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LOVES PARK CITY COUNCIL AGENDA
MONDAY, AUGUST 24, 2020- 6 P.M.
COUNCIL CHAMBERS

- I. CALL TO ORDER**
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
 - 1. Invocation given by Alderman A. Marie Holmes, followed by the Pledge of Allegiance.**
- III. ROLL CALL**
- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**
- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**
- VI. APPROVE PAYMENT OF BILLS**
- VII. OFFICER'S REPORTS**
 - 1. Public Safety**
 - 2. Public Works**
- VIII. COMMITTEE REPORTS**
 - 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
 - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
 - 3. Public Works/Schlensker (Street, Water & Utilities)**
 - 4. Codes and Regulations/Peterson (Ordinances & Licenses)**
 - 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)**
- IX. UNFINISHED BUSINESS**

X. NEW BUSINESS

XI. RESOLUTIONS & MOTIONS

- 1. Resolution authorizing Campos Construction Inc. to be awarded a contract to perform asphalt paving repairs to city streets.**

XII. ORDINANCES 2ND READING

XIII. ORDINANCES 1ST READING

- 1. Ordinance providing for a text amendment to Section 90-117, Connection Fees, of the City of Loves Park Code of Ordinances.**

XIV. PUBLIC COMMENT

XV. EXECUTIVE SESSION

XVI. GOOD OF THE ORDER

XVII. ADJOURNMENT

CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS

Journal of Proceedings

Regular Meeting, Monday, August 17, 2020

Loves Park City Hall

Mayor Gregory Jury called to order the meeting of the Loves Park City Council at 6:00 p.m.

Benjamin Danielson, Director of Chaplaincy Services at Mercyhealth opened the meeting with an invocation followed by the pledge of allegiance.

Present: Mayor Gregory Jury

Aldermen Mark Peterson, A. Marie Holmes (electronically), Robert Schlensker, Doug Allton, Nancy Warden, John Jacobson, Jim Puckett, Clint Little, John Pruitt, Charles Frykman (electronically)

Also Present: City Clerk Bob Burden
City Attorney Gino Galluzzo

1. Approve Minutes 08/10/20 The Journal of Proceedings for the regular meeting of August 10, 2020 was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Schlensker. Motion carried. 10 Ayes (Aldermen Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman)
2. Thanks From FOP Local 540 Received a letter from the Fraternal Order of Police, Loves Park Local 540, thanking Mayor Jury, Alderman Puckett and Alderman Allton for meeting with Staff and Command and showing their support to the Loves Park Police Department. Placed on file.
3. Commerce Commission Hearing Received a notice from the Illinois Commerce Commission of a hearing regarding Northern Illinois Gas Company, to be held September 8, 2020, in the offices of the Commission, Chicago, IL. Placed on file.
4. Donation To Ski Broncs Mayor Jury presented a donation check in the amount of \$10,000.00 to Bobby Slater of the Loves Park Ski Broncs Water Ski Show Team.
5. Bobby Slater Bobby Slater thanked city council for supporting the Ski Broncs.
6. Loves Park Ski Broncs Mayor Jury thanked council for supporting the donation and for the encouragement to change the name to the Loves Park Ski Broncs.
7. Water Department Bills Alderman Jacobson presented the Water Department bills dated August 10, 2020 in the amount of \$71,196.24, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman)
8. General Fund Bills Alderman Jacobson presented the General Fund bills dated August 10, 2020 in the amount of \$515,669.37, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman)
9. Public Safety Report Alderman Allton presented the Police Department Report dated August 17, 2020, to be placed on file.
10. Public Works Report Alderman Schlensker presented the Street Department Report dated August 17, 2020; presented the Water Department Report dated August 17, 2020, to be placed on file.

