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**LOVES PARK CITY COUNCIL AGENDA–OCTOBER 7, 2019- 6 P.M.**  
**AT CITY HALL COUNCIL CHAMBERS, 100 HEART BLVD.,**  
**LOVES PARK, 61111**

**I. CALL TO ORDER**

**II. INVOCATION & PLEDGE OF ALLEGIANCE**

- 1. Invocation given by Alderman John Pruitt, followed by the Pledge of Allegiance.**

**III. ROLL CALL**

**IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**

**V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**

- 1. Check presentation from State Representative John Cabello and the Illinois License Beverage Association to Laurian Gessner of Blue 815.**

**VI. APPROVE PAYMENT OF BILLS**

**VII. OFFICER'S REPORTS**

- 1. Public Safety**
- 2. Public Works**

**VIII. COMMITTEE REPORTS**

- 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
- 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
- 3. Public Works/Schlensker (Street, Water & Utilities)**
- 4. Codes and Regulations/Peterson (Ordinances & Licenses)**
- 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)**

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. RESOLUTIONS & MOTIONS**

- 1. Resolution to hire David Fleetwood for the position of Public Works Operator in the Water Department, effective October 8, 2019.**

**XII. ORDINANCES 2<sup>ND</sup> READING**

- 1. Ordinance providing for a Special Use Permit for a fast food establishment with a drive-thru window at 7900 E. Riverside Blvd.**
- 2. Ordinance providing for a Class R-1 Liquor License at the Lucky Café, 401 E. Riverside Blvd.**

**XIII. ORDINANCES 1<sup>ST</sup> READING**

**XIV. PUBLIC COMMENT**

**XV. EXECUTIVE SESSION**

**XVI. GOOD OF THE ORDER**

**XVII. ADJOURNMENT**



## CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS

Journal of Proceedings

Regular Meeting, Monday, September 30, 2019

Loves Park City Hall

Mayor Gregory Jury called the meeting to order at 6:00 p.m.

Alderman John Jacobson opened the meeting with an invocation, followed by the Pledge of Allegiance.

Present: Mayor Gregory Jury

Aldermen A. Marie Holmes, Rob Schlensker, Doug Allton, John Jacobson, Jim Puckett, Clint Little, John Pruitt, Charles Frykman

Absent: Aldermen Mark Peterson, Nancy Warden

Also Present: City Clerk Bob Burden  
City Attorney Gino Galluzzo

1. Approve Minutes 09/23/19  
The Journal of Proceedings for the regular meeting of September 23, 2019, was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Schlensker. Motion carried. 8 Ayes (Aldermen Holmes, Schlensker, Allton, Jacobson, Puckett, Little, Pruitt, Frykman) 2 Absent (Aldermen Peterson, Warden)
2. Proclamation Oktoberfest Days  
Mayor Jury presented a proclamation to Toni Beck of the German Society of Rockford, proclaiming Friday, October 4 and Saturday, October 5, 2019, to be "Oktoberfest Days – 55<sup>th</sup> Anniversary" in the City of Loves Park.
3. Toni Beck  
Toni Beck thanked city council for supporting the proclamation.
4. Water Department Bills  
Alderman Jacobson presented the Water Department bills dated September 23, 2019 in the amount of \$35,237.88, and moved that they be paid. Second by Alderman Schlensker. Motion carried. 8 Ayes (Aldermen Holmes, Schlensker, Allton, Jacobson, Puckett, Little, Pruitt, Frykman) 2 Absent (Aldermen Peterson, Warden)
5. General Fund Bills  
Alderman Jacobson presented the General Fund and all other bills dated September 23, 2019 in the amount of \$268,199.00, and moved that they be paid. Second by Alderman Schlensker. Motion carried. 8 Ayes (Aldermen Holmes, Schlensker, Allton, Jacobson, Puckett, Little, Pruitt, Frykman) 2 Absent (Aldermen Peterson, Warden)
6. Public Safety Report  
Alderman Schlensker presented the Police Department Report dated September 30, 2019; presented the Fire Department Report for August 2019, to be placed on file.
7. Public Works Report  
Alderman Schlensker presented the Street Department Report dated September 30, 2019; presented the Water Department Report dated September 30, 2019, to be placed on file.
8. Finance & Administration Committee  
Alderman Jacobson of the Finance and Administration Committee presented General Fund and all other bills dated September 30, 2019 in the amount of \$792,457.59; for consideration at next week's city council meeting; presented the Treasurer's Report for August 2019; presented the minutes from the committee meeting held September 23, 2019, to be placed on file.

9. Public Works Committee Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated September 30, 2019 in the amount of \$231,372.48, for consideration at next week's city council meeting.
10. Community Development Alderman Frykman of the Community Development Committee presented the minutes from the committee meeting held August 12, 2019, to be placed on file.
11. SEP/Woodward Family 5K Walk/Run Alderman Little moved to approve a Special Event Permit application from Woodward to hold a Family 5K Walk/Run on Zenith Parkway on Saturday, October 26, 2019, from 9:00 a.m. to 12:00 noon. Second by Alderman Allton. Motion carried by voice vote.
12. Final Plat of Sanctuary Subdivision Alderman Frykman presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the Final Plat of Plat No. 7 of the Sanctuary, being a resubdivision of part of Lots 14, 15, 16, 17, and 41 in Plat No. 2 of the Sanctuary, being a part of the West Half of the Northwest Quarter of Section 34, Township 45 North, Range 2 East of the Third Principal meridian, City of Loves Park, Winnebago County, Illinois, being approved as recommended by the City of Loves Park Community Development Committee. Second by Alderman Allton. Motion carried. 8 Ayes (Aldermen Holmes, Schlensker, Allton, Jacobson, Puckett, Little, Pruitt, Frykman) 2 Absent (Aldermen Peterson, Warden)  
**RESOLUTION NO. 19-083**
13. Ordinances First Reading Alderman Frykman presented for first reading agenda Items 1-2, from Ordinances First Reading.
14. 1st Reading SUP For 7900 E. Riverside Blvd. Alderman Frykman presented for first reading an ordinance providing for a Special Use Permit for a fast food establishment with a drive-thru window at 7900 E. Riverside Blvd. and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Schlensker. Motion carried. 8 Ayes (Aldermen Holmes, Schlensker, Allton, Jacobson, Puckett, Little, Pruitt, Frykman) 2 Absent (Aldermen Peterson, Warden) Laid over
15. 1st Reading SUP For 7900 E. Riverside Blvd. Alderman Frykman presented for first reading an ordinance providing for a Class R-1 Liquor License at the Lucky Café, 401 E. Riverside Blvd. and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Schlensker. Motion carried. 8 Ayes (Aldermen Holmes, Schlensker, Allton, Jacobson, Puckett, Little, Pruitt, Frykman) 2 Absent (Aldermen Peterson, Warden) Laid over
16. Adjourn Alderman Jacobson moved that the meeting be adjourned. Second by Alderman Schlensker. Motion carried by voice vote. The meeting was adjourned at 6:10 p.m.  
**APPROVED:**

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**Robert J. Burden, City Clerk**

**STANDING COMMITTEE MEETINGS:**

Community Development:	Following Council Meeting 6:15 p.m.
Finance and Administration:	Prior to Council Meeting 5:40 p.m.
Public Works:	Prior to Council Meeting 5:15 p.m.
Zoning Board of Appeals:	3 <sup>rd</sup> Thursday of the Month 5:30 p.m.



# **LOVES PARK** **POLICE**

540 Loves Park Drive, Loves Park, IL 61111

Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton

From: Chief Charles Lynde

Date: 10/07/2019

Subject: Police Activity Report

Police activity report for the week of 9/22/2019 through 9/28/2019

Calls for Service 589

Total Number of Arrests 263

Accidents 9

MICHAEL MCCAMMOND  
DEPUTY CHIEF OF POLICE

CHARLES LYNDE  
CHIEF OF POLICE

SHANE LYNCH  
DEPUTY CHIEF OF POLICE

**Department of Public Works  
Street Department Weekly Activity Report**

Submitted by: Shannon Messinger  
Street Department Manager

Week of September 30, 2019 thru October 7, 2019

**Previous week's activity:**

1. Continued mowing.
2. Finished pouring concrete repairs Oakcrests and Hart Farms.
3. Finished asphalt and dirt for the concrete repairs.
4. Worked on equipment in the shop.
5. Started installing new street lights along Alpine, Windsor and Forest Hills.

**Proposed work:**

1. Continue mowing.
2. Remove concrete repairs for Inverness and Central Park.
3. Finish installing new street lights.
4. Start servicing trucks for Winter.
5. Start cleaning the ditch.

# **Loves Park Water Department**

## **Weekly Activity Report**

Submitted by: Craig McDonald  
Department Manager

Date: **9/25/19-10/2/19**

Previous week's activity:

1. Routine work:
  - a. Install new meters
  - b. JULIE locates
  - c. Chemical tests
  - d. Back wash wells as needed
  - e. Read commercial and residential meters
2. Continued radio read meter installation
3. Continued flushing zone 2 and 4 of the city
4. Repaired chlorine injector at well #4

Work anticipated for this week:

5. Continue radio read meter installation
6. Continue flushing zone 2 and 4 of the city
7. Replace chlorine lines at well #1
8. Repair service leak at 419 Glendale Rd.



**CITY OF LOVES PARK  
AGENDA  
FINANCE & ADMINISTRATION COMMITTEE  
OCTOBER 7, 2019 – 5:40 P.M.  
CITY COUNCIL CHAMBERS**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES FROM THE COMMITTEE MEETING HELD SEPTEMBER 30, 2019**
4. **ITEMS FOR CONSIDERATION**
  - a. Resolution to hire David Fleetwood for the position of Public Works Operator in the Water Department, effective October 8, 2019.
5. **LIST OF BILLS**
6. **GENERAL DISCUSSION/PUBLIC COMMENT**
7. **ADJOURN**

FINANCE AND ADMINISTRATION COMMITTEE  
MEETING MINUTES

DATE OF MEETING: September 30, 2019

CALLED TO ORDER: 5:30 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Charles Frykman, John Pruitt

MEMBERS ABSENT: Alderman Mark Peterson

ALSO PRESENT: Mayor Jury, Attorney Galluzzo, A. Marie Holmes, Robert Schlensker,  
Doug Allton, Jim Puckett, Clint Little, Chief Wiltfang, Chief Lynde

MINUTES APPROVAL: September 23, 2019

Alderman Frykman moved to approve minutes. Second by Alderman Pruitt.  
Motion carried. 3 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. List of Bills: No questions or concerns.
2. Adjournment.

Alderman Pruitt moved for adjournment. Second by Alderman Frykman.  
Motion carried. 3 Ayes – 0 Nays

Adjournment: 5:42 P.M.

RESPECTFULLY SUBMITTED: CHAIRMAN JACOBSON OF THE FINANCE COMMITTEE

**CITY OF LOVES PARK**

**ALDERMAN JOHN JACOBSON**

**RESOLUTION NO.**

**DATE: OCTOBER 7, 2019**

**DEPARTMENT: FINANCE &  
ADMINISTRATION COMMITTEE**

**RESOLVED, by the adoption of this Resolution,** that based on the results of the Civil Service Commission list of candidates, the Water Department Manager is hereby authorized to hire David Fleetwood for the position of Public works operator in the Water Department, effective October 8th, 2019. The starting wage for this position shall be \$21.95 per hour per local 150 bargaining unit contract.

This position will be full time and will be subject to a pre-employment background check and pre-employment drug testing and shall be paid from: Water Department; Maintenance salaries; Account No. 31-50-4030.

\_\_\_\_\_  
Alderman John Jacobson, Chairman

\_\_\_\_\_  
Alderman Mark Peterson, Vice Chairman

\_\_\_\_\_  
Alderman John Pruitt

\_\_\_\_\_  
Alderman Charles Frykman

\_\_\_\_\_  
Mayor Gregory R. Jury

\_\_\_\_\_  
Attest: City Clerk Robert J. Burden

ORDINANCE NO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK,  
ILLINOIS:

WHEREAS, upon the petition for a Special Use Permit as provided for in Ordinance No. 795 of the City of Loves Park, Illinois and

WHEREAS, a public hearing before the Zoning Board of Appeals was held thereon after due notice in the manner provided by law, and

WHEREAS, said Board has made a report containing findings of fact and recommending the approval of the Special Use Permit

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, ILLINOIS:

That a Special Use Permit for a fast food establishment with a drive-thru window in the CR (Commercial Retail) Zoning District under the terms of the Zoning Ordinance No. 795 of the City of Loves Park, Illinois, is hereby granted on property legally described as follows:

A parcel of land being a part of the Northeast Quarter of Section 2, Township 44 North, Range 2 East of the Third Principal Meridian, Winnebago County, Illinois, described as follows:

Commencing at the Southeast corner of the Northeast Quarter of said Section 2; thence North 0 degrees 13 minutes 41 seconds West along the East line of the Northeast Quarter of said Section 2, a distance of 54.73 feet to a point in the Northerly line of the premises conveyed by The First National Bank and Trust Company of Rockford, as Trustee, to the Illinois State Toll Highway Commission by Trustee's Deed recorded October 18, 1988 as Document No. 1814196 in said Recorder's Office; thence North 89 degrees 14 minutes 03 seconds West along the Northerly line of said premises so conveyed, a distance of 309.59 feet to the Point of Beginning for the hereinafter described parcel of land; thence continuing North 89 degrees 14 minutes 03 seconds West along the Northerly line of said premises so conveyed, a distance of 65.61 feet; thence North 73 degrees 12 minutes 15 seconds West along the Northerly line of said premises so conveyed, a distance of 173.93 feet; thence North 31 degrees 51 minutes 36 seconds West along the Northeasterly line of said premises so conveyed, a distance of 326.69 feet; thence North 0 degrees 12 minutes 47 seconds West, a distance of 796.16 feet; thence North 63 degrees 24 minutes 37 seconds East, a distance of 122.13 feet; thence North 89 degrees 47 minutes 13 seconds East, a distance of 582.94 feet; thence South 0 degrees 12 minutes 47 seconds East, a distance of 918.73 feet; thence South 89 degrees 47 minutes 13 seconds West, a distance of 289.60 feet; thence South 0 degrees 20 minutes 26 seconds East, a distance of 261.80 feet to the Point of Beginning, containing 701,430 square feet, 16.103 acres, more or less, all being situated in the County of Winnebago and the State of Illinois.

PROPERTY CODE: 12-02-226-002  
COMMONLY KNOWN AS: 7900 E. Riverside Boulevard

CONDITONS:

1. The Special Use Permit expires with the change in property ownership, or discontinuance of the Burger King fast food establishment.
2. The Special Use Permit shall be renewed 1 year from approval.
3. The developer, business owner, or land owner shall meet all of the landscape requirements, including the installation of sod, with regular ongoing maintenance to preserve the landscaping that is part of the approval of this special use.
4. There shall be no outdoor displays or merchandise available for sale outside of either building. All merchandise shall be confined to the inside of the buildings.
5. All building materials used for the construction of the buildings shall meet all of the requirements in the E. Riverside Boulevard / I90 Overlay District.
6. Signage shall comply with current City standards for freestanding signs.
7. The ingress/egress on the north property line shall only be a "right out" into The Costco parking lot. The work shall be coordinated with Staff.

The findings and recommendation of the Zoning Board of Appeals on the question of granting this Special Use Permit, in addition to the Site Plan approved by the Zoning Board of Appeals, are hereby accepted, adopted and made a part of this Ordinance. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

A P P R O V E D:

\_\_\_\_\_  
MAYOR

A T T E S T:

\_\_\_\_\_  
CITY CLERK

PASSED:

APPROVED:

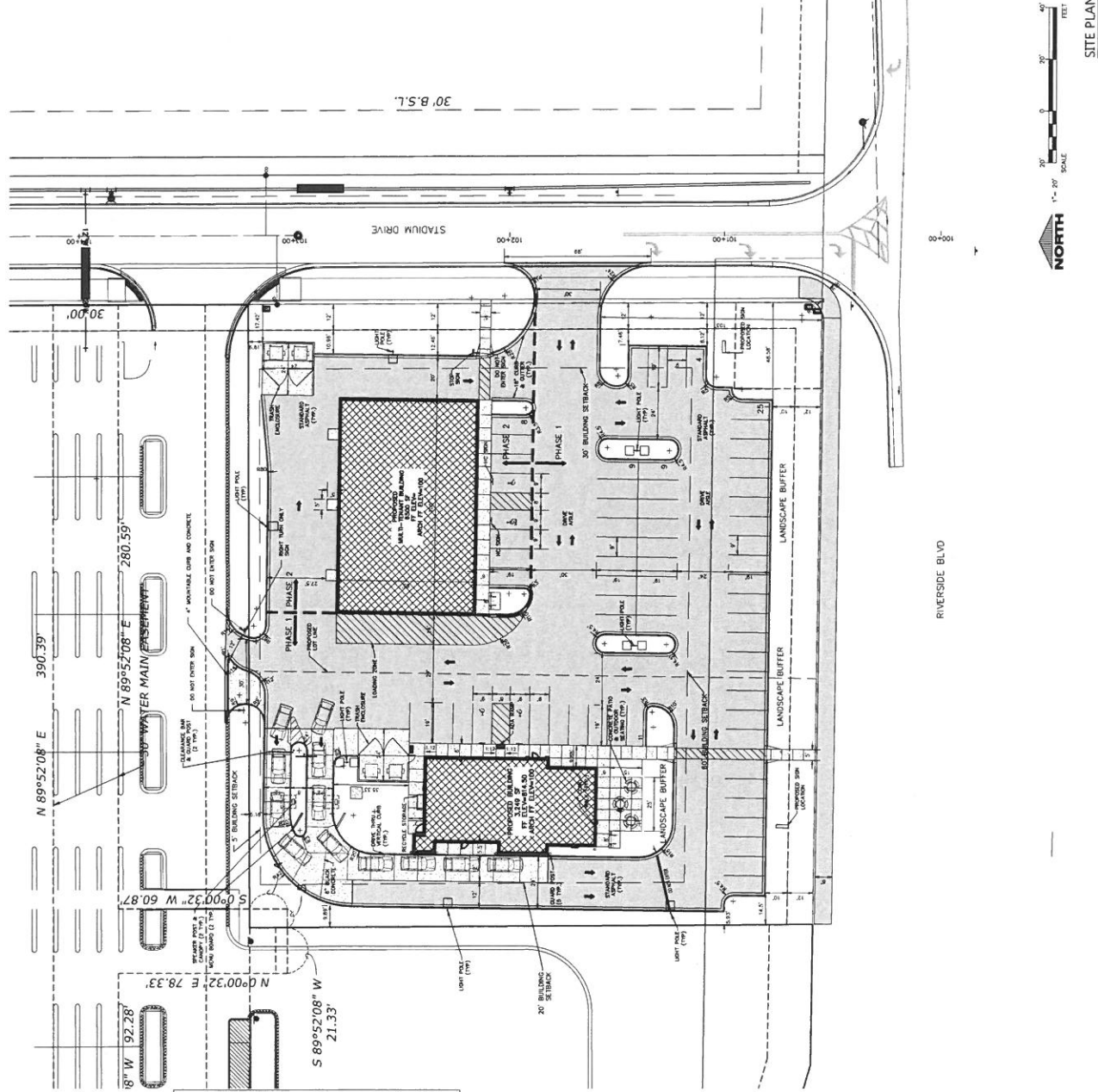
PUBLISHED:

**PRELIMINARY DATES**

MAY 6, 2019
MAY 10, 2019
MAY 13, 2019
MAY 16, 2019
MAY 20, 2019
MAY 31, 2019
JUNE 4, 2019
JUNE 7, 2019
JUNE 10, 2019
JUNE 11, 2019
JUNE 12, 2019
JULY 30, 2019
SEPT. 5, 2019

**JOB NUMBER**  
1923780

**SHEET NUMBER**  
C1.2



**SITE PLAN**

**SITE INFORMATIONAL**

PROPERTY AREA: AREA = 76,455 S.F. (1.755 ACRES)

EXISTING ZONING: CR - RETAIL COMMERCIAL DISTRICT

PROPOSED ZONING: CR - RETAIL COMMERCIAL DISTRICT

PROPOSED USE: FAST FOOD RESTAURANT AND RETAIL SPACE

SETBACKS: BUILDING: EAST = 30' WEST = 20'  
NORTH = 5'

WASTE ENCLOSURE: 3' (SIDE OR REAR)

PARKING REQUIRED - RETAIL SPACE: 1 SPACE PER 100 S.F. GROSS HABITABLE S.F. (23) AND 1 SPACE PER 500 S.F. (33 SPACES REQ.)

PARKING REQUIRED - QUICK SERVE RESTAURANT: 1 SPACE PER 100 S.F. CUSTOMER SERVICE AREA/DINING(23) AND 1 SPACE PER 4 OUTSIDE SEATING(3) AND 1 SPACE PER 100 S.F. (10) TOTAL: 33 SPACES = 64 SPACES TOTAL

PARKING PROVIDED: 66 SPACES (4 H.C. ACCESSIBLE)

HANDICAP STALLS REQUIRED: 3, HANDICAP STALLS PROVIDED: 4

**PROPOSED SITE DATA**

AREA (AC)	AREA (SQ FT)	RATIO
1.76	76,455	12.88
0.22	9,748	14.84
1.50	56,699	74.18
0.45	19,774	25.88



### Landscape Requirements

**PHASE 1 - LOVES PARK**

Zoning: C-2 (East Riverside and I-55 Overlay District)  
Neighboring Zoning: C-2 (East Riverside and I-55 Overlay District)  
Site Area: 76,650 SF (1.75 AC)  
USE: PARKING

Requirements: Existing and service areas shall be screened with walls or landings to minimize views.  
All parking structures and transformers screened with shrubs and tall ornamental grasses.

Parking Landscape Requirement: parking lots shall be screened on all sides abutting residential or public ROW. Any required planting shall be a minimum 12' width and include 2" shrubs (to include 20'11" stem height) and 8" trees / 50'.

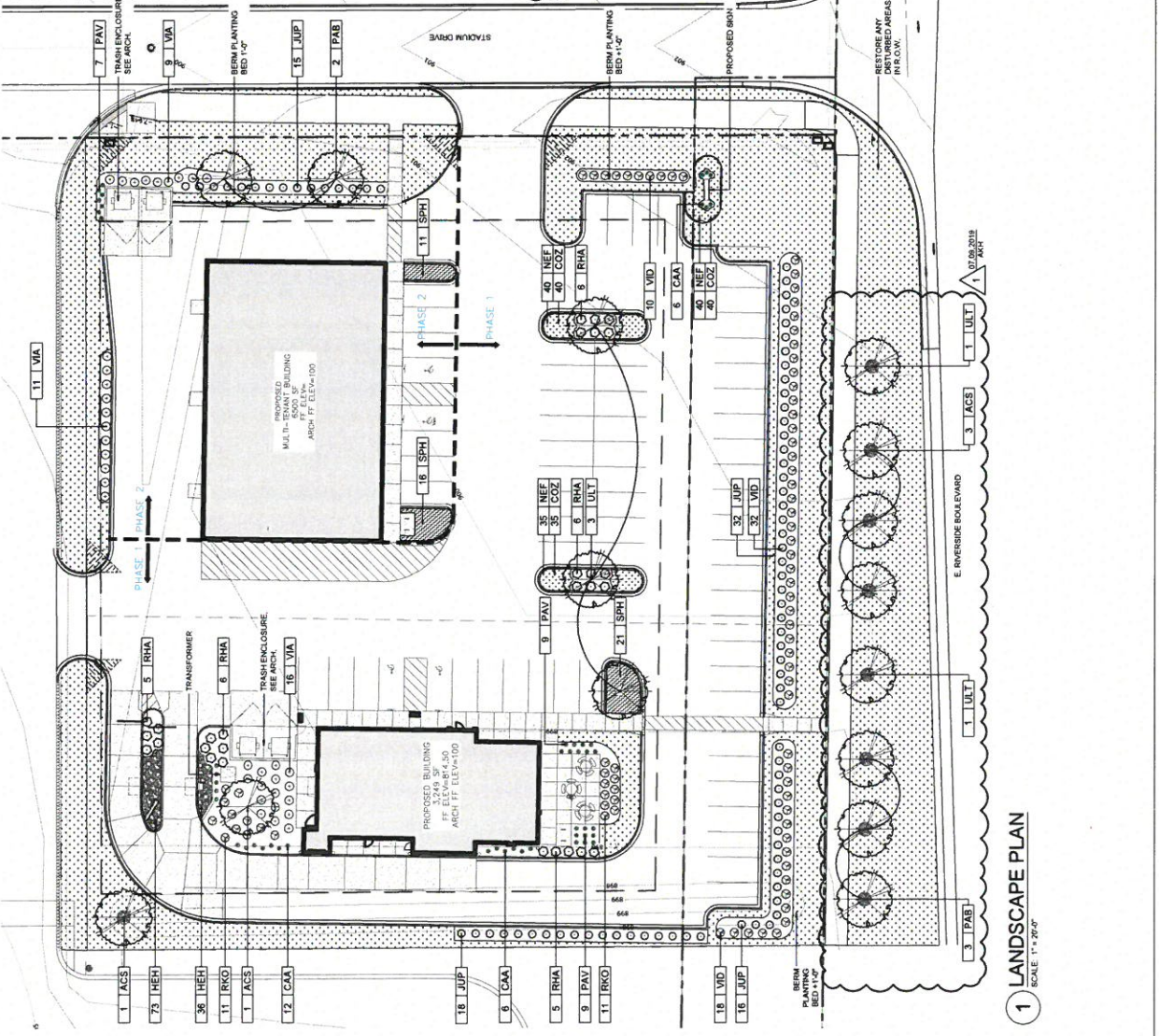
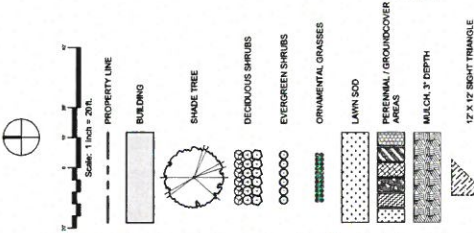
20'11" Stem Height: [ ]  
8" Trees: [ ]  
50' Stem Height: [ ]

Decorative Shrub: [ ]  
Evergreen Shrub: [ ]  
Ornamental Grasses: [ ]  
Lawn Sod: [ ]  
Perennial / Groundcover: [ ]  
Mulch 3" Depth: [ ]  
12' x 12' Sight Triangle: [ ]

### Plant Schedule

Burger King Station Drive - Loves Park, IL

Plant	Quantity	Notes
1 ACB	2	2" DB
2 RHA	2	2" DB
3 COZ	2	2" DB
4 SPA	2	2" DB
5 RHA	2	2" DB
6 RHA	2	2" DB
7 SPA	2	2" DB
8 COZ	2	2" DB
9 SPA	2	2" DB
10 COZ	2	2" DB
11 SPA	2	2" DB
12 SPA	2	2" DB
13 SPA	2	2" DB
14 SPA	2	2" DB
15 SPA	2	2" DB
16 SPA	2	2" DB
17 SPA	2	2" DB
18 SPA	2	2" DB
19 SPA	2	2" DB
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95 SPA	2	2" DB
96 SPA	2	2" DB
97 SPA	2	2" DB
98 SPA	2	2" DB
99 SPA	2	2" DB
100 SPA	2	2" DB



**1** LANDSCAPE PLAN  
SCALE: 1" = 20'

LANDSCAPE CONTRACTOR:  
**Landscaping Concepts Management**  
LANDSCAPE ARCHITECT:  
**TERRA ENGINEERING LTD.**  
225 W. Ohio Street, Suite 402, Chicago, IL 60604  
(773) 442-0101 | (773) 442-0000  
#157-000150  
exp. 03/31/17

Kevin Williams, P.E., P.A.  
TERRA Engineering Ltd.  
225 W. Ohio Street, Fourth Floor  
Chicago, IL 60604  
PH: 773.442.0101

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING THE ISSUANCE OF A CLASS “R-1” LIQUOR LICENSE TO 401 E RIVERSIDE, LLC d/b/a “LUCKY CAFE” PURSUANT TO CHAPTER 6, SECTION 6-37 OF THE CODE OF ORDINANCES OF THE CITY OF LOVES PARK, ILLINOIS**

**WHEREAS**, Chapter 6, Sections 6-37 and 6-43 of the Loves Park Code of Ordinances (“Code”) of the City of Loves Park (“City”) regulate the number and classes of liquor licenses, respectively, existing within the City; and

**WHEREAS**, a Class “R-1” liquor license authorizes the retail sale on premises specified, of alcoholic liquor for consumption on the premises by restaurants, subject to the requirement that at least 55 percent (55%) of the premises’ gross receipts be from the sale of food; and

**WHEREAS**, a Class “R-1” liquor license further authorizes the retail sale of packaged alcoholic liquor, provided that said retail sales of such liquor shall not exceed ten percent (10%) of the total sales of all alcoholic beverages; and

**WHEREAS**, the City now desires to approve the issuance of a Class “R-1” liquor license to 401 E Riverside, LLC., doing business as “Lucky Cafe” (“Licensee”), pursuant to Chapter 6, Section 6-37 of the Code; and

**WHEREAS**, said liquor license shall be issued for use only within the approved restaurant dining area of the building located at 401 East Riverside Boulevard, Loves Park, Illinois, 61111; and

**NOW THEREFORE**, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

1. The above recitals are incorporated by reference herein and made a part hereof.
2. The issuance of a Class “R-1” liquor license to the Licensee for use at the premises is hereby approved pursuant to Chapter 6, Section 6-37 of the Code.
3. Final issuance of the liquor license by the local liquor commissioner will be subject to review and approval of the liquor license application by the local liquor commissioner along with compliance by Licensee with all Ordinances of the City of Loves Park and all applicable State and/or Federal laws.
4. All other provisions of the Code and any City Ordinances or Resolutions shall remain in effect as previously enacted except that those Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinances are hereby repealed.
5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.



APPROVED:

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Mayor Gregory R. Jury

ATTEST:

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City Clerk Robert Burden

PASSED:

APPROVED:

PUBLISHED: