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**LOVES PARK CITY COUNCIL AGENDA–AUGUST 19, 2019- 6 P.M.**  
**AT CITY HALL COUNCIL CHAMBERS, 100 HEART BLVD.,**  
**LOVES PARK, 61111**

**I. CALL TO ORDER**

**II. INVOCATION & PLEDGE OF ALLEGIANCE**

1. Invocation given by Fire Chaplain Cory Whitford, followed by the Pledge of Allegiance.

**III. ROLL CALL**

**IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**

**V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**

1. Proclamation for "National Suicide Prevention Awareness Month" presented to Xavier Whitford.

**VI. APPROVE PAYMENT OF BILLS**

**VII. OFFICER'S REPORTS**

1. Public Safety
2. Public Works

**VIII. COMMITTEE REPORTS**

1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)
2. Public Safety/Allton (Police, Fire, Public Safety & Health)
3. Public Works/Schlensker (Street, Water & Utilities)
4. Codes and Regulations/Peterson (Ordinances & Licenses)
5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. RESOLUTIONS & MOTIONS**

- 1. Motion to approve a Special Event Permit from Nick Maier of Northeast Family YMCA for a 5K run on October 5, 2019 from 8:00 a.m. to 12:00 noon.**
- 2. Resolution waiving the fees related to the Special Event Permit for the German Society of Rockford to hold the Oktoberfest at the Loves Park City Hall.**
- 3. Resolution authorizing Fehr Graham to provide engineering services for improvements to a section of Orth Road.**

**XII. ORDINANCES 2<sup>ND</sup> READING**

**XIII. ORDINANCES 1<sup>ST</sup> READING**

**XIV. PUBLIC COMMENT**

**XV. EXECUTIVE SESSION**

**XVI. GOOD OF THE ORDER**

**XVII. ADJOURNMENT**



**CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS**

Journal of Proceedings

Regular Meeting, Monday, August 12, 2019

Loves Park City Hall

Mayor Gregory Jury called the meeting to order at 6:00 p.m.

Father Stephen Knox of St. Bridget Church opened the meeting with an invocation, followed by the Pledge of Allegiance.

Present: Mayor Gregory Jury

Aldermen Doug Allton, Nancy Warden, Clint Little, John Pruitt, Charles Frykman, Mark Peterson, A. Marie Holmes, Robert Schlensker

Absent: Aldermen John Jacobson, Jim Puckett

Also Present: City Clerk Bob Burden  
City Attorney Gino Galluzzo

1. Approve Minutes 08/05/19 The Journal of Proceedings for the regular meeting of August 5, 2019, was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Schlensker. Motion carried. 7 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Schlensker) 1 Present (Alderman Holmes) 2 Absent (Aldermen Jacobson, Puckett)
2. IDOT/MFT For July 2019 Received a notice from the Illinois Department of Transportation of Motor Fuel Tax distributed to the City of Loves Park for the month of July 2019, in the amount of \$44,374.44. Placed on file.
3. Fire Dept. Class Graduation Celebration Mayor Jury announced that everyone is invited to a celebration for the graduating class of the Loves Park Fire Department to be held Monday, August 19, 2019 at 6:45 p.m. at Fire Station No. 2.
4. Rock River Disposal Alderman Little commented that he received correspondence related to Rock River Disposal's service contract. Placed on file.
5. Water Department Bills Alderman Peterson presented the Water Department bills dated August 5, 2019 in the amount of \$42,309.63, and moved that they be paid. Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)
6. General Fund Bills Alderman Peterson presented the General Fund and all other bills dated August 5, 2019 in the amount of \$122,695.32, and moved that they be paid. Second by Alderman Little. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)
7. Public Safety Report Alderman Allton presented the Police Department Report dated August 12, 2019; presented the Fire Department Report for July 2019, to be placed on file.
8. Public Works Report Alderman Schlensker presented the Water Department Report dated August 12, 2019; presented Street Department Reports dated August 5, and August 12, 2019, to be placed on file.

9. Building Department Reports Alderman Frykman presented the Building Department Report for June 2019; New Commercial - \$19,196,980.00; New Residential - \$1,248,720.00; Others - \$20,492,610.00; Total Permits – 117; Permit Fees - \$120,755.00; Machesney Park Fees - \$9,927.20. He also presented the Building Department Report for July 2019; New Commercial - \$0.00; New Residential - \$3,636,990.00; Others - \$4,062,936.00; Total Permits – 190; Permit Fees - \$46,820.00; Machesney Park Fees - \$22,398.97.
10. Finance & Administration Committee Alderman Peterson of the Finance and Administration Committee presented General Fund and all other bills dated August 12, 2019 in the amount of \$664,576.81; for consideration at next week's city council meeting; presented the minutes from the committee meeting held August 5, 2019, to be placed on file.
11. Public Works Committee Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated August 12, 2019 in the amount of \$41,378.61, for consideration at next week's city council meeting.
12. Codes & Regulations Alderman Peterson of the Codes and Regulations Committee announced that a committee meeting will be held Monday, August 19, 2019, following city council.
13. SEP/Gigi's Playhouse Fundraiser Approved Alderman Peterson moved to approve a Special Event Permit for Steve Blake of Windsor Pizza and Macktown Lions Club to hold a fundraiser for Gigi's Playhouse at 1034 Windsor Road on Saturday, August 17, 2019 from 11:00 a.m. to 6:00 p.m. Second by Alderman Warden. Motion carried by voice vote.
14. Police Department To Purchase Fixed-Point License Plate Recognition Packages Alderman Peterson presented the following resolution authorizing the Mayor to enter into a contract for the purchase of six fixed-point license plate recognition packages for the Loves Park Police Department. **WHEREAS**, the City of Loves Park, Illinois ("City"), is a municipal corporation operating under the laws of the State of Illinois, in Winnebago County, Illinois; and **WHEREAS**, pursuant to 65 ILCS 5/11-76.1-1, the City is authorized to purchase items for public purposes; and **WHEREAS**, the City previously purchased a Vigilant law enforcement package of license plate recognition equipment and software to enhance the public health, safety and welfare; and **WHEREAS**, the City now desires to enter into a contract with Brite Computers which is the supplier of equipment compatible with the Vigilant package for the purchase of six fixed-point license plate recognition packages having determined that it offers the best price for this product. **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the City Council of the City of Loves Park, County of Winnebago and County of Boone, Illinois, that by the adoption of this resolution, that the Mayor and the City Council hereby agree as follows:
1. The above recitals are incorporated into this Resolution as though fully set forth herein.
  2. The attached contract for the purchase of six fixed-point license plate recognition packages at a cost of sixty-seven thousand nine hundred forty-nine dollars (\$67,949.00) is hereby approved.
  3. The funds for such purchase are to come from the fiscal year 2020 budget and are to be paid from Account No. 01-13-9240 (New Equipment).
  4. The Mayor is hereby authorized to sign the Contract with Brite Computers, in substantially similar form as attached hereto as Exhibit A, on behalf of the City.
  5. Should any provision of this Resolution be declared invalid by a court of competent jurisdiction, the invalidity of such provision shall not affect any of the other provisions of this Resolution.
  6. This Resolution shall be in full force and effect from and after its passage and approval.

Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)

**RESOLUTION NO. 19-068**

15. Fire Department  
Purchase Debt  
Certificates,  
Series  
2019/Pumper  
Fire Truck

Alderman Peterson presented the following resolution identifying certain acquisition contracts to the installment purchase contract, dated as of May 14, 2019, between the City of Loves Park and the City Treasurer relating to acquiring, constructing, installing and equipping improvements needed for the prevention and extinguishment of fires including, without limitation, an addition to Fire Station #2, two Pierce fire engines and various items of equipment for those fire engines with the proceeds of the City's Debt Certificates, Series 2019. **BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, WINNEBAGO AND BOONE COUNTIES, ILLINOIS, AS FOLLOWS:**

Section 1. Recitals. It is found and declared by the City Council (the "Corporate Authorities") of the City of Loves Park, Winnebago and Boone Counties, Illinois (the "City"), as follows:

- (a) The City is a duly organized and existing municipality of the State of Illinois, and is now operating under and pursuant to the provisions of the Illinois Municipal Code (65ILCS 1-1-1 et seq., as amended; the "Code") and is a "governmental unit" as defined in Section 2(i) of the Local Government Debt Reform Act of the State of Illinois, as amended, 30 ILCS 350/1 et seq. (the "Debt Reform Act").
- (b) On April 29, 2019, the Corporate Authorities adopted Ordinance No. 4267-19 (the "Authorizing Ordinance") authorizing and providing for the execution and delivery of an Installment Purchase Contract (the "Installment Contract") and the issuance, sale and delivery of the \$2,585,000.00 Debt Certificates, Series 2019 (the "Certificates"), of the City for the purpose, among other things, of financing a portion of the costs of acquiring, constructing, installing and equipping improvements needed for the prevention and extinguishment of fires including, without limitation, an addition to Fire Station #2, two Pierce fire engines and various items of equipment for those fire engines and, incidental to the project costs, to pay bond discount, capitalized interest, reserve requirements, and legal, other financing and administrative fees and costs (together, the "Project"), all in accordance with preliminary plans and estimates of costs which have been approved by the Corporate Authorities and are now on file in the office of the City Clerk for public inspection.
- (c) Section 17 of the Authorizing Ordinance provided in part that the Corporate Authorities must adopt a resolution or ordinance (each an "Identification Action") identifying all or any part of any contract for the acquisition or construction of the Project or any component part of the Project (each an "Acquisition Contract") to the Installment Contract as required by Section 17(b) of the Debt Reform Act. The City Clerk was authorized and directed in the Authorizing Ordinance to file a certified copy of the Authorizing Ordinance, a certified copy of each Identification Action and a copy of the related Acquisition Contract or Acquisition Contracts with City Treasurer in his capacity as nominee seller under the Installment Contract. Under Section 17(b) and Section 16 of the Authorizing Ordinance, the adoption of an Identification Action and the filing of it and the related Acquisition Contract or Acquisition Contracts with the City Treasurer are conditions to the disbursement of moneys on deposit in the Project Fund established under the Authorizing Ordinance to pay amounts due under the Acquisition Contract.
- (d) In connection with the project, the City has entered into Acquisition Contracts with contractors listed on Exhibit A (the "Contracts") and desires to satisfy the requirements of Section 17(b) of the Debt Reform Act and Section 16 of the Authorizing Ordinance in order that payments may be made from the Project Fund of amounts due under the Contracts. Exhibit A is incorporated into this Resolution by this reference.

Section 2. Identification of Contracts to Installment Contract. The City has entered into the Contracts in order to acquire and construct the Project. The City Council hereby identifies the Contracts to the Installment Contract.

16. Fire Department Purchase Debt Certificates, Series 2019/ Pumper Fire Truck  
(Continued)
- Section 3. Filings with City Treasurer. The City Clerk previously filed a certified copy of the Authorizing Ordinance with the City Treasurer. The City Clerk is directed to file a certified copy of this Resolution and a copy of the Contracts with the City Treasurer. When the City Clerk has done so, the City will be authorized under Section 17(b) and the Authorizing Ordinance to disburse moneys from the Project Fund to pay amounts due under the Contracts.
- Section 4. Additional Authority; Ratification of Prior Actions. The Mayor, the City Clerk, the City Treasurer, and the other officers and employees of the City are authorized to execute and deliver on behalf of the City such other documents, agreements and certificates and to do such other things consistent with the terms of this Resolution as such officers and employees shall deem necessary or appropriate in order to effectuate the intents and purposes of this Resolution. All actions previously taken on behalf of the City by such officers and employees in connection with Contracts and the Project are ratified, confirmed and approved.
- Section 5. Conflicting Resolutions, Etc. All resolutions and orders or parts of resolutions and orders in conflict with this Resolution are repealed to the extent of such conflict.
- Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.
- Section 7. Effective Date. This Resolution shall be in full force and effect upon its adoption as provided by law.
- Second by Alderman Little. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)
- RESOLUTION NO. 19-069**
17. Promotion Of David Jacobson To Distribution Lead Position
- Alderman Peterson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that having been reviewed and approved by the Civil Service Commission and the International Union of Operating Engineers Local 150, the position of Water Distribution Lead is hereby established, The Distribution lead position shall be a union position and have a starting wage that is 8% higher than the 5+ year wage rate set in the current collective bargaining agreement. Be it further resolved that David Jacobson shall be promoted to fill this position effective August 13, 2019 at the rate of \$30.55 per hour. Future increases shall be in accordance with the current Local 150 collective bargaining agreement. This position will be full time and will be paid from Account No. 31-50-4030 (Maintenance Wages). Second by Alderman Little. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)
- RESOLUTION NO. 19-070**
18. Promotion Of Steve McDonald to Foreman Position
- Alderman Peterson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that having been reviewed and approved by the Civil Service Commission and the International Union of Operating Engineers Local 150, the position of Street Department Foreman is hereby established, The Foreman position shall be a union position and have a starting wage that is 10% higher than the 5+ year wage rate set in the current collective bargaining agreement. Be it further resolved that Steve McDonald shall be promoted to fill this position effective August 13, 2019 at the rate of \$31.12 per hour. Future increases shall be in accordance with the current Local 150 collective bargaining agreement. This position will be full time and will be paid from Account No. 01-11-8010 (Maintenance Wages). Second by Alderman Allton. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)
- RESOLUTION NO. 19-071**

- 19. Mechanical Inc. To Repair Filter Plant #1  
 Alderman Peterson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, the Water Department Manager is authorized to hire Mechanical Inc., 2279 Yellow Creek Road, Freeport, IL 61032 to make emergency repairs to filter plant #1 for a cost not to exceed \$41,850.00. Funds shall be drawn from Account No. 31-51-4111 (Well No. 1 Facility). Second by Alderman Schlensker. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)  
**RESOLUTION NO. 19-072**
  
- 20. ORD 4284-19  
 SUP For 5273/5375 Pebble Creek Trail  
 Alderman Frykman presented for second reading an ordinance providing for a Special Use Permit for a fitness establishment for 5373 and 5375 Pebble Creek Trail, and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)  
**ORDINANCE NO. 4284-19**
  
- 21. ORD 4285-19  
 SUP For 5425 North Second St.  
 Alderman Frykman presented for second reading an ordinance providing for a Special Use Permit for an automobile sales lot at 5425 North Second Street, and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)  
**ORDINANCE NO. 4285-19**
  
- 22. ORD 4286-19  
 Purchase of 930 Windsor Road For Well Site  
 Alderman Peterson presented for second reading an ordinance approving the purchase of real estate at 930 Windsor Road for a municipal well site, and moved for passage of the ordinance. Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Allton, Warden, Little, Pruitt, Frykman, Peterson, Holmes, Schlensker) 2 Absent (Aldermen Jacobson, Puckett)  
**ORDINANCE NO. 4286-19**
  
- 23. Adjourn  
 Alderman Little moved that the meeting be adjourned. Second by Alderman Schlensker. Motion carried by voice vote. The meeting was adjourned at 6:15 p.m.

**APPROVED:**

Robert J. Burden, City Clerk

**COMMITTEE MEETINGS:**

Codes & Regulations:	Monday, August 19, 2019 Following City Council
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**STANDING COMMITTEE MEETINGS:**

Community Development:	Following Council Meeting 6:15 p.m.
Finance and Administration:	Prior to Council Meeting 5:40 p.m.
Public Works:	Prior to Council Meeting 5:15 p.m.
Zoning Board of Appeals:	3 <sup>rd</sup> Thursday of the Month 5:30 p.m.





# CITY OF LOVES PARK

100 HEART BOULEVARD  
LOVES PARK, ILLINOIS 61111  
815-654-5030 • Fax: 815-633-2359

Gregory R. Jury, *Mayor* • Robert J. Burden, *City Clerk* • John C. Danielson, *City Treasurer*

## PROCLAMATION

**WHEREAS**, September is known around the United States as “National Suicide Prevention Awareness Month, which is intended to help promote and give attention to the Suicide Prevention services available to us and our community. The goal is to speak openly about the topic of suicide to help erase the stigma surrounding it, and to direct those in need to the appropriate support services; and

**WHEREAS**, suicidal thoughts can affect anyone regardless of age, gender, race, orientation, income level, religion, or background, and according to the American Foundation for Suicide Prevention (AFSP), more than 47,000 people died by suicide in the year 2017; and

**WHEREAS**, suicide is the 10th leading cause of death among adults in the US, and nearly 20% of all suicides were completed by people ages 45–54; and

**WHEREAS**, Loves Park alongside local educators, police officers, mental health professionals, athletic coaches, pack leaders, and parents will unite in supporting our community through local organizations like Tommy Corral Memorial Foundation (TCMF), Shatter Our Silence (SOS), national organizations like National Alliance for Mental Illness (NAMI), and international groups like Hope for the Day (hftd.org), because every member of our community should understand that throughout life’s struggles we all need the occasional reminder that we are all facing our own challenges.

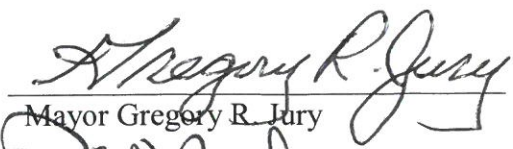
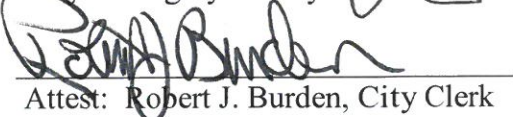
**NOW, THEREFORE**, I, Gregory R. Jury, as Mayor of the City of Loves Park, do hereby proclaim the month of September, 2019 to be:

### “NATIONAL SUICIDE PREVENTION AWARENESS MONTH”

in Loves Park and encourage all residents to take the time to check in with their family, friends and neighbors to express support.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Loves Park to be affixed this 19th day of August, 2019.



  
\_\_\_\_\_  
Mayor Gregory R. Jury  
  
\_\_\_\_\_  
Attest: Robert J. Burden, City Clerk

*“The City with a Heart”*



# **LOVES PARK** **POLICE**

540 Loves Park Drive, Loves Park, IL 61111  
Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton  
From: Chief Charles Lynde  
Date: 08/19/2019  
Subject: Police Activity Report

Police activity report for the week of 08/04/2019 through 08/10/2019

Calls for Service	565
Total Number of Arrests	292
Accidents	7

MICHAEL MCCAMMOND  
DEPUTY CHIEF OF POLICE

CHARLES LYNDE  
CHIEF OF POLICE

SHANE LYNCH  
DEPUTY CHIEF OF POLICE

**CITY OF LOVES PARK  
AGENDA  
FINANCE & ADMINISTRATION COMMITTEE  
AUGUST 19, 2019 – 5:40 P.M.  
CITY COUNCIL CHAMBERS**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES FROM THE COMMITTEE MEETING HELD AUGUST 12, 2019**
  - a. Resolution waiving the fees related to the Special Event Permit for the German Society of Rockford to hold the Oktoberfest at the Loves Park City Hall.
  - b. Resolution authorizing Fehr Graham to provide engineering services for improvements to a section of Orth Road.
4. **ITEMS FOR CONSIDERATION**
5. **LIST OF BILLS**
6. **GENERAL DISCUSSION/PUBLIC COMMENT**
7. **ADJOURN**

FINANCE AND ADMINISTRATION COMMITTEE  
MEETING MINUTES

DATE OF MEETING: August 12, 2019

CALLED TO ORDER: 5:30 P.M.

MEMBERS PRESENT: Alderman Mark Peterson, Charles Frykman, John Pruitt

MEMBERS ABSENT: Alderman John Jacobson

ALSO PRESENT: Mayor Jury, Clerk Burden, Attorney Galluzzo, Robert Schlensker, Doug Allton, Nancy Warden, Clint Little, Chief Wiltfang, Chief Lynde

MINUTES APPROVAL: August 5, 2019

Alderman Frykman moved to approve minutes. Second by Alderman Pruitt.  
Motion carried. 3 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. Resolution authorizing the Mayor to enter into a contract for the purchase of six fixed-point license plate recognition packages for the Loves Park Police Department.

Alderman Frykman moved to approve. Second by Alderman Pruitt.  
Motion carried. 3 Ayes – 0 Nays

2. Resolution identifying a fire truck purchase with Debt Certificates, Series 2019.

Alderman Pruitt moved to approve. Second by Alderman Frykman.  
Motion carried. 3 Ayes – 0 Nays

3. Resolution authorizing the promotion of David Jacobson to the position of Water Distribution Lead at a wage rate of \$30.55 per hour, to be effective August 13, 2019.

Alderman Pruitt moved to approve. Second by Alderman Frykman.  
Motion carried. 3 Ayes – 0 Nays

4. Resolution authorizing the promotion of Steve McDonald to the position of Street Department Foreman at a wage rate of \$31.12 per hour, to be effective August 13, 2019.

Alderman Frykman moved to approve. Second by Alderman Pruitt.  
Motion carried. 3 Ayes – 0 Nays

5. Resolution authorizing the Water Department Manager to hire Mechanical Inc. for emergency repairs to filter plant #1 at a cost not to exceed \$41,850.00.

Alderman Frykman moved to approve. Second by Alderman Pruitt.  
Motion carried. 3 Ayes – 0 Nays

6. List of Bills: No questions or concerns.

7. Adjournment.

Alderman Frykman moved for adjournment. Second by Alderman Pruitt.  
Motion carried. 3 Ayes – 0 Nays

Adjournment: 5:52 P.M.

RESPECTFULLY SUBMITTED: CHAIRMAN JACOBSON OF THE FINANCE COMMITTEE

**CITY OF LOVES  
PARK AGENDA  
CODES & REGULATIONS  
COMMITTEE August 19th,  
2019 6:15 P.M. CONFERENCE  
ROOM B**

1. **CALL TO ORDER**
  
2. **ROLL CALL**
  
3. **APPROVAL OF MINUTES FROM THE COMMITTEE MEETING HELD July 29th, 2019.**
  
4. **ITEMS FOR CONSIDERATION**
  - a. Liquor license request for Da Catch, located at 1824 East Riverside Boulevard.
  - b. Liquor license request for KBQ, located at 6332 East Riverside Boulevard.
  - c. Liquor license request for Dandy's, located at 7938 Forest Hills Road.
  - d. Liquor license request for Rani's Kitchen, located at 5710 North Second Street.
  
