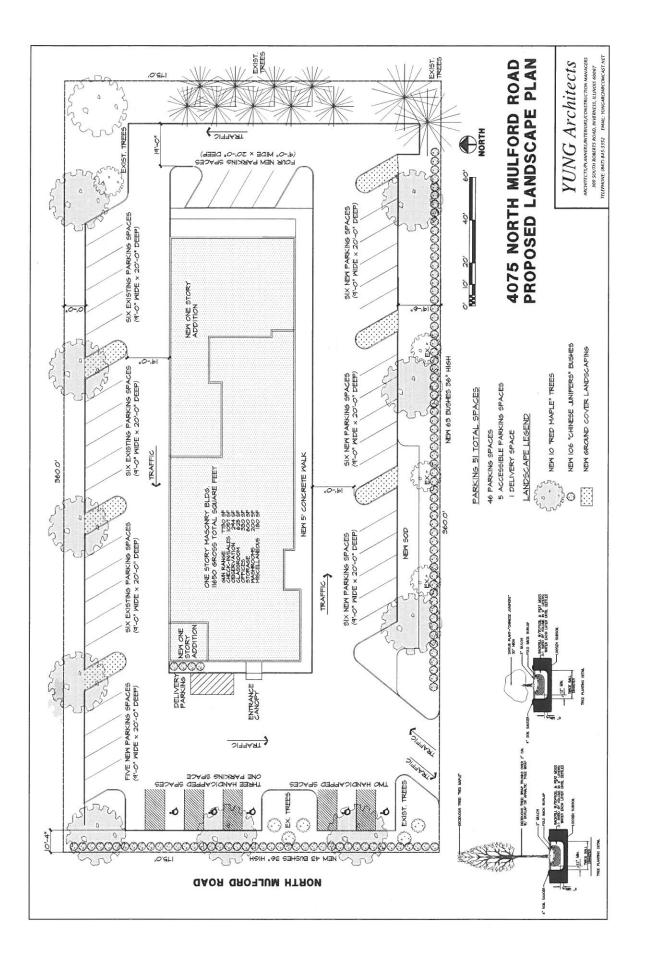
Gun Shooting Range

Chairman

Alise Howlett Signature

Date

do. 20. 19



#### Recommended Findings of Fact of City Staff based on the information provided by the applicant

**Findings as Required by Loves Park Ordinance** - Each enumerated finding must be met before a petition for a a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

#### Location: 5425 N. Second Street

#### Staff ZBA

YES The establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare. The establishment, maintenance, or operation of the special use not will be detrimental to or endanger the public health, safety, and general welfare of the surrounding uses. The use is a permitted use by special use. The special use allows the City to place performance standards in place to ensure that the use will compliment the existing uses. Staff has evaluated the unfavorable conditions that may arise as a result of the establishment of the special use, and placed necessary safeguards on the use to negate any unfavorable outcomes. This use should not adversely affect existing inherent uses, or be a detriment to the zoning district. Reason:

2 YES

The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.

The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values. The use, as uses go, is a low impact use to the zoning district. The applicant will be required to provide landscaping that will span the frontage of the property on N. Second Street, which will likely improve the area, and likely positively impact the value of this property and adjacent properties.

Reason:

3 YES

The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.

The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district. The existing use was for automobile sales. The applicant is continuing the use under his business. The previous business owner had some issue with overcrowding on the lot, but the owner brought the lot into compliance with the special use. The new applicant will implement landscaping and have a reduced number of cars on the lot. The landscaping and clean up of the property should enhance growth prospects for the area.

Reason:

4 N/A

Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided.

D

		Reason:
<u>N/A</u>	Hoe,	Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.
		Reason:
YES	48	The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.

The Zoning Board of Appeals must indicate whether or not all the findings have been considered to substantiate the approval of a special use.

These findings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals agenda item: 5425 N. Second Street

SUP Automobile sales lot

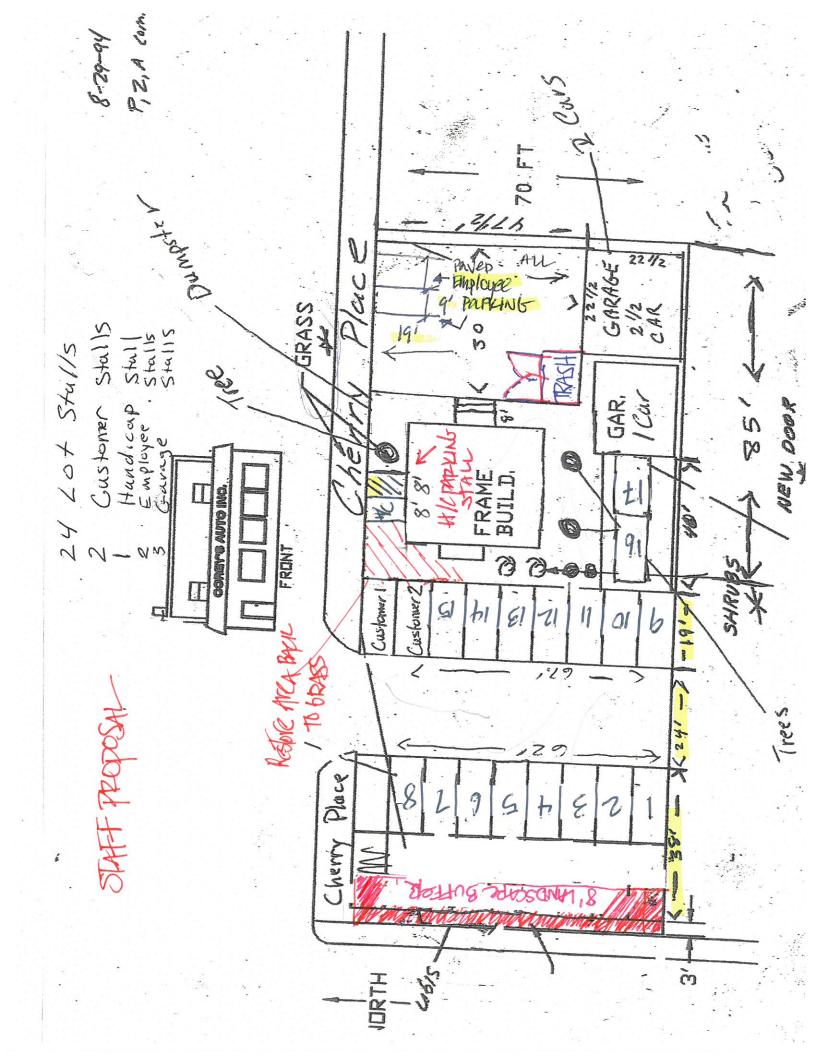
Chairman

Alise Howlett

Signature

Dle. 20. 19

Date



# **Community Development Committee Meeting Minutes**

Date of Meeting July 1, 2019

Called to Order At: 6:15 p.m.

Members Present: Ald. Frykman, Ald. Holmes, Ald. Warden, Ald. Allton

Staff Present: Steve Thompson, Andrew Quintanilla

Others Present: Mayor Jury, Ald. Puckett, Attorney Greg Cox

Approval of Minutes: May 13, 2019

Motion Warden  $2^{nd}$  Allton Votes 4 ayes -0 nays

Items for Consideration:

A. Parcel 12-02-251-011 Commonly Known as 42XX N. Bell School Road & 7500 E. Riverside Boulevard-A Special Use Permit for a semi/semi-trailer parking lot in conjunction with the Road Ranger gasoline station, in the East Riverside/I90 Overlay and CR Zoning Districts.

Presentation by: John Carabelli, Spoke in favor, Attorney Marvin Keys, 6801Spring Creek Road, Rockford IL

No Objector's Present

Motion to Approve with additional conditions by Ald. Warden, 2nd by Ald. Allton

Vote to Approve with conditions 4 ayes – 0 nays
Additional conditions:
7. Must comply with the E. Riverside/I90 Overlay District with respect to overnight parking

B. 4075 N. Mulford Road-Special Use Permit for a gun range in the CR Zoning District

Presentation by: Leo Carlson-Tessler Spoke in favor: Attorney Nancy Carlson, 926 Braeburn Road, Inverness IL Chuck Bland, 6310 Latham Street, Rockford IL Ron Struse, 7600 Suffield Road, Loves Park IL Ed Yung-Architect, 302 Roberts Road, Inverness IL

Police Chief Lynde requested a layover to review new location.

Motion to Layover by Ald. Warden, 2nd by Ald. Allton Vote to Layover 4 ayes -0 nays

C. **5425 N. Second Street**-A Special Use Permit for an automobile sales lot in the N. Second Street Overlay and CR Zoning District

No Presenters present

Motion to Layover by Ald. Warden, 2nd by Ald. Allton Vote to Layover 4 ayes -0 nays

#### D. City of Loves Park proposed Fence Permit

Presentation by: Staff

No Objector's Present

Motion to Approve by Ald. Warden, 2nd by Ald. Allton No Additional conditions

Vote to Approve 4 ayes -0 nays

No Public Participation or Comment

No General Discussion

Adjournment at 7:13 p.m. on a motion by Ald. Holmes, 2<sup>nd</sup> by Ald. Warden

Respectfully submitted by: Ald. Chuck Frykman Chairman of the Community Development Committee

# CITY OF LOVES PARK AGENDA PUBLIC WORKS COMMITTEE July 8, 2019 5:15 P.M. City Council Chambers

#### I. Approval of Minutes

a. Approval of Minutes from the June 24, 2019 meeting.

#### II. <u>Resolutions & Ordinances</u>

a. Resolution authorizing the Street Department Manager to purchase Snow Plow Equipment (for recently purchased truck) from Bonnell Industries Inc.

#### III. <u>Project Updates/Directors Report:</u>

- a. Update on Riverside/I-90 area road construction (Interstate R-A-B, Stadium Dr.)
- b. Grant opportunities Orth Road (Capital) & N. 2<sup>nd</sup> sidewalks (ITEP)
- c. Street resurfacing list & engineers estimate
- IV. General Discussion/Public Comment
- V. <u>Adjourn</u>

#### PUBLIC WORKS COMMITTEE MEETING MINUTES

DATE OF MEETING:	June 24, 2019
CALLED TO ORDER:	5:15 P.M.
MEMBERS PRESENT:	Ald. Holmes, Ald. Pruitt, Ald. Jacobson and Ald. Schlensker
MEMBERS ABSENT:	
ALSO PRESENT:	Mayor Jury, Steve Thompson, Ald. Puckett, Ald. Warden, Ald. Peterson, Shannon Messinger, Nathan Bruck, Craig McDonald
APPROVAL OF MINUTES	<ul> <li>June 10, 2019</li> <li>Ald. Jacobson moved to approve said motion. Second by Ald. Pruitt Motion carried 4 ayes – 0 nays</li> </ul>

MATTERS PROPOSED, DISCUSSED OR DECIDED AND RECORD OF VOTES TAKEN:

- A resolution was decided authorizing the Water Department Manager to purchase a 2019 Bobcat E55 Mini Excavator and attachments from Bobcat of Rockford. Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion. Motion carried 4 ayes – 0 nays
- A resolution was decided authorizing the Street Department Manager to enter into a contract with Stenstrom Excavation & Blacktop Group for sidewalk and curb repair and replacement at various locations within the City.
   Ald. Holmes moved to approve said motion. Ald. Jacobson seconded said motion. Motion carried 4 ayes – 0 nays
- A resolution was decided authorizing the Street Department Manager to sign a contract with Arc Design Resources for design engineering for the road reconstruction and watermain replacement of River Lane. Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion. Motion carried 4 ayes – 0 nays
- A resolution was decided authorizing the Street Department Manager to purchase snow removal equipment for 12 plow trucks from Nordik Blades/Division d'Usinage Pro24 Inc. Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion. Motion carried 4 ayes – 0 nays
- An Ordinance for a text amendment to Section 66-124 subdivisions & 90-196 Public Improvements Regarding sump pump junction box and sump pump drainage. Ald. Pruitt moved to approve said motion. Ald. Jacobson seconded said motion. Motion carried 4 ayes – 0 nays

Alderman Jacobson moved for adjournment at 5:40 p.m.; seconded by Alderman Pruitt The motion to adjourn was approved by a vote of 4 ayes - 0 nays.

# **City of Loves Park**

**Department of Public Works** 

# By <u>Alderman Robert Schlensker</u> Resolution No.

# Date: July 8, 2019

**Resolved by the adoption of this Resolution,** the Street Department Manager is authorized to purchase Snow Plow Equipment (for recently purchased truck) from Bonnell Industries INC, 1385 Franklin Grove Road, Dixon, IL 61021, at a cost not to exceed thirty-four thousand and three hundred fifty-two Dollars (\$34,352.00).

Funds shall be taken from Account No. 01-11-8050 (New equipment).

Gregory R. Jury – Mayor

Robert Schlensker - Public Works Chairman

John Jacobson –Vice Chairman

A. Marie Holmes – Alderman

Attest: Robert J. Burden, City Clerk

John Pruitt – Alderman

Motion:

Voting:

Second:

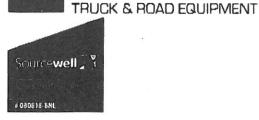
Page 1 of 6

**Extended Price** 



Quote Number: 0134254 Quote Date: 6/20/2019

**Each Price** 



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BIII To: 0005040 CITY OF LOVES PARK **832 LAWN DR** LOVES PARK, IL 61111

Noustries inc

Ship To: CITY OF LOVES PARK 832 LAWN DR LOVES PARK, IL 61111

Phone: (815) 654-504	Fax: (815) 654-5008	maxinekrlenke@loves-park.il.us	Phone: Fax:	
Confirm To: SHANNON	MESSINGER	Comment:		
Customer P.O.	Ship VIA	F.O.B.	Terms Net 30 Days	Quote Expiration 7/6/2019

1385 Franklin Grove Rd Dixon, IL 61021

800-851-9664

815-284-3819 \* 815-284-8815 Fax

www.bonnell.com \* info@bonnell.com

Ordered Unit Item Number

#### EACH TRUCK EQUIPMENT

APPLICATION: 2009 INTERNATIONAL 7400 DUMP TRUCK WITH "FORCE" CENTRAL HYDRAULIC SYSTEM, PLOW HITCH, UNDERBODY SCRAPER, PREWET SYSTEM

PACKAGE TO INCLUDE:

#### REMOVE THE FOLLOWING

1- THE UNDERBODY SCRAPER

1- THE CURB SIDE POLY PREWET TANK

1- THE EQUIPMENT ASSOCIATED WITH THE GRAVITY FEED PREWET SYSTEM

1- THE "FORCE" SSC5100 ULTRA CONTROLLER ARM

1- THE HYDRAULIC TANK

1- THE "FORCE" ADD-A-FOLD HYDRAULIC VALVE

1- THE VALVE ENCLOSURE

1- THE BATTERY BOX

#### UPGRADE THE FOLLOWING

1- THE "FORCE" SSC5100 CONTROLLER--TO THE NEW 5100EX CONTROLLER SPECS. 1- THE "FORCE" ADD-A-FOLD HYDRAULIC VALVE-ADD TWO VALVE SECTIONS FOR THE MID MOUNT WING FUNCTIONS 1- REPLACE ALL ELECTRIC COILS ON ADD-A-FOLD VALVE SECTIONS

#### INSTALL THE FOLLOWING

1- BONNELL 7' MID MOUNT JR. WING

1- REINSTALL THE MODIFIED "FORCE" ADD-A-FOLD HYDRAULIC VALVE

1- REINSTALL THE UPGRADED "FORCE" 5100 ULTRA CONTROLLER ARM

1- 100 GAL, POLY PREWET TANK MOUNTED ON TAILGATE WITH STAINLESS BRACKETS

1- PLUMB TAILGATE TANK AND DRIVER SIDE DUMP BODY TANK TOGETHER

1- ELECTRIC "CLOSED LOOP" PREWET PUMP WITH A FIBERGLASS ENCLOSURE

1- "FORCE" 20 AMP ELECTRIC PREWET DRIVER

1- PREWET FEEDBACK CABLE

1- AUGER SENSOR AND FEEDBACK CABLE

1- TWO SPRAY NOZZLES ON SPINNER ASSEMBLY

1- UPGRADE THE \$\$C5100 CONTROLLER TO THE 5100EX CONTROLLER SPECS

1- ONE NEW BONNELL STAINLESS VALVE ENCLOSURE

1- THE ORIGINAL HYDRAULIC TANK -- FILL WITH NEW HYDRAULIC FLUID

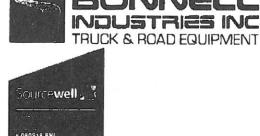
1- RELOCATE THE CHASSIS BATTERY BOX

1- ONE ABL-2000-0018 LED WING LIGHT

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is inc

Page 2 of 5



1385 Franklin Grove Rd Dixon, IL 61021 815-284-3819 \* 815-284-8815 Fax 800-851-9664 www.bonnell.com \* info@bonnell.com

Quote

Quote Number: 0134254 Quote Date: 6/20/2019



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Bill To: 0005040 CITY OF LOVES PARK **832 LAWN DR** LOVES PARK, JL 61111 Ship To: CITY OF LOVES PARK 832 LAWN DR LOVES PARK, IL 61111

Custom	er <b>P.O</b> .	Ship VIA	F.O.B.	Terms Net 30 Days	-	<b>te Expiration</b> 2019
Ordered	Unit	Item Number			Each Price	Extended Price
1.00	EACH	PLOW				
		11ST42MC7UQH PRICE COMPLETE WITH OPTIONS 11' LONG STRAIGHT STEEL SNOW PI HEIGHT IS 42" FULL COMPRESSION SPRING (MC)MI PAINTED ORANGE POLYURETHANE	ETRO REVERSING ASSEMBLY		ï	
1.00	EACH	*NO RG NO RUNNING GEAR REQUIRED	τ σ			
1. <b>00</b>	EACH	*P10110			e.	
		Chain lift only (no saddle) reversible plov	vs(for use with telescopic lift arm on hit	ich)		
1,00	EACH	*P10250				
		Universal Quick Hitch swivel bar (plow se	ection installed)			
1.00	EACH	°P10425				· · ·
		3/8" x 12" Rubber flep kit installed				
1.00	EACH	*P10470				
		36" Blaze orange markers				
1.00	EACH	*P10555	Υ.			
		1/2" Quick Couplers installed (one set/pe	ar plow) ploneer PHD-4000-4			

5 INI

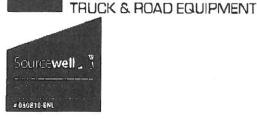
Page 3 of 6

**Quote Expiration** 

7/6/2019



Quote Number: 0134254 Quote Date: 6/20/2019



Bill To: 0005040 CITY OF LOVES PARK 832 LAWN DR LOVES PARK, IL 61111 Ship To: CITY OF LOVES PARK 832 LAWN DR LOVES PARK, IL 61111

Phone: (815) 654-5040	Fax:(815) 654-5008	maxinekrienke@loves-park.il.us	Phone: Fax:
Confirm To: SHANNON M	ESSINGER	Comment:	
Customer P.O.	Ship VIA	F.O.B.	Terms Net 30 Days

1385 Franklin Grove Rd Dixon, IL 61021

800-851-9664

815-284-3819 \* 815-284-8815 Fax

www.bonnell.com \* info@bonnell.com

# Ordered Unit Item Number Each Price Extended Price TOE CYLINDER STROKE IS 12" (8" MAX BENCHING) (STD) BUFFER BRACE SUPPORT IS LOCATED IN FRONT OF TIRES CUTTING EDGE LENGTH: 7-0" AT CUTTING EDGE-0 TRIP MECHANISM: NON-TRIP MOLDBOARD Fried CARBON STEEL CUTTING EDGE TYPE: HIGH CARBON STEEL CUTTING EDGE SIZE: 3/4X6 STANDAR EDGES 6'-9' NO DISCHARGE END CURB SHOE PLOW MARKER: 24" YELLOW JUMBO LOCK VALVE: YES-DOES GET LOC VALVE PIPING FOR WING LIGHT: NO PIPING FOR WING LIGHTS MOLDBOARD COLOR: ORANGE MOLDBOARD COLOR: ORANGE CURANGE CURANGE CURANGE

#### 1.00 EACH \*W10160

Wing lock valve - Installed to cylinder

#### 1.00 EACH \*\*\*\*10190

24" Jumbo blede guide on dischrage end with bolt on bracket

#### 1.00 EACH \*W10500

Standard 3/4" x 6" C1084 Steel Cutting Edge

#### 1.00 EACH PREWET SYSTEM

BONNELL CONFIGURED PREWET SYSTEM TYPE: TAILGATE SYSTEM ELECTRIC LIQUID PUMP CLOSED LOOP SYSTEM SEE BELOW FOR DETAILS

#### 1.00 EACH \*TG-100P-1-200

Tailgate Mounted Prewet System with one 100 Gallon Poly Tanks, Stainless Steel Tank Brackets, and 2" Plumbing.

2019/FRI 09:02 AM BONNELL INDUSTRIES FAX No. 815-284-0026 P. 005/006 đ.,, Page 4 of 5 1385 Franklin Grove Rd Dixon, IL 61021 Juote Ries Inc 815-284-3819 \* 815-284-8815 Fax TRUCK & ROAD EQUIPMENT Quote Number: 0134254 800-851-9664 www.bonnell.com \* info@bonnell.com Quote Date: 6/20/2019 Sourcewell. 080810-BNL Bill To: 0005040 Ship To: CITY OF LOVES PARK CITY OF LOVES PARK **832 LAWN DR 832 LAWN DR** LOVES PARK, IL 61111 LOVES PARK, IL 61111 ٠. Phone: Phone: (815) 654-5040 Fax; (815) 654-5008 maxinekrienke@loves-park.il.us Fax: Confirm To: SHANNON MESSINGER Comment: Terms Customer P.O. Quote Expiration Ship VIA F.O.B. Net 30 Days 7/6/2019 Ordered Unit Item Number Each Price Extended Price 1.00 EACH \*L10155 Electric Prewet Pump in a Tank Mounted Enclosure to Operate a Closed Loop System. Includes an IP68 Wire Connection for Feedback Signal. 1.00 EACH \*L10316 2" Male Quick Fill Kit Installed. EACH \*L10340 1.00 18" Spay Bar Kit (For Mounting Inside the Auger Cavity) Installed. 1.00 EACH \*OPTION #1 10,440.00 10,440.00 HYDRAULIC SYSTEM UPGRADE TO INCLUDE THE FOLLOWING 1- ADD VALVE SECTIONS TO THE "FORCE" ADD-A-FOLD HYDRAULIC VALVE 1- REPLACE THE ORIGINAL 12V ELECTRIC COILS 1- BENCH TEST 1- REMOVE AND REINSTALL THE VALVE IN THE VALVE ENCLOSURE UPGRADE THE SSC5100 ULTRA CONTROL ARM TO A 5100EX ULTRA SYSTEM UPGRADE THE CONTROL ARM DUAL AXIS "JOY STICKS" NEW AUGER SENSOR AND FEEDBACK CABLE NEW PREWET DRIVER AND CABLE NEW 20 AMP ELECTRIC PREWET PUMP DRIVER AND HARNESS 1.00 EACH \*OPTION #2 5,328.00 5,328.00 INSTALL THE FOLLOWING PREWET SYSTEM 1- 100 GAL. TAILGATE MOUNTED PREWET TANK 1- STAINLESS STEEL MOUNTING BRACKETS 1- 12V ELECTRIC PREWET PUMP WITH A POLY ENCLOSURE 1- NEW PREWET SYSTEM PLUMBING 1.00 9398 \*OPTION #3 9,210.00 9,210.00 NEW BONNELL MODEL # 11ST42MC7UQH SNOW PLOW

	201	9/FRI 09:02 AM	BONNELL	INDUSTRIES	FAX No. 815-2	84-0026		P. 006	/006
		BONNI NJUSTRIE RUCK & ROAD EG		1385 Franklin Gro Dixon, IL 61021 815-284-3819 * 81				ote	5 of 5 <sup>°</sup>
	rewell			000 00 00 000	* info@bonnell.com			0134254 6/20/2019	
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	.a 6	854-5040 Fax: (815)	654-5008			Phone: Fax:			
Confirm		ANNON MESSINGER Ship VIA	* v	F.O.B.	Comment:	Terms Net 30 Days		Quote Exp 7/6/2019	iration
Ordered	Unit	ltem Number					Each Pri	ce Ext	ended Price
1.00	EACH	*OPTION #4 NEW BONNELL 7' MID-	MOUNT JR. \	WING			10,352.0	00	10,352.00
1.00	EACH	*TRADE IN TRADE IN USED FALL' CUTTING EDGE	S 11'X42" SN	OW PLOW WITH A UQ	H PLOW HITCH AND N	EW	(600.0	0)	-600.00
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15% RESTOCKING FEE ON RETURNED ITEMS NO RETURN ON SPECIAL ORDER ITEMS OR ELECTRICAL I SUBMITTED BY:	TEMS		Net Order: Less Discount: Freight:	34,730.00 0.00 0.00
0031 NOTE: ALL TAXES WILL BE EXTRA IF APPLICABLE. NOTE: PRICES ARE IN EFFECT FOR 30 DAYS ONLY. IF A INCREASE OCCURS - IT WILL BE ADDED. NOTE: BIDS MAY REQUIRE A 20% DEPOSIT UPON PURC NOTE: INSTALL DATE IS BASED ON CHASSIS ARRIVAL ACCEPTED BY: **BILL TO: PO Number: DATE ACCEPTED: CHASSIS ARRIVAL DATE:	HASE DATE.	VIN# MAKE: MODEL: W.B TRANS MODEL: ENGINE: PAINT CODE: **CHANGES MAY	Sales Tax: Quote Totel: C.A.: CAUSE DELAYS AND	0.00 34,730.00

# ORDINANCE NO.

#### AN ORDINANCE AMENDING ORDINANCE N0. 4221-18 WHICH FIXED AND APPROVED WAGES SALARIES FEES AND COMPENSATION FOR CITY EMPLOYEES

WHEREAS, the City Council of the City of Loves Park ("City") previously approved Ordinance No. 4221-18 ("Ordinance"), which fixed and approved wages, salaries, fees and compensation for certain municipal employees("Employees");and

WHEREAS, the Ordinance authorizes, among other things, the City treasurer to pay any and all wages, longevity compensation, overtime pay, uniform allowances, cleaning allowances, salaries, longevity pay, vacation schedule and other fringe benefits as provided for therein; and

WHEREAS, the Ordinance sets forth the wages and fringe benefits including but not limited to base salaries, vacation schedules and labor classifications for named Employees; and

WHEREAS, the City desires to amend said Ordinance due to expanded roles and responsibilities within certain positions.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, WINNEBAGO COUNTY, ILLINOIS AS FOLLOWS:

- 1) The above recitals are incorporated by reference herein and made a part hereof.
- 2) The Mayor is hereby authorized to make the following changes in title and or position for the following individuals based upon said expanded responsibilities within their management positions:
  - a. Steven Thompson as Director of Community Development & Public Works.
  - b. Jerry Sowers as Facilities Manager
- 3) Each position listed above shall remain in the same labor grade and salary specified in Ordinance No. 4221-18
- 4) All other provisions of the Code and any City Ordinances or Resolutions shall remain in effect as previously enacted except that those Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinance are hereby repealed.

5) This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Loves Park this \_\_\_\_\_ day of July, 2019.

APPROVED:

MAYOR

ATTEST:

**CITY CLERK** 

PASSED:

APPROVED:

PUBLISHED:

#### ORDINANCE NO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, ILLINOIS:

WHEREAS, upon the petition for a Special Use Permit as provided for in Ordinance No. 795 of the City of Loves Park, Illinois and

WHEREAS, a public hearing before the Zoning Board of Appeals was held thereon after due notice in the manner provided by law, and

WHEREAS, said Board has made a report containing findings of fact and recommending the approval of the Special Use Permit

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, ILLINOIS:

That a Special Use Permit for a semi/semi-trailer parking lot in conjunction with the Road Ranger gasoline station in the East Riverside/I90 Overlay and CR (Commercial Retail) Zoning Districts under the terms of the Zoning Ordinance No. 795 of the City of Loves Park, Illinois, is hereby granted on property legally described as follows:

Lot 17 as designated upon Plat 4 of Gateway Business Park, being a subdivision of part of the Northeast Quarter of Section 2, Township 44 North, Range 2 East of the Third Principal Meridian, the plat of which subdivision was recorded October 11, 2017 as Document No. 20171032611 in the Recorder's Office of Winnebago County, Illinois.

Part of the Northeast Quarter (1/4) of Section Two (2), Township Forty-Four (44) North, Range Two (2) East of the Third (3rd) Principal Meridian, bounded and described as follows, to-wit: Commencing at a point in the West line of the Northeast Quarter of said Section, which bears North 00 Deg.-48'-41" East, 314.90 feet from the Southwest corner of the Northeast Quarter of said Section, said point being the Northwest corner of Plat of Harvey Road Dedication, the Plat of which being recorded in Book 40 of Plats, on Page 103B in the Recorder's Office of Winnebago County, Illinois; thence South 89 Deg.-11'-19" East, along the North line of said Plat, 50.00 feet to the point of beginning for the following described tract; thence North 00 Deg.-48'-41" East, along the East line of premises conveyed by Vernon Jacobson and Ralph Jacobson as Trustees of Agreement dated June 3, 1977 as Trust No. 77-6 to the City of Loves Park, Illinois by Instrument recorded as Document No. 9647761 in the Recorder's Office of Winnebago County, Illinois, (East line of Bell School Road), 108.06 feet; thence South 89 Deg.-07'-34" East, 128.50 feet; thence Northeasterly along a circular curve to the left, having a radius of 722.50 feet and whose center lies to the North, to a point (the chord across

the last described circular curve course bears North 86 Deg.-01'-18" East, 122.22 feet); thence South 04 Deg.-29'-49" East, 330.28 feet to the Northerly Right-of-Way line for East Riverside Boulevard; thence South 83 Deg.-30'-47" West, along said Northerly Right-of-Way line, 116.00 feet to the most Easterly corner of said Harvey Road Dedication Plat as aforesaid; thence North 87 Deg.-03'-05: West, 134.32 feet; thence North 44 Deg.-51'-40" West, 44.13 feet; thence North 00 Deg.-48'-41" East, 189.63 feet to the point of beginning (the last 3 previously described courses being along the Northerly and Easterly lines of said Harvey Road Dedication Plat). Situated in Winnebago County, Illinois. Containing 2.00 Acres.

PROPERTY CODE: COMMONLY KNOWN AS:

12-02-252-001 & 12-02-251-011 42XX N. Bell School Road & E. Riverside Boulevard

Conditions:

- 1. The Special Use Permit expires with the changed in property ownership of the Road Ranger gas station, change in business ownership, or discontinuance of the Road Ranger gas station.
- 2. The Special Use Permit expires 1 year from the date of approval, and shall be renewed before the expiration.
- 3. The owner shall work with Staff to do the installation of the landscaping determining placement and size of plants and trees at installation. No parking shall be permitted until the landscaping has been approved and installed. Trash cans shall be required, approved, and installed before parking is permitted.
- 4. There shall be no merchandise for sale on the parking lot, or displays. There shall be no sales or promotions of any kind permitted on lot 12-02-251-011, commonly known as 42XX N. Bell School Road.
- 5. No more than 7 semis or semi-trailers shall be permitted at any given time. Signage indicating this information shall be required and approved by Staff.
- 6. The lot shall remain available for public use. Paid parking arrangements shall not be allowed.
- 7. The special use shall comply with the parking terms for overnight parking that are identified in the E. Riverside/I/90 Overlay District.

The findings and recommendation of the Zoning Board of Appeals on the question of granting this Special Use Permit, in addition to the Site Plan approved by the Zoning Board of Appeals, are hereby accepted, adopted and made a part of this Ordinance. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

APPROVED:

MAYOR

AT T E S T:

CITY CLERK

PASSED:

# APPROVED: PUBLISHED:

