

Council Agenda _____	2
Council Minutes _____	4
Police Report _____	7
Street Report _____	8
Water Report _____	10
Finance Committee Agenda & Minutes _____	11
Codes & Regulations Committee Agenda & Minutes _____	13
Community Development Committee Agenda & Minutes _____	19
Resolution - David Jacobson Public Works Foreman _____	30
Resolution - Continue Spending _____	31
Ordinance 1st Reading - Text Amendment water rates _____	32

**LOVES PARK CITY COUNCIL AGENDA– APRIL 27, 2020- 6 P.M.**  
**VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM AND THE**  
**CITY OF LOVES PARK’S FACEBOOK PAGE**

- I. CALL TO ORDER**
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
  - 1. Invocation given by Mayor Gregory Jury followed by the Pledge of Allegiance.**
- III. ROLL CALL**
- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**
- V. COMMUNICATIONS, MAYOR’S REPORT AND ANNOUNCEMENTS**
- VI. APPROVE PAYMENT OF BILLS**
- VII. OFFICER’S REPORTS**
  - 1. Public Safety**
  - 2. Public Works**
- VIII. COMMITTEE REPORTS**
  - 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
  - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
  - 3. Public Works/Schlensker (Street, Water & Utilities)**
  - 4. Codes and Regulations/Peterson (Ordinances & Licenses)**
  - 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)**
- IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. RESOLUTIONS & MOTIONS**

- 1. Resolution authorizing David Jacobson to be appointed Public Works Foreman.**
- 2. Resolution authorizing the City of Loves Park to continue to spend funds at the same rate as the 2019-2020 Appropriation Ordinance until the 2020-2021 Appropriation Ordinance is approved.**

**XII. ORDINANCES 2<sup>ND</sup> READING**

**XIII. ORDINANCES 1<sup>ST</sup> READING**

- 1. Ordinance amending Chapter 90 of the Loves Park Code of Ordinances regarding water rates.**

**XIV. PUBLIC COMMENT**

**Anyone wishing to speak at the city council meeting shall contact the City Clerk's office preceding the scheduled meeting at 815-654-5034.**

**XV. EXECUTIVE SESSION**

**XVI. GOOD OF THE ORDER**

**XVII. ADJOURNMENT**

**CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS**

Journal of Proceedings

Regular Meeting, Monday, April 20, 2020

Virtual Meeting held at [www.cityoflovespark.com](http://www.cityoflovespark.com)

Mayor Gregory Jury called to order the online live-streamed meeting of the Loves Park City Council, as necessitated by the COVID-19 Virus Pandemic, at 6:06 p.m.

City Clerk Bob Burden opened the meeting with an invocation followed by the pledge of allegiance.

Present: Mayor Gregory Jury

Aldermen Rob Schlensker, Doug Allton, Nancy Warden, John Jacobson, Jim Puckett, Clint Little, John Pruitt, Charles Frykman, Mark Peterson

Absent: Alderman A. Marie Holmes (Technical Problem)

Also Present: City Clerk Bob Burden  
City Attorney Gino Galluzzo

1. Approve Minutes 04/13/20 The Journal of Proceedings for the regular meeting of April 13, 2020 was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Schlensker. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)
2. SEP/Dan Lane Farm Market Request Received a Special Event Permit application from Dan Lane, for a seasonal farm market at 6401 N. Second Street from May 1, thru October 31, 2020. Referred to Alderman Peterson of the Codes and Regulations Committee.
3. Committee Of The Whole City Clerk Bob Burden presented the minutes from the Committee of the Whole meeting held April 13, 2020.
4. Committee Of The Whole Minutes Approved Alderman Jacobson moved to approve the minutes from the Committee of the Whole meeting held April 13, 2020. Second by Alderman Schlensker. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)
5. Happy Birthday Mayor Jury wished a happy birthday to Loves Park residents Rose Pfyer and Audrey Zullo who are both celebrating their 90<sup>th</sup> birthday.
6. Happy Homecoming Mayor Jury wished a happy homecoming to Loves Park residents Major Nicholas Camardo and Corporal Justin Windham.
7. Water Department Bills Alderman Jacobson presented the Water Department bills dated April 13, 2020 in the amount of \$169,750.13, and moved that they be paid. Second by Alderman Peterson. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)
8. General Fund Bills Alderman Jacobson presented the General Fund bills dated April 13, 2020 in the amount of \$264,323.32, and moved that they be paid. Second by Alderman Peterson. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)
9. Public Safety Report Alderman Allton presented the Police Department Report dated April 20, 2020, to be placed on file.

10. Public Works Report Alderman Schlensker presented the Street Department Report dated April 20, 2020; presented the Water Department Report dated April 20, 2020, to be placed on file.
11. Building Department Report Alderman Frykman presented the Building Department Report for March 2020; New Commercial - \$0.00; New Residential - \$0.00; Others - \$23,050.00; Total Permits – 64; Permit Fees - \$50,282.00; Machesney Park Fees - \$2,926.52; presented the Building Department Report for April 2020; New Commercial - \$0.00; New Residential - \$129,312.00; Others - \$176,812.00; Total Permits – 40; Permit Fees - \$3,719.00; Machesney Park Fees - \$2,932.63.
12. Finance & Administration Committee Alderman Jacobson of the Finance and Administration Committee presented General Fund and all other bills dated April 20, 2020 in the amount of \$54,491.50; for consideration at next week's city council meeting; presented the minutes from the committee meeting held April 13, 2020, to be placed on file.
13. Public Works Committee Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated April 20, 2020 in the amount of \$80,396.09, for consideration at next week's city council meeting.
14. Community Development Committee Alderman Frykman of the Community Development Committee announced that a committee meeting will be held Monday, April 27, 2020, following city council; presented the minutes from the committee meeting held March 9, 2020, to be placed on file.
15. Codes & Regulations Alderman Peterson of the Codes and Regulations Committee announced that a committee meeting will be held Monday, April 27, 2020, at 6:15 p.m.
16. NICDC Emergency Loan Fund Alderman Jacobson presented the following resolution authorizing the City of Loves Park, Illinois to enter into a loan agreement with the Northern Illinois Community Development Corporation. **WHEREAS**, the City has previously passed a Resolution approving participation in an emergency loan fund supporting area businesses to be administered by the Northern Illinois Community Development Corporation ("NICDC") in the amount of two hundred twenty-five thousand dollars (\$225,000); and **WHEREAS**, at the direction of the Council pursuant to said Resolution, the City Attorney has negotiated the terms of such participation and the Mayor is prepared to execute the loan documents with the approval of the City Council. **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the City Council of the City of Loves Park, County of Winnebago and County of Boone, Illinois, that by the adoption of this resolution, that the Mayor and the City Council hereby agree as follows:
  1. The above recitals are hereby incorporated into this Resolution as if fully stated herein.
  2. The Mayor is authorized to sign the necessary documents on behalf of the City in order to consummate the loan to the NICDC in a form substantially similar to that of the documents attached hereto.
  3. Should any provision of this Resolution be declared invalid by a court of competent jurisdiction, the invalidity of such provision shall not affect any of the other provisions of this Resolution.
  4. This Resolution shall be in full force and effect from and after its passage and approval.

Second by Alderman Frykman. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)

**RESOLUTION NO. 20-026**

17. Resubdivision Of Lot 2 Of SCL Retail Subdivision  
Alderman Frykman presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that Resubdivision of Lot 2 of SCL Retail Subdivision, being a subdivision of part of the Southeast quarter of the Northeast quarter of section 2 being situated in township 44 North, range 2 East of the third principal meridian, City of Loves Park, Winnebago County, Illinois, be approved as recommended by the City of Loves Park Community Development Committee. Second by Alderman Warden. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)  
**RESOLUTION NO. 20-027**
18. ORD 4334-20  
Liquor License For 5905 North Second Street  
Alderman Warden presented for second reading an ordinance approving a Class B Liquor License for Loves Park Marathon, 5905 North Second Street, and moved for passage of the ordinance. Second by Alderman Peterson. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)  
**ORDINANCE NO. 4334-20**
19. ORD 4335-20  
Liquor License For 4313 Bell School Rd  
Alderman Warden presented for second reading an ordinance approving a Class F Liquor License for Quality Inn, 4313 North Bell School Road, and moved for passage of the ordinance. Second by Alderman Frykman. Motion carried. 8 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman) 1 Nay (Alderman Peterson) 1 Absent (Alderman Peterson)  
**ORDINANCE NO. 4335-20**
20. ORD 4336-20  
Amend R-4 Liquor Licenses  
Alderman Warden presented for second reading an ordinance amending Chapter 6, Section 6-43 (a)(5)(d) of the Loves Park Code of Ordinances regarding R-4 Liquor Licenses, and moved for passage of the ordinance. Second by Alderman Little. Motion carried. 9 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson) 1 Absent (Alderman Holmes)  
**ORDINANCE NO. 4336-20**
21. Adjourn  
Alderman Jacobson moved that the meeting be adjourned. Second by Alderman Schlensker. Motion carried by voice vote. The meeting was adjourned at 6:21 p.m.

**APPROVED:**Robert J. Burden, City Clerk**COMMITTEE MEETINGS:**

Codes &amp; Regulations:

Monday, April 27, 2020  
Following City Council Meeting**STANDING COMMITTEE MEETINGS:**

Community Development:

Following City Council Meeting  
6:15 p.m.

Finance and Administration:

Prior to Council Meeting  
5:40 p.m.

Public Works:

Prior to Council Meeting  
5:15 p.m.

Zoning Board of Appeals:

3<sup>rd</sup> Thursday of the Month  
5:30 p.m.



# **LOVES PARK** **POLICE**

540 Loves Park Drive, Loves Park, IL 61111

Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton

From: Chief Charles Lynde

Date: 04/27/2020

Subject: Police Activity Report

Police activity report for the week of 4/12/2020 through 4/18/2020

Calls for Service 299

Total Number of Arrests 27

Accidents 5

MICHAEL MCCAMMOND  
DEPUTY CHIEF OF POLICE

CHARLES LYNDE  
CHIEF OF POLICE

SHANE LYNCH  
DEPUTY CHIEF OF POLICE

**Department of Public Works  
Street Department Weekly Activity Report**

Submitted by: Shannon Messinger  
Street Department Manager

Week of April 20, 2020 thru April 27, 2020

**Previous week's activity:**

1. Continued working on trucks.
2. Finished taking plow equipment off trucks.
3. Helped Water Dept.
4. Continued street sweeping.
5. Filled potholes.

**Proposed work:**

1. Continued working on trucks and equipment.
2. Fill potholes.
3. Help Water Dept. as needed.
4. Continue sweeping residential street.
5. Start saw cutting concrete repairs.
6. We are still a bit short staffed due to self-quarantining.





# **Loves Park Water Department**

## **Weekly Activity Report**

Submitted by: Craig McDonald  
Department Manager

Date: **415/20-4/22/20**

Previous week's activity:

1. Routine work:
  - a. Install new meters
  - b. JULIE locates
  - c. Chemical tests
  - d. Back wash wells as needed
  - e. Read commercial and residential meters
2. Performed routine maintenance on all air compressors at all facilities.
3. Started implementing new Waterly reporting software for all wells and PRV'S.

Work anticipated for this week:

1. Routine work
2. Replace fluoride pump at well #3

**CITY OF LOVES PARK  
AGENDA  
FINANCE & ADMINISTRATION COMMITTEE  
APRIL 27, 2020 – 5:40 P.M.  
VIRTUAL MEETING HELD AT [WWW.CITYOFLOVESPARK.COM](http://WWW.CITYOFLOVESPARK.COM) AND ON THE CITY  
OF LOVES PARK’S FACEBOOK PAGE**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

**4. ITEMS FOR CONSIDERATION**

1. Resolution authorizing the City of Loves Park to continue to spend funds at the same rate as the 2019-2020 Appropriation Ordinance until the 2020-2021 Appropriation Ordinance is approved.
2. Resolution authorizing David Jacobson to be appointed Public Works Foreman.
3. Ordinance amending Chapter 90 of the Loves Park Code of Ordinances regarding water rates.

**5. LIST OF BILLS**

**6. GENERAL DISCUSSION/PUBLIC COMMENT**

Anyone wishing to speak at the city council meeting shall contact the City Clerk’s office preceding the scheduled meeting at 815-654-5034.

**7. ADJOURN**

FINANCE AND ADMINISTRATION COMMITTEE  
MEETING MINUTES  
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM

DATE OF MEETING: April 20, 2020

CALLED TO ORDER: 5:40 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Charles Frykman, John Pruitt

MEMBERS ABSENT: Alderman Mark Peterson

ALSO PRESENT: Mayor Jury, Clerk Burden, Steve Thompson, Attorney Galluzzo,  
Aldermen A. Marie Holmes, Robert Schlensker, Doug Allton, Nancy Warden,  
Jim Puckett

MINUTES APPROVAL: April 13, 2020

Alderman Frykman moved to approve minutes. Second by Alderman Pruitt.  
Motion carried. 3 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. Resolution authorizing the City of Loves Park to enter into a loan agreement with the Northern Illinois Community Development Corporation.

Alderman Pruitt moved to approve. Second by Alderman Frykman.  
Motion carried. 3 Ayes – 0 Nays

2. List of Bills: No questions or concerns.

3. General Discussion

4. Adjournment.

Alderman Frykman moved for adjournment. Second by Alderman Peterson.  
Motion carried. 3 Ayes – 0 Nays

Adjournment: 5:47 P.M.

RESPECTFULLY SUBMITTED: CHAIRMAN JACOBSON OF THE FINANCE COMMITTEE

**CITY OF LOVES PARK  
CODES & REGULATIONS COMMITTEE AGENDA  
APRIL 27, 2020 7:00 P.M.  
VIRTUAL MEETING HELD AT [WWW.CITYOFLOVEPARK.COM](http://WWW.CITYOFLOVEPARK.COM) AND ON THE CITY  
OF LOVES PARK'S FACEBOOK PAGE**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES FROM THE COMMITTEE MEETING HELD APRIL 6, 2020**

**4. ITEMS FOR CONSIDERATION**

- A. Special Event Permit application from Dan Lane for a farm market to be held at 6401 N. Second Street, from May 1 to October 31, 2020.

**5. PUBLIC COMMENT**

Anyone wishing to speak at the city council meeting shall contact the City Clerk's office preceding the scheduled meeting at 815-654-5034.

**6. GENERAL DISCUSSION**

**7. ADJOURN**

APPLICATION FOR SPECIAL EVENT PERMIT

CITY OF LOVES PARK  
ROBERT J. BURDEN, CITY CLERK  
100 HEART BLVD  
LOVES PARK IL 61111

APPLICATION MUST BE SUBMITTED 30 DAYS PRIOR TO THE EVENT

DATE: May 1st

ESTIMATED NUMBER OF ATTENDEES: \_\_\_\_\_

FEE: \_\_\_\_\_  
(OVER 500 ATTENDEES \$250.00)

NAME OF APPLICANT: Daniel R. Lane

ADDRESS: 4640 Adamson Ln.

Machesney Park IL 61115  
City State Zip

PHONE NUMBER OF APPLICANT: \_\_\_\_\_ CELL PHONE: 815-323-3962

LOCAL BUSINESS ADDRESS OF APPLICANT: 6401 N. 2ND Street

Loves Park IL 61111  
City State Zip

FULL NAME OF LOCAL OR RESPONSIBLE AGENT: Daniel R. Lane

ADDRESS: PO Box 417

Poplar Grove IL 61065  
City State Zip

PHONE NUMBER: \_\_\_\_\_ CELL PHONE: 815-323-3962

DATE(S) OF EVENT: Approximately April 28 - May 1st HOURS: 9AM till 6PM Daily - 7 days

LOCATION OF EVENT: Meadow Mart 110/31/20

ADDRESS: 6401 N 2ND Street Loves Park, IL 61111

SITE PLAN SUBMITTED? YES X NO \_\_\_\_\_

SITE PLANS ARE REQUIRED FOR ALL SPECIAL EVENT PERMIT APPLICATIONS

NUMBER OF PAVED PARKING SPACES AVAILABLE FOR THE EVENT: see site plan - Attached

HAS THIS EVENT BEEN HELD BEFORE? YES X NO \_\_\_\_\_ HOW MANY YEARS? 3 years

IS THERE A REQUEST FOR ROAD OR LANE CLOSURE? NO

DAY OF EVENT EMERGENCY CONTACT PHONE: 815-323-3962 DAY OF EVENT EMERGENCY CONTACT CELL PHONE: SAME

SALES TAX NUMBER (If applicable): \_\_\_\_\_

WILL ALCOHOL BE SERVED? YES \_\_\_\_\_ NO X

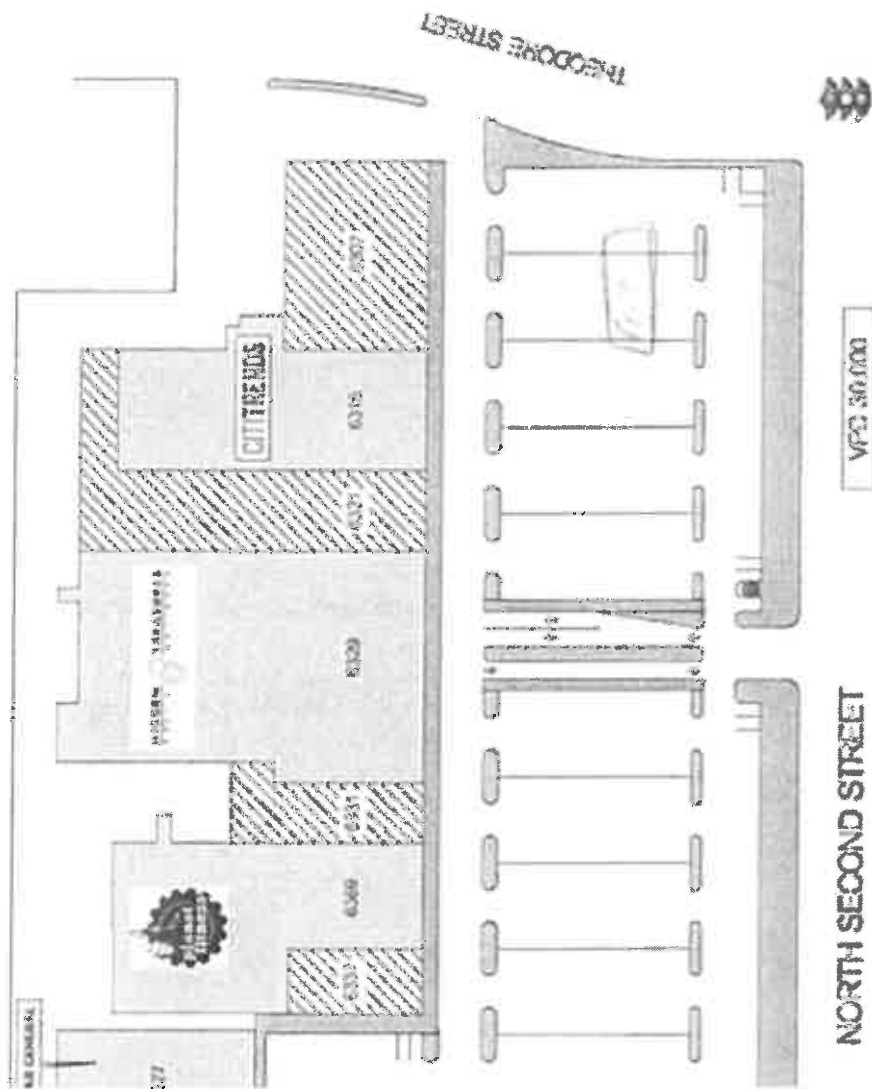
SECURITY PROVIDED BY (If necessary): NOT NECESSARY

DESCRIBE PRIMARY ACTIVITIES OF EVENT: Ag. & Food Seasonal Farm Market

Daniel R. Lane  
Signature of Applicant

March 24th 2020

Exhibit A  
Site Plan



YOUR FRIEND us  
DANIEL LANE

815- 323-3962

----- Forwarded message -----

From: **Dan Lane** <[lcjgdg07@gmail.com](mailto:lcjgdg07@gmail.com)>  
Date: Wed, Apr 1, 2020, 10:34 AM  
Subject: Re: Dan Lane Fruit Market  
To: <[daniel@nassimirealty.com](mailto:daniel@nassimirealty.com)>

Hello DANIEL NASSIMI

I'M sending you this message.

In regards: To a phone call

I received..march 30,2020.

From :Robert Burden,

Loves park; City Clerk.

His Email. [cclerklp@aol.com](mailto:cclerklp@aol.com)

They are looking forward :

Receiving a email .

from DANIEL NASSIMI

IF YOU ..Could be so kind.

To give me another year..

And opportunity to operate.

My seasonal farm market.

Located in the:meadow Mart

Parking lot.Same area.

I would greatly appreciate it.

Robert Burden mentioned.

His office : Would like to receive a email. Regarding your  
Approval.

By April 6 2020

By noon .

Thank you for all you have  
Done for me .

Please feel free to share  
Any concerns with me.

Thank You

Daniel Lane

P.o.box 417

POPLAR GROVE ,IL

61065

E mail. [Lcjgdg07@gmail.com](mailto:Lcjgdg07@gmail.com)

On Mon, Feb 24, 2020, 12:32 PM Dan Lane <[lcjgdg07@gmail.com](mailto:lcjgdg07@gmail.com)> wrote:

Hello Daniel Nassimi,

I hope this email finds you well. I am contacting you in regards to the fruit stand that I operated on your property last year at the Meadow Mart in Machesney Park, IL. I appreciate your time and I was wondering if you made a decision concerning the up coming rental agreement for the 2020 season of the fruit stand. Time is approaching fast and I need to make preparations for the



**From:** lcjgdg07@gmail.com,  
**To:** cclerklp@aol.com,  
**Subject:** Re: Dan Lane Fruit Market  
**Date:** Fri, Apr 17, 2020 7:51 pm

---

Daniel,

Thank you for the opportunity for another season. Looking forward to your phone call. 815-323-3962

Dan Lane  
April 17th, 2020

On Wed, Apr 15, 2020 at 8:33 AM Dan Lane <[lcjgdg07@gmail.com](mailto:lcjgdg07@gmail.com)> wrote:

----- Forwarded message -----

**From:** Daniel Nassimi <[daniel@nassimirealty.com](mailto:daniel@nassimirealty.com)>  
**Date:** Tue, Apr 14, 2020, 12:22 PM  
**Subject:** Re: Dan Lane Fruit Market  
**To:** Dan Lane <[lcjgdg07@gmail.com](mailto:lcjgdg07@gmail.com)>

Dan, you have our permission.... i will work out terms with you this week....: give me your cell number and ill call you within the next 2 days

Sent from my iPhone

On Apr 14, 2020, at 1:15 PM, Dan Lane <[lcjgdg07@gmail.com](mailto:lcjgdg07@gmail.com)> wrote:

Hello DANIEL

MAY I HAVE ANOTHER  
FARM MARKET SEASON.  
PLEASE ...

ROBERT BURDEN  
LOVES PARK CITY CLERK.  
HAS CALLED ME THREE  
TIMES.

LOOKING FORWARD TO HAVING THE MARKET OPEN FOR THE 2020 SEASON.  
I'M ASKING OF YOU..

DANIEL. FOR PERMISSION.  
SO I CAN CONTACT THE CITY OF LOVES PARK COUNCIL.  
I'VE TRIED TO CONTACT  
YOU.

SORRY... IF IM BOTHERING YOU.  
IF YOU COULD.

PLEASE LET ME KNOW.  
JUST TO LET YOU KNOW.  
LOVES PARK COUNCIL...  
HAS GIVING ME. THE OK!!!

&LOOKING FORWARD.  
TO MY OPENING DAY.  
THANK YOU !!!

# City of Loves Park

## Codes & Regulations Committee

### April 6, 2020 Minutes

- I. Call to Order – the meeting was called to order by Alderman Peterson, Chairman at 6:21 PM.

Committee Members Present – Alderman Little, Alderman Warden, Alderman Puckett. Also in Attendance – Nathan Bruck, Steve Thompson

- II. The minutes of the October 28, 2019 meeting were approved upon a motion by Alderman Warden, seconded by Alderman Little. Vote 4 – 0 to approve.

#### III. Items For Consideration

- A. Class B Liquor License request for Loves Park Marathon, 5905 N. Second St.

**Motion to approve by Alderman Warden. Second by Alderman Little. Vote 4 – 0 to approve.**

- B. Class F Liquor License request for Quality Inn & Suites, 4313 N. Bell School Road.

**Motion to approve by Alderman Warden. Second by Alderman Puckett. Vote 3 – 1 to approve. (Alderman Peterson voted nay)**

- C. Class R-4 Liquor License continuation request for Rockford Bicycle Company, 4169 Perryville Rd.

**Motion to approve by Alderman Little. Second by Alderman Warden. Vote 4 – 0 to approve.**

- IV. General Discussion – Reviewed the possibility of changing the number of F license businesses owned by one entity. Reviewed 5G regulations are handled by the State.

- V. Public Comment – None

- VI. Adjournment – the meeting was adjourned at 6:39 PM upon motions by Alderman Puckett and Alderman Warden. Vote 4 – 0 in favor.

Respectfully submitted by:  
Mark Peterson  
Committee Chairman



## AGENDA

City of Loves Park  
Community Development Committee Meeting  
**April 27, 2020**

**VIRTUAL MEETING:**  
[WWW.CITYOFLOVESPARK.COM](http://WWW.CITYOFLOVESPARK.COM)  
& CITY OF LOVES PARK FACEBOOK ACCOUNT  
**6:15 P.M.**

1. Roll call and declaration of a quorum
2. Reading and approval of the minutes from the **April 13, 2020** meeting
3. Report from the Community Development Department – None
4. Unfinished business – None
5. New business –
  - A. **1736 E. RIVERSIDE BOULEVARD** – A Variance from a required 500’ separation from a single family dwelling for a monopole cellular structure to a requested 450’ separation from a single family dwelling for monopole cellular structure in the CR (Commercial Retail) Zoning District.

Staff Recommendation:      Approval

ZBA Recommendation:      Approval
  - B. **1736 E. RIVERSIDE BOULEVARD** – A Special Use Permit to allow a 70’ monopole cellular structure in the in the CR (Commercial Retail) Zoning District.

**Staff Recommendation:**      Approval w/ conditions

**Conditions:**

    1. The tower must provide for future co-location of 2 additional cellular company antennas.
    2. There shall be a mounded landscape area with some combination of pines and arborvitae that conceals the northern and eastern boundaries of the fence. The landscape plan shall be included with the permitting process. The owner will be responsible for the maintenance repair and replacement of all landscape

materials. The plant materials and landscape bed areas shall be tended and maintained in a healthy growing condition and free from refuse, debris, and weeds at all times.

3. The monopole or any of the antennas shall not exceed a height of 70 feet.
4. The interior fence area shall be concrete.

**ZBA Recommendation:** Approval w/ conditions, and amended ZBA condition 3.

**Condition(s):**

3. The monopole or any of the antennas shall not exceed a height of 79 feet.

**C. 6245 N. SECOND STREET** – A Special Use Permit for a car wash establishment in the CR (Commercial Retail) Zoning District.

**Staff Recommendation:** Approval w/ conditions

1. The Special Use Permit expires with the change in property ownership, discontinuance of the Extreme Clean car wash, or change in business ownership.
2. The mixed masonry wall, up to a height of 8 feet, along the eastern property line shall be allowed and mirror the wall established at the Elgin, Illinois Extreme Clean car wash location.
3. The Special Use Permit shall expire after 1 year of approval. The owner shall be required to renew the Special Use Permit before its expiration.
4. The owner will be responsible for the maintenance, repair, and replacement of all landscaping materials. The plant materials and landscaped bed areas shall be tended and maintained in a healthy growing condition and free from refuse, debris, and weeds at all times.

**ZBA Recommendation:** Same as above

6. Public participation & comment -

Anyone who wishes to speak regarding a petition shall contact the Zoning Officer 24 hours preceding the scheduled meeting.

7. General discussion

8. Adjournment

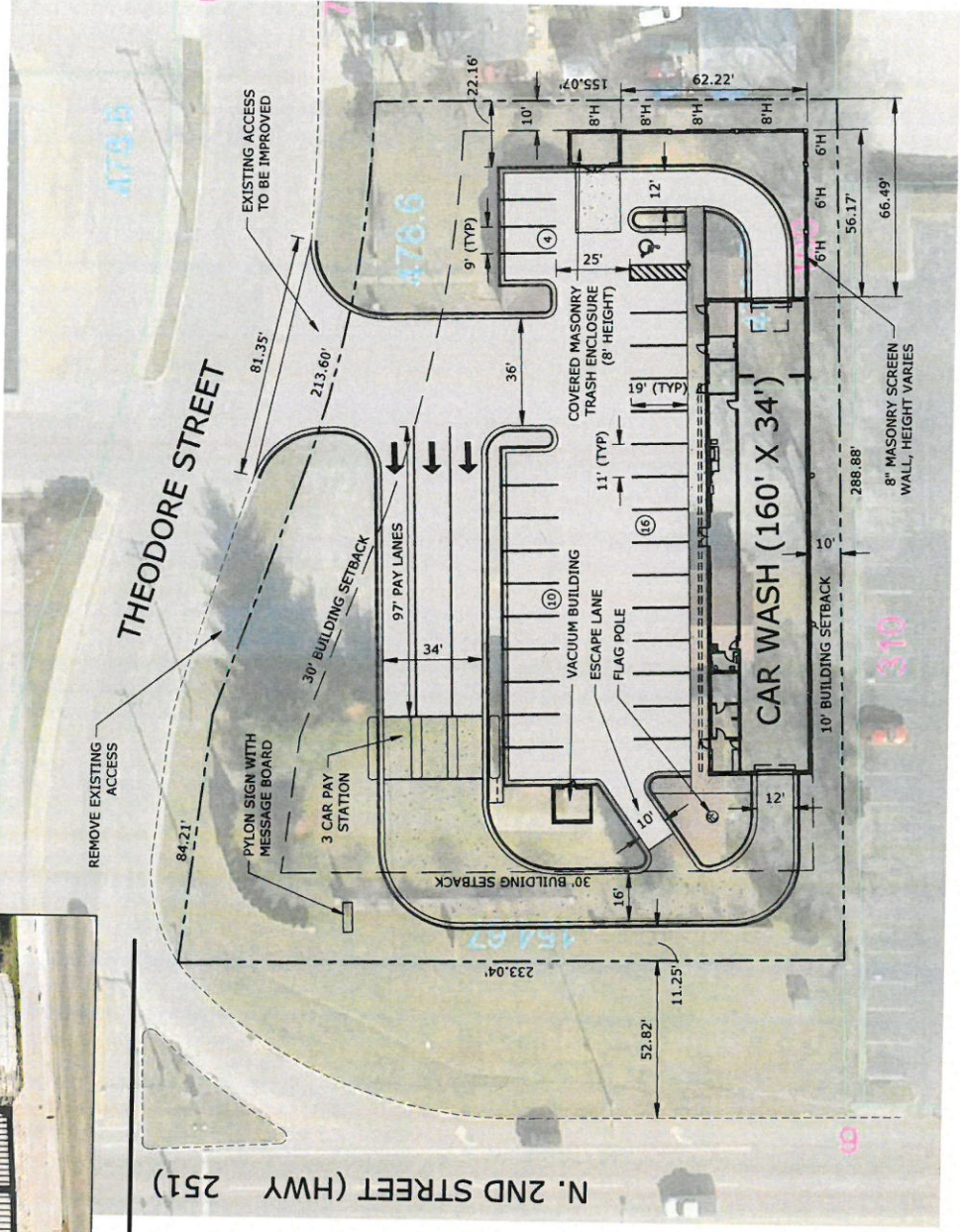


MASONRY SCREEN WALL

\*IMAGE FROM ELGIN, IL LOCATION, PROVIDED FOR REFERENCE ONLY. ACTUAL WALL APPEARANCE WILL BE SLIGHTLY DIFFERENT.

REFERENCE TYPICAL WALL CONSTRUCTION EXAMPLE

ACTUAL WALL WILL NOT HAVE DECORATIVE STONE BASE. HEIGHT WILL VARY FROM 6' TO 8'-0"



**ARC DESIGN**  
RESOURCES INC.

5291 ZENITH PARKWAY  
LOVES PARK, IL 61111  
OFFICE: (618) 464-4300  
FAX: (618) 464-4303  
www.arcdesign.com  
Design Firm License No. 184-001334

PROJECT NAME  
OWNER'S NAME

**EXTREME  
CLEAN CAR  
WASH**

6245 N 2ND STREET  
LOVES PARK, IL 61111

SHEET TITLE

**LAYOUT PLAN**

REVISED: 03-05-2020

PROJECT NUMBER  
SHEET NUMBER

**20011**

**EX 1**









Parcel Number: 12-06-101-001 & 12-06-104-002

Zoning: CR (Commercial Retail)

Property Address: 6245 N. Second Street

Property Owner: The Bishop and Trustees of the Protestant Episcopal Church in the Diocese of Chicago  
65 E. Huron  
Chicago, Illinois 60611

Applicant: Dan Gunsteen  
651 S. Sutton Road – Ste 305  
Streamwood, Illinois 60107