5. **PUBLIC COMMENT**
  
6. **GENERAL DISCUSSION**
  
7. **ADJOURN**

# City of Loves Park Codes & Regulations Committee August 12, 2019 Minutes

- I. Call to Order – the meeting was called to order by Alderman Peterson, Chairman at 6:17 PM.

Committee Members Present – Alderman Little, Alderman Warden. Also in Attendance – Nick Maier

- II. The minutes of the July 29, 2019 meeting were approved upon a motion by Alderman Little, second by Alderman Warden. Vote 3 – 0 to approve.

### III. Items For Consideration

- A. Special Event Permit application from Northeast Family YMCA for a 5K run to be held October 5, 2019 from 8 AM to noon on a portion of city streets.

**Motion by Alderman Warden to approve contingent upon 1) signage at Paulson & Harlem, 2) volunteers at intersections where the streets have been closed for the run, and 3) communication with Sportscore 2 of the event. Second by Alderman Little. Vote 3 – 0 to approve.**

- IV. General Discussion – Alderman Little updated the Committee on charging a fee for estate sales, as well as a home siding concept.

- V. Public Comment – None

- VI. Adjournment – the meeting was adjourned at 6:29 PM upon motions by Alderman Little and Alderman Warden. Vote 3 – 0 in favor.

Respectfully submitted by:  
Mark Peterson  
Committee Chairman

**CITY OF LOVES PARK**

**ALDERMAN: John Jacobson**

**RESOLUTION NO.:**

**DATE: August 19, 2019**

**DEPARTMENT: Finance and Administration**

***Resolved, by the adoption of this resolution, that the fees relating to the Special Event Permit for the use of the Loves Park Civic Center shall be waived for the German Society of Rockford so they can sponsor an Oktoberfest to be held on October 4 & 5, 2019 per attached request.***

\_\_\_\_\_  
**Ald. John Jacobson, Chairman**

\_\_\_\_\_  
**Ald. Mark Peterson, Vice Chairman**

\_\_\_\_\_  
**Ald. John Pruitt**

\_\_\_\_\_  
**Ald. Chuck Frykman**

\_\_\_\_\_  
**Mayor Gregory R. Jury**

\_\_\_\_\_  
**Attest: City Clerk Robert J. Burden**

**MOTION:**

**SECOND:**

**VOTING:**



APPLICATION FOR SPECIAL EVENT PERMIT

CITY OF LOVES PARK  
ROBERT J. BURDEN, CITY CLERK  
100 HEART BLVD  
LOVES PARK IL 61111

APPLICATION MUST BE SUBMITTED 30 DAYS PRIOR TO THE EVENT

DATE: 8/8/19

ESTIMATED NUMBER OF ATTENDEES: 1,000

FEE: Waiver  
(OVER 500 ATTENDEES \$250.00)

NAME OF APPLICANT: German Society of Rockford

ADDRESS: 5032 Burningtree Dr  
Rockford IL 61114  
City State Zip

PHONE NUMBER OF APPLICANT: 815-877-4156 CELL PHONE: 815-914-6296

LOCAL BUSINESS ADDRESS OF APPLICANT: \_\_\_\_\_  
Street

City State Zip

FULL NAME OF LOCAL OR RESPONSIBLE AGENT: Anton Beck, Jr.

ADDRESS: 5032 Burningtree Dr  
Rockford IL 61114  
City State Zip

PHONE NUMBER: 815-877-4156 CELL PHONE: 815-914-6296

DATE(S) OF EVENT: Oct 4+5 HOURS: Fri. 5pm-12am / Sat. 10am-12am

LOCATION OF EVENT: Parking lot, Auditorium, events room + kitchen

ADDRESS: 100 Heart Blvd, Loves Park IL 61111

SITE PLAN SUBMITTED? YES  NO   
SITE PLANS ARE REQUIRED FOR ALL SPECIAL EVENT PERMIT APPLICATIONS

NUMBER OF PAVED PARKING SPACES AVAILABLE FOR THE EVENT: \_\_\_\_\_

HAS THIS EVENT BEEN HELD BEFORE? YES  NO  HOW MANY YEARS? 14

IS THERE A REQUEST FOR ROAD OR LANE CLOSURE? \_\_\_\_\_

DAY OF EVENT EMERGENCY CONTACT PHONE: \_\_\_\_\_ DAY OF EVENT EMERGENCY CONTACT CELL PHONE: \_\_\_\_\_

SALES TAX NUMBER (if applicable): \_\_\_\_\_

WILL ALCOHOL BE SERVED? YES  NO

SECURITY PROVIDED BY (if necessary): SPI

DESCRIBE PRIMARY ACTIVITIES OF EVENT: Oktoberfest to celebrate German Culture.

Anton Beck, Jr.  
Signature of Applicant



August 7, 2019

Mayor Jury  
100 Heart Blvd.  
Loves Park, Illinois 61111

Dear Mayor Jury,

The German Society of Rockford requests the use of the auditorium and kitchen for October 4 & 5 for the club's 55th Oktoberfest. Set up in the morning and afternoon of October 3th. The hours of the event are from 5:00 pm to 12:00 am on Friday October 4th, and 12:00 pm to 12:00 am on Saturday October 5th. Clean up starts after church on Sunday afternoon.

Sincerely,

Toni Beck,  
815-877-4156

**CITY OF LOVES PARK**

**BY ALDERMAN John Jacobson RESOLUTION NO.**

**DATE: August 19, 2019 DEPARTMENT: Finance & Administration Committee**

**RESOLVED, that by the adoption of this resolution,**

**The City of Loves Park is authorized to hire Fehr Graham, consulting engineers, 200 Prairie Street, Suite 208, Rockford, IL 61107 to perform the necessary civil engineering design for roadway and intersection improvements for the section of Orth Road between Paulson Road and Argyle Road in accordance with the attached agreement.**

**Total cost for the design engineering services shall not exceed \$326,059.00. Funds will be provided from account number 01-01-6667 Orth Road Engineering. An IDOT Surface Transportation Block Grant has been applied for to assist in funding for this project.**

\_\_\_\_\_  
**Ald. John Jacobson, Chairman**

\_\_\_\_\_  
**Ald. Chuck Frykman**

\_\_\_\_\_  
**Ald. Mark Peterson, Vice Chairman**

\_\_\_\_\_  
**Mayor Gregory R. Jury**

\_\_\_\_\_  
**Ald. John Pruitt**

\_\_\_\_\_  
**Attest: Robert J. Burden**

**MOTION:**

**SECOND:**

**VOTING:**

Municipality City of Loves Park	<b>L O C A L  A G E N C Y</b>	 <b>Illinois Department of Transportation</b>  <b>Preliminary Engineering Services Agreement For Motor Fuel Tax Funds</b>	<b>C O N S U L T A N T</b>	Name Fehr Graham
Township				Address 200 Prairie Street Suite 208
County Winnebago				City Rockford
Section				State Illinois

THIS AGREEMENT is made and entered into this 22 day of July, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

#### Section Description

Name Orth Road

Route \_\_\_\_\_ Length \_\_\_\_\_ Mi. \_\_\_\_\_ FT (Structure No. \_\_\_\_\_)

Termini 600 feet east of intersection with Argyle Road to 400 feet west of intersection with Paladin Parkway.

**Description:**

The reconstruction of the above referenced section of Orth Road including mass grading, base materials, bituminous, storm sewer structures, intersection improvements, and all other appurtenances, as per the attached Preliminary Concept Plan and the associated Preliminary Engineer's Estimate of Probably Cost.

#### Agreement Provisions

**The Engineer Agrees,**

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans
  - b.  Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.  Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
  - f.  Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
  - g.  Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
  - h.  Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i.  Assist the LA in the tabulation and interpretation of the contractors' proposals
  - j.  Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
  - k.  Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

**The LA Agrees,**

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a.  A sum of money equal to \_\_\_\_\_ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
  - b.  A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus \_\_\_\_\_ percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

- ~~3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:~~
- ~~a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
  - ~~b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~
- ~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~
- ~~4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus \_\_\_\_\_ percent incurred up to the time he is notified in writing of such abandonment -"actual cost" being defined as in paragraph 2 of THE LA AGREES.~~
- ~~5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus \_\_\_\_\_ percent to cover profit, overhead and readiness to serve -"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.~~

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**It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

City of Loves Park \_\_\_\_\_ of the  
(Municipality/Township/County)  
State of Illinois, acting by and through its

ATTEST:

By \_\_\_\_\_  
Clerk By \_\_\_\_\_  
(Seal) Title \_\_\_\_\_

Executed by the ENGINEER:

Fehr Graham  
200 Prairie Street, Suite 208  
Rockford, Illinois 61107

ATTEST:

By Angie M Riggle /Angie Riggle By [Signature] /Michael W. Gronewold  
Title Project Administrator Title Principal

**Approved**  
\_\_\_\_\_  
Date  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer

## SUPPLEMENT TO AGREEMENT PROVISIONS

Loves Park  
Orth Road  
Section

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### The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated under the The Engineer Agrees in paragraphs 1a, 1c, 1d, 1g, 1h, 1i, 1j, 2, 3, 4, 5 and 6 on a time and material basis, not to exceed of \$326,059.
  2. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraphs cited above. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classification for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.
  3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:
    - a. Upon completion of detailed plans, special provisions, and estimate of cost - being the work required by paragraphs 1a, 1c, 1d, 1g, 1h, and 1j under The Engineer Agrees - to the satisfaction of the LA and their approval by the LA or DEPARTMENT, 100 percent of the total fee due under this AGREEMENT.
- By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.
4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, 1c, 1d, 1g, 1h, 1j and prior to the completion of such services, the LA shall reimburse the ENGINEER for his costs incurred up to the time he is notified in writing of such abandonment as stipulated in paragraph 1 of the LA AGREES. Traveling and other out-of-town pocket expenses will be reimbursed to the ENGINEER at his actual cost.
  5. That, should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of The Engineer Agrees) after they have been approved by the LA or DEPARTMENT, the LA will pay the ENGINEER for such changes as stipulated in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.
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Preliminary Opinion of Probable Cost  
Loves Park, Illinois  
Orth Road improvements between Paulson and Argyle

NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	PAVEMENT REMOVAL	25,101	SY	\$ 15.00	\$ 376,515.00
2	PORTLAND CEMENT CONCRETE PAVEMENT, 7.5" (JOINTED)	3,080	SY	\$ 100.00	\$ 308,000.00
3	AGGREGATE BASE COURSE, TYPE B 12" (CA-6)	16,347	SY	\$ 20.00	\$ 326,940.00
4	COMBINATION CONCRETE CURB AND GUTTER, TYPE M6.18	13,500	LF	\$ 35.00	\$ 472,500.00
5	COMBINATION CONCRETE CURB AND GUTTER, TYPE M2.18	600	LF	\$ 40.00	\$ 24,000.00
6	HMA Binder, 7"	5,340	TON	\$ 100.00	\$ 534,000.00
7	HMA Surface, 2"	1,526	TON	\$ 100.00	\$ 152,600.00
8	INLETS, SPECIAL, NO. 2	24	EACH	\$ 3,500.00	\$ 84,000.00
9	STORM SEWERS, CLASS A, TYPE A, 18"	2,400	LF	\$ 85.00	\$ 204,000.00
10	STORM SEWERS, CLASS A, TYPE A, 12"	360	LF	\$ 65.00	\$ 23,400.00
11	LIGHT POLES (W/CONDUIT)	12	EACH	\$ 20,000.00	\$ 240,000.00
12	EXCAVATION	6,000	CY	\$ 20.00	\$ 120,000.00
13	SEEDING	3	ACRE	\$ 5,000.00	\$ 12,500.00
14	EROSION CONTROL	1.00	LS	\$ 30,000.00	\$ 30,000.00
15	TRAFFIC CONTROL	1	LS	\$ 70,000.00	\$ 70,000.00
16	STRIPING	14,000	LF	\$ 4.00	\$ 56,000.00
17	12" WATERMAIN COMPLETE	2,700	LF	\$ 110.00	\$ 297,000.00
18	UTILITY RELOCATION	1	LS	\$ 65,000.00	\$ 65,000.00

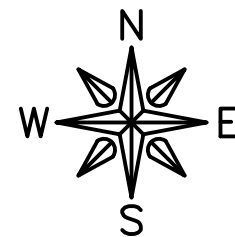
ESTIMATED CONTRACT AMOUNT	\$	3,396,455.00
20% CONTINGENCY	\$	679,291.00
8% DESIGN ENGINEERING	\$	326,059.68
8.5% CONSTRUCTION ENGINEERING	\$	346,438.41
<b>TOTAL</b>	<b>\$</b>	<b>4,748,244.09</b>

Note: Estimate does not include ROW acquisition, assumes total reconstruction of Orth, Paulson, and Argyle

July 22, 2019

  
 Mick Gronewold





NOT TO SCALE

# ORTH ROAD IMPROVEMENTS

1/23/19

**FEHR GRAHAM**  
ENGINEERING & ENVIRONMENTAL  
ILLINOIS DESIGN FIRM NO. 184-003525

ILLINOIS  
IOWA  
WISCONSIN