11. Finance & Administration Committee
Alderman Jacobson of the Finance and Administration Committee presented General Fund and all other bills dated August 17, 2020 in the amount of \$221,826.61, for consideration at next week's city council meeting; presented the minutes from the committee meeting held August 10, 2020, to be placed on file.
12. Public Works Committee
Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated August 17, 2020 in the amount of \$174,310.02, for consideration at next week's city council meeting.
13. Fire Chief Job Description
Alderman Jacobson presented the following resolution to approve a job description for the Chief of the Loves Park Fire Department. **WHEREAS**, the City has determined that it is in the best interests of the health, safety and welfare of the community to provide for enhanced fire and EMS protection for the City; and **WHEREAS**, the City has further determined that it would outsource the primary fire and EMS functions to Paramedic Services of Illinois, Inc., and **WHEREAS**, the Fire Chief remains a vital and important figure to oversee the operations of the Loves Park Fire Department, plan and budget for those operations and to maintain a positive relationship with Paramedic Services of Illinois, Inc. and its employees; and **WHEREAS**, the City desires to clarify the administrative responsibilities of the Chief's role by adopting a job description for the position. **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the City Council of the City of Loves Park, County of Winnebago and County of Boone, Illinois, that by the adoption of this resolution, that the Mayor and the City Council hereby agree as follows:
1. The above recitals are hereby incorporated into this Resolution as if fully stated herein.
 2. The attached job description for the Fire Chief as the Department Head of the Loves Park Fire Department is adopted and approved.
 3. This Resolution shall be in full force and effect from and after its passage and approval.
- Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman)
RESOLUTION NO. 20-051
14. Amendment To Rock Cut Business Park Redevelopment Agreement
Alderman Jacobson presented the following resolution to approve an amendment to the Redevelopment Agreement for Rock Cut Business Park located at the Northwest corner of Bell School Road and Rock Valley Parkway. **WHEREAS**, the City has previously entered into that certain Redevelopment Agreement for Rock Cut Business Park dated October 2, 2018 attached as Exhibit A to the proposed Amendment which is also attached hereto; and **WHEREAS**, the City has determined that it is reasonable and necessary to amend the Redevelopment Agreement to allow for the payment of certain TIF eligible expenses as are set forth in Exhibit B to the Amendment; and **WHEREAS**, the payment of these additional expenses is in keeping with the obligations undertaken by the City in the Redevelopment Agreement. **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the City Council of the City of Loves Park, County of Winnebago and County of Boone, Illinois, that by the adoption of this resolution, that the Mayor and the City Council hereby agree as follows:
1. The above recitals are hereby incorporated into this Resolution as if fully stated herein.
 2. The attached Amendment to the Redevelopment Agreement for the Rock Cut Business Park located at the northwest corner of Bell School Road and Rock Valley Parkway is approved and the Mayor is authorized to execute the document on behalf of the City.
- Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman)
RESOLUTION NO. 20-052

15. ORD 4357-20
Stop Signs For
Silo Crossing
Subdivision
- Alderman Schlensker presented for second reading an ordinance regarding stop signs in the Silo Crossing Subdivision, and moved for passage of the ordinance. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman)
ORDINANCE NO. 4357-20
16. Adjourn
- Alderman Jacobson moved that the meeting be adjourned. Second by Alderman Schlensker. Motion carried by voice vote. The meeting was adjourned at 6:11 p.m.

APPROVED:

Robert J. Burden, City Clerk

STANDING COMMITTEE MEETINGS:

Community Development:	Following City Council Meeting 6:15 p.m.
Finance and Administration:	Prior to Council Meeting 5:40 p.m.
Public Works:	Prior to Council Meeting 5:15 p.m.
Zoning Board of Appeals:	3 rd Thursday of the Month 5:30 p.m.



LOVES PARK **POLICE**

540 Loves Park Drive, Loves Park, IL 61111

Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton

From: Chief Charles Lynde

Date: 08/24/2020

Subject: Police Activity Report

Police activity report for the week of 08/09/2020 through 08/15/2020

Calls for Service 489

Total Number of Arrests 113

Accidents 10

MICHAEL MCCAMMOND
DEPUTY CHIEF OF POLICE

CHARLES LYNDE
CHIEF OF POLICE

SHANE LYNCH
DEPUTY CHIEF OF POLICE

**Department of Public Works
Street Department Weekly Activity Report**

Submitted by: Shannon Messinger
Street Department Manager

Week of August 17, 2020 thru August 24, 2020

Previous week's activity:

1. Continued concrete work on the eastside of N2nd.
2. Completed asphalt and dirt for concrete work as completed.
3. Continued mowing.
4. Finish seam sealing and crack filling Alpine, Clifford, Grand Ave and Springbrook.
5. Picked up tree limbs from storm damage.

Proposed work:

1. Finish eastside concrete repairs.
2. Hot mix and dirt completed concrete repairs.
3. Continue mowing.
4. Start ditch mowing with the tractor.
5. Various sign work.

Loves Park Water Department

Weekly Activity Report

Submitted by: Craig McDonald
Department Manager

Date: 8/12/20-8/19/20

Previous week's activity:

1. Routine work:
 - a. Install new meters
 - b. JULIE locates
 - c. Chemical tests
 - d. Back wash wells as needed
 - e. Read commercial and residential meters
2. Continued hydrant repairs from flushing
3. Finished collecting lead and copper samples for IEPA compliance
4. Continued flushing hydrants for ISO compliance
5. Replace curb stop at 5035 Vail Dr.
6. Repair HMO pump at well #6
7. Repaired hydrant valve at 6506 Oakcrest Lane

Work anticipated for this week:

1. Routine work
2. Continue hydrant repairs from flushing
3. Continue flushing remaining hydrants for ISO compliance
4. Repair service leak at Lot 197 Forest Garden dr.
5. Repair service leak at Lot 225 Lakeview Dr.

**CITY OF LOVES PARK
AGENDA
FINANCE & ADMINISTRATION COMMITTEE
MONDAY, AUGUST 24, 2020 – 5:40 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
4. **ITEMS FOR CONSIDERATION**
5. **LIST OF BILLS**
6. **GENERAL DISCUSSION/PUBLIC COMMENT**
7. **ADJOURN**

FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES

DATE OF MEETING: August 17, 2020

CALLED TO ORDER: 5:40 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Charles Frykman, (electronically), John Pruitt,
Mark Peterson

ALSO PRESENT: Mayor Jury, Attorney Galluzzo, Aldermen A. Marie Holmes, (electronically),
Robert Schlensker, Jim Puckett, Clint Little, Treasurer John Danielson,
Clerk Bob Burden

MINUTES APPROVAL: August 10, 2020

Alderman Peterson moved to approve minutes. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. Resolution to approve a job description for the Chief of the Loves Park Fire Department.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4-0

2. Resolution to approve an amendment to the Redevelopment Agreement for Rock Cut Business Park Located at the Northwest corner of Bell School Road and Rock Valley Parkway.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4-0

3. List of Bills: No questions or concerns.

4. General Discussion

5. Adjournment.

Alderman Peterson moved for adjournment. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

Adjournment: 5:53 P.M.

RESPECTFULLY SUBMITTED: CHAIRMAN JACOBSON OF THE FINANCE COMMITTEE



**CITY OF LOVES PARK
AGENDA
PUBLIC WORKS COMMITTEE
August 24, 2020
5:15 P.M.
Loves Park City Council Chambers**

I. Approval of Minutes

- A. Approval of Minutes from the August 10, 2020 meeting.

II. Resolutions & Ordinances

- A. Resolution awarding Campos Construction, Inc the contract for asphalt paving repairs on local roads at a cost not to exceed \$77,000
- B. Ordinance for a text amendment to Section 90-117 *Connection Fee* in the Loves Park Code of Ordinances

III. Project Updates/Directors Report:

IV. General Discussion/Public Comment

Public Comments will be taken upon registration with City Clerk's Office prior to meeting. Please contact Loves Park City Clerk's Office at 815-654-5034 to participate in the Public Comment.

V. Adjourn

PUBLIC WORKS COMMITTEE MEETING MINUTES

DATE OF MEETING: August 10, 2020

CALLED TO ORDER: 5:15 P.M.

MEMBERS PRESENT: Ald. Holmes, Ald. Jacobson, Ald. Pruitt and Ald. Schlensker

MEMBERS ABSENT:

ALSO PRESENT: Mayor Jury, Steve Thompson, Ald. Frykman, Ald. Little, Ald. Allton, Ald. Peterson,
and Attorney Galluzzo

APPROVAL OF MINUTES: June 29, 2020

Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion.
Motion carried 4 ayes – 0 nays

MATTERS PROPOSED, DISCUSSED OR DECIDED AND RECORD OF VOTES TAKEN:

1. An Ordinance was decided approving several Stop Signs in Silo Crossing Subdivision.
Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion.
Motion carried 4 ayes – 0 nays

Alderman Jacobson moved for adjournment at 5:18 p.m.; seconded by Alderman Pruitt
The motion to adjourn was approved by a vote of 4 ayes – 0 nays.

RESPECTFULLY SUBMITTED, ROB SCHLENSKER CHAIRMAN OF THE PUBLIC WORKS COMMITTEE

City of Loves Park

Department of Public Works

By Alderman Robert Schlensker Resolution No. _____

Date: August 24, 2020

Resolved by the adoption of this Resolution, sealed bids having been received and opened, Campos Construction Inc., 1201 12th Street, Rockford, IL 61104, is hereby awarded a contract to perform asphalt paving repairs on local road as per their low bid. The contract amount shall be based on a unit price of fifty-three dollars and twenty-five cents (\$53.25) per square yard. Total cost for repairs shall not exceed seventy-seven thousand dollars (\$77,000.00)

Funds shall be taken from Waterworks Account No. 31-51-4160 (Water Mains & Restorations) and from Account No. 01-11-8035 (Road Repairs and Infrastructure) for the expense.

Gregory R. Jury – Mayor

Robert Schlensker – Public Works Chairman

John Jacobson – Vice Chairman

A. Marie Holms – Alderman

Attest: Robert J. Burden, City Clerk

John Pruitt – Alderman

Motion:

Second:

Voting:



August 20, 2019

Asphalt Patches Water & Street Dept. Bid Results

Campos Construction	\$53.25 Sq. yard	\$68,745.75	**WINNING**
N-Trak	\$81 Sq. Yard Avg.	\$105,693.91	
WCC	\$92 Sq. Yard Avg.	\$119,943.95	

**AN ORDINANCE AMENDING SECTION 90-117 OF THE CODE OF ORDINANCES
OF THE CITY OF LOVES PARK, ILLINOIS**

WHEREAS, **the City desires to amend Section 90-117** of The Code of Ordinances (“Code”) of the City of Loves Park, Winnebago County, Illinois (“City”) which regulates Water Connection Fees within the City; and

WHEREAS, pursuant to 235 ILCS 5/4-1 and other statutory provisions, the City of Loves Park is authorized and empowered to adopt and enforce the provisions of this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

Section 90-117 *Connection Fee* is hereby amended to read as follows:

Sec. 90-117. - Connection fee.

- (a) The water connection fee shall be primarily based upon the size of the water tap made into the water system. This fee is intended to reimburse the city for a portion of the costs incurred by the city for any adjustments made to the city water system as a result of the user's connection.
- (b) Costs in addition to those referenced in subsection (e) of this section may be assessed for all services larger than six inches in diameter or for all services located outside the corporate city limits of Loves Park, Illinois. These additional costs may be assessed by the mayor and the city council after assessing the costs incurred by the city for any adjustments made to the city water system as a result of the user's connection.
- (c) The agency/individual making application to connect to the city water system shall submit to the director of public works a design indicating the project layout and the engineering data to determine transporting water volumes and impacts to the existing facilities. Design and engineering computations shall be sealed and submitted by a professional engineer registered in the State of Illinois.
- (d) The connection fee as described in this section pertains to each single family residential dwelling, commercial or industrial connection. In the event any particular building or premises shall contain