PRELIMINARY  
NOT FOR  
CONSTRUCTION

RELEASE	DATE
09-20-19	PRELIMINARY SITE PLAN
10-22-19	PRELIMINARY SITE PLAN
01-15-20	PRELIMINARY SITE PLAN
02-10-20	80% CDS
03-16-20	80% CDS

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DRAWN BY: ZOE  
CHECKED BY: MIA

SITE NAME:  
**ALPINE &  
RIVERSIDE  
CELL SITE**

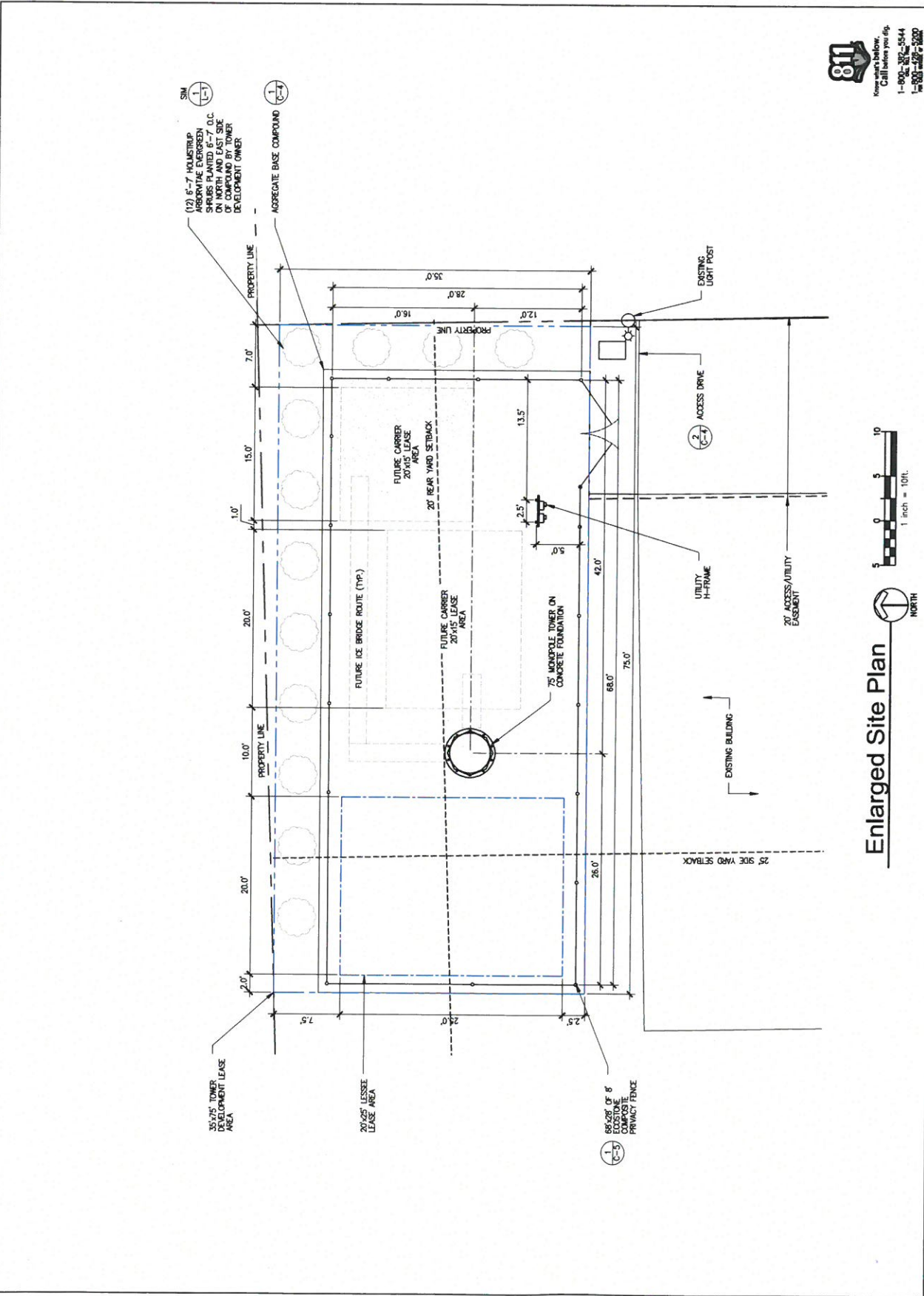
SITE ADDRESS:  
**EAST RIVERSIDE BLVD.  
LOVES PARK, IL 61111**

SHEET TITLE:  
**ENLARGED SITE PLAN**

DATE PROJECT NO.:

SHEET NO.:

**C-3**



**811**  
Know what's below.  
Call before you dig.  
1-800-485-5544  
1-800-485-5544  
1-800-485-5544

**Enlarged Site Plan**  
NORTH





**MISSION 1**  
COMMUNICATIONS  
6202 Constitution Drive, Suite C  
Fort Myers, FL 33904

CERTIFICATION

**PRELIMINARY  
NOT FOR  
CONSTRUCTION**

RELEASE	DATE
09-30-19	PRELIMINARY SITE PLAN
10-22-19	PRELIMINARY SITE PLAN
01-15-20	PRELIMINARY SITE PLAN
02-10-20	90% CDS
03-16-20	90% CDS

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DRAWN BY: ZOE  
CHECKED BY: MIA

SITE NAME:

**ALPINE &  
RIVERSIDE  
CELL SITE**

SITE ADDRESS:

EAST RIVERSIDE BLVD.  
LOVES PARK, IL 61111

SHEET TITLE:

**TOWER ELEVATION**

AME PROJECT NO.:

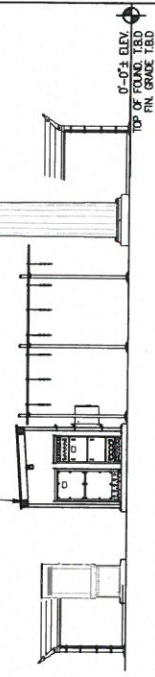
SHEET NO.:

**A-1**

- 75'-0"± ELEV.  
TOP OF LIGHTNING ROD  
(NOT TO EXCEED FAA  
MAX. HGT.)
- 75'-0"± ELEV.  
TOP OF TOWER
- 70'-0"± ELEV.  
VERIZON WIRELESS  
PANEL ANTENNA CL
- 65'-0"± ELEV.  
FUTURE ANTENNA CL
- 60'-0"± ELEV.  
FUTURE ANTENNA CL

75' MONOPOLE TOWER ON  
CONCRETE FOUNDATION -  
DESIGN BY OTHERS

LESSEE EQUIPMENT PMO AND  
OUTDOOR EQUIPMENT



0'-0"± ELEV.  
TOP OF FOUND. 18.0  
FIN. GRADE 18.0

**1 Tower Elevation**  
SCALE: 1" = 20'-0"

1 SimTek Fence Gate - Model GT96X48  
SCALE: NTS





- SCALE: N.T.S.



## Community Development Committee Meeting Minutes

**Date of Meeting:** April 13, 2020 **Start Time:** 6:15 PM

**Members Present:**

Ald Frykman	<input checked="" type="checkbox"/>
Ald Holmes	<input checked="" type="checkbox"/>
Ald Warden	<input checked="" type="checkbox"/>
Ald Allton	<input checked="" type="checkbox"/>

**Staff Present:**

Andrew Quintanilla	<input type="checkbox"/>
Steve Thompson	<input checked="" type="checkbox"/>
Nathan Bruck	<input checked="" type="checkbox"/>

**Others Present:**

Mayor Jury	<input type="checkbox"/>
Ald Puckett	<input checked="" type="checkbox"/>
Ald Little	<input type="checkbox"/>
Ald Pruitt	<input type="checkbox"/>
Ald Schlensker	<input type="checkbox"/>
Ald Jacobson	<input type="checkbox"/>
Ald Peterson	<input type="checkbox"/>
Gino Galluzzo	<input type="checkbox"/>

**Approval of Minutes :** Date: March 9, 2020

Motion: Ald. Warden Second: Ald. Holmes Vote: 4-0

**Old Business: NONE**

**New Business:**

**A. Re-subdivision of Lot 2 of the SCL Retail Subdivision**

**Petitioner:** CITY OF LOVES PARK

**Objectors Present:**

Yes

No

X

Motion to Approve/Deny/Lay Over:

Approve

Vote: 4-0

By:

Ald. Holmes

Second:

Ald. Allton

Conditions:

NO

**Notes/Petitioners:**

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**Public Participation and Comment:**

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**General Discussion:**

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**Adjournment:**

Motion by:

Ald. Holmes

Second:

Ald. Allton

End Time:

6:29 PM

Respectfully submitted by Alderman Chuck Frykman, Chairman of the Community Development Committee

**CITY OF LOVES PARK**

**BY ALDERMAN      John Jacobson      RESOLUTION NO.**

**DATE:      April 27, 2020      DEPARTMENT:      Finance & Administration  
Committee**

**RESOLVED, that by the adoption of this resolution,**

**that having been reviewed and approved by the Civil Service Commission and the International Union of Operating Engineers Local 150, the positions of Water Distribution Lead and Street Department Foreman were established by Resolution 19-070 and 19-071. The responsibilities of these positions have since been combined and David Jacobson has been filling both roles since January 22, 2020. Therefore, effective May 1, 2020, David Jacobson shall be appointed Public Works Foreman, with a salary of \$72,000.00 annually. This is a non-union position with future salary and benefits to be determined by the salary ordinance.**

**This position will be full time and will be paid 50 % from account # 31-50-4030 Maintenance Wages and 50% from 01-11-8010 Maintenance Wages.**

\_\_\_\_\_  
**Ald. John Jacobson, Chairman**

\_\_\_\_\_  
**Ald. Chuck Frykman**

\_\_\_\_\_  
**Ald. Mark Peterson, Vice Chairman**

\_\_\_\_\_  
**Mayor Gregory R. Jury**

\_\_\_\_\_  
**Ald. John Pruitt**

\_\_\_\_\_  
**Attest: Robert J. Burden**

**MOTION:  
SECOND:  
VOTING:**

**CITY OF LOVES PARK**

**BY ALDERMAN      John Jacobson**

**RESOLUTION NO.**

**DATE:      April 27, 2020**

**DEPARTMENT:      Finance & Administration  
Committee**

**RESOLVED, that by the adoption of this resolution,**

**The City of Loves Park may continue to spend funds at the same rate as the 2019-2020 Appropriation Ordinance until the 2020-2021 Appropriation Ordinance is approved.**

**Further, that the City Treasurer is hereby authorized to make appropriation transfers within funds as provided by law.**

\_\_\_\_\_  
**Ald. John Jacobson, Chairman**

\_\_\_\_\_  
**Ald. Chuck Frykman**

\_\_\_\_\_  
**Ald. Mark Peterson, Vice Chairman**

\_\_\_\_\_  
**Mayor Gregory R. Jury**

\_\_\_\_\_  
**Ald. John Pruitt**

\_\_\_\_\_  
**Attest: Robert J. Burden**

**MOTION:  
SECOND:  
VOTING:**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 90 OF THE CODE OF  
ORDINANCE OF THE CITY OF LOVES PARK, ILLINOIS**

**WHEREAS**, the City desires to amend Chapter 90 of the Loves Park Code of Ordinances; and

**WHEREAS**, the City of Loves Park is authorized and empowered by statute to adopt and enforce the provisions of this Ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY  
OF LOVES PARK, WINNEBAGO COUNTY, ILLINOIS AS FOLLOWS:**

1. Section 90-127 of the Code of Ordinances of the City of Loves Park is hereby replaced with the corresponding Section of the same number in the attached exhibit "A"
2. This Ordinance shall control over any other Ordinances or parts of Ordinances in conflict that are in existence at that time of passage of this ordinance.
3. This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law. New rates to be established upon approval of this Ordinance shall be effective beginning with the May 1, 2020 Water Department billing cycle.

Dated: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
MAYOR

ATTESTED:

\_\_\_\_\_  
CITY CLERK



## **Exhibit A**

### Sec. 90-127. - Water rates.

The charge for water supplied through meters shall be billed in the following scale. All single-family residential accounts inside the city shall be billed quarterly, and all other accounts shall be billed monthly for the water used at the rates listed in the following rate schedule:

- (1) *Within city limits.* The following rates shall apply to all premises located within the corporate limits of the city:

- a. Single premises meter service charges are as follows:

1. Five-eighths-inch and three-quarter-inch meters, residential ..... \$4.50
2. Five-eighths-inch meter, commercial or industrial ..... 8.00
3. Three-quarter-inch meter, commercial or industrial ..... 11.25
4. One-inch meter, residential ..... 6.00
5. One-inch meter, commercial or industrial ..... 13.50
6. One-and-one-half-inch meter ..... 24.00
7. Two-inch meter ..... 60.00
8. Three-inch meter ..... 88.00
9. Four-inch meter ..... 110.00
10. Six-inch meter ..... 150.00

Accounts which are billed quarterly shall be charged three times the amounts listed in subsections (1)a.1. through 10. of this section, per quarter.

- b. Mobile home park service charges, multiple mobile homes served by a single meter are as follows:

Per mobile home ..... \$4.50

- c. Multi-dwelling unit service charges, permanent structures served by a single meter are as follows:

Per dwelling unit ..... \$4.50

- d. Senior citizens. Senior citizens, 65 years of age and older, showing a certificate of birth, social security verification of age, valid driver's license or other such document acceptable by the city clerk, clearly stating the required age, and residential users inside the city limits, paying their own water bill, shall be billed at the minimum rate of \$4.50 per quarter, plus consumption charges as stated in this section.

- e. Disabled citizens. Disabled citizens showing proof of a disability and/or a qualified doctor's signature on the application form for reduced water rates, and residential uses inside the city limits, paying their own water bill, shall be billed at the minimum rate of \$4.50 per quarter, plus the consumption charges as stated in this section.

- f. Single premises consumption charges are as follows:

*Effective July 1, 2018*

Single premises consumption charges are as follows:

First 20,000 gallons charged at a rate of \$3.20 per 1,000 gallons.

Next 40,000 gallons charged at a rate of \$2.88 per 1,000 gallons.

Over 60,000 gallons charged at a rate of \$2.27 per 1,000 gallons.

*Effective May 1, 2019*

Single premises consumption charges are as follows:

First 20,000 gallons charged at a rate of \$3.52 per 1,000 gallons.

Next 40,000 gallons charged at a rate of \$3.17 per 1,000 gallons.

Over 60,000 gallons charged at a rate of \$2.50 per 1,000 gallons.

*Effective May 1, 2021*

Single premises consumption charges are as follows:

First 20,000 gallons charged at a rate of \$3.87 per 1,000 gallons.

Next 40,000 gallons charged at a rate of \$3.46 per 1,000 gallons.

Over 60,000 gallons charged at a rate of \$3.00 per 1,000 gallons.

*Effective May 1, 2022*

Single premises consumption charges are as follows:

First 20,000 gallons charged at a rate of \$4.18 per 1,000 gallons.

Next 40,000 gallons charged at a rate of \$3.74 per 1,000 gallons.

Over 60,000 gallons charged at a rate of \$3.24 per 1,000 gallons.

*Effective May 1, 2023*

Single premises consumption charges are as follows:

First 20,000 gallons charged at a rate of \$4.51 per 1,000 gallons.

Next 40,000 gallons charged at a rate of \$4.04 per 1,000 gallons.

Over 60,000 gallons charged at a rate of \$3.50 per 1,000 gallons.

For accounts which are billed quarterly, the number of gallons in each rate block shall be three times the values listed in subsection (1) of this section.

- g. Mobile home park consumption charges are as follows:

*Effective July 1, 2018*

First 20,000 gallons charged at \$3.20 per 1,000 gallons.

All gallons over 20,000 gallons charged at \$2.88 per 1,000 gallons.

*Effective May 1, 2019*

First 20,000 gallons charged at \$3.52 per 1,000 gallons.

All gallons over 20,000 gallons charged at \$3.17 per 1,000 gallons.

*Effective May 1, 2021*

First 20,000 gallons charged at \$3.87 per 1,000 gallons.

All gallons over 20,000 gallons charged at \$3.46 per 1,000 gallons.

*Effective May 1, 2022*

First 20,000 gallons charged at \$4.18 per 1,000 gallons.

All gallons over 20,000 gallons charged at \$3.74 per 1,000 gallons.

*Effective May 1, 2023*

First 20,000 gallons charged at \$4.51 per 1,000 gallons.

All gallons over 20,000 gallons charged at \$4.04 per 1,000 gallons.

- h. Multi-dwelling unit consumption charges, permanent structures served by a single meter are as follows: Consumption charges shall be as specified above in subsection 90-127(1)f.
- (2) *Outside city limits.* All residential, commercial or industrial accounts outside the city limits shall be charged as follows:
  - a. Single premises service charges are as follows:
    - 1. Five-eighths-inch and three-quarter-inch meters, residential ..... \$8.50
    - 2. Five-eighths-inch meter, commercial or industrial ..... 11.80
    - 3. Three-fourths-inch meter, commercial or industrial ..... 13.30
    - 4. One-inch meter, residential ..... 9.75
    - 5. One-inch meter, commercial or industrial ..... 16.25
    - 6. One-and-one-half-inch meter ..... 40.00
    - 7. Two-inch meter ..... 75.00
    - 8. Three-inch meter ..... 118.00
    - 9. Four-inch meter ..... 145.00
    - 10. Six-inch meter ..... 195.00
  - b. Mobile home park service charges, multiple mobile homes served by a single meter outside the corporate limits are as follows:  
Per mobile home ..... \$8.50
  - c. Multi-dwelling unit service charges, permanent structures served by a single meter outside the corporate limits are as follows:  
Per dwelling unit ..... \$8.50
  - d. Single premises consumption charges, outside the city are as follows:

*Effective July 1, 2018*

First 20,000 gallons charged at \$6.41 per 1,000 gallons.

Next 40,000 gallons charged at \$5.70 per 1,000 gallons.

Over 60,000 gallons charged at \$4.61 per 1,000 gallons.

*Effective May 1, 2019*

First 20,000 gallons charged at \$7.05 per 1,000 gallons.

Next 40,000 gallons charged at \$6.27 per 1,000 gallons.

Over 60,000 gallons charged at \$5.07 per 1,000 gallons.

*Effective May 1, 2021*

First 20,000 gallons charged at \$7.76 per 1,000 gallons.

Next 40,000 gallons charged at \$6.90 per 1,000 gallons.

Over 60,000 gallons charged at \$5.58 per 1,000 gallons.

*Effective May 1, 2022*

First 20,000 gallons charged at \$8.38 per 1,000 gallons.

Next 40,000 gallons charged at \$7.46 per 1,000 gallons.

Over 60,000 gallons charged at \$6.03 per 1,000 gallons.

*Effective May 1, 2023*

First 20,000 gallons charged at \$9.05 per 1,000 gallons.

Next 40,000 gallons charged at \$8.06 per 1,000 gallons.

Over 60,000 gallons charged at \$6.51 per 1,000 gallons.

- e. Mobile home park consumption charges, outside the city are as follows:

*Effective July 1, 2018*

First 20,000 gallons charged at \$6.41 per 1,000 gallons.

All over 20,000 gallons charged at \$5.70 per 1,000 gallons.

*Effective May 1, 2019*

First 20,000 gallons charged at \$7.05 per 1,000 gallons.

All over 20,000 gallons charged at \$6.27 per 1,000 gallons.

*Effective May 1, 2021*

First 20,000 gallons charged at \$7.76 per 1,000 gallons.

All over 20,000 gallons charged at \$6.90 per 1,000 gallons.

*Effective May 1, 2022*

First 20,000 gallons charged at \$8.38 per 1,000 gallons.

All over 20,000 gallons charged at \$7.46 per 1,000 gallons.

*Effective May 1, 2023*

First 20,000 gallons charged at \$9.05 per 1,000 gallons.

All over 20,000 gallons charged at \$8.06 per 1,000 gallons.

- f. Multi-dwelling unit consumption charges, permanent structures served by a single meter, outside the city are as follows: Consumption charges shall be as specified in subsection 90-127(2)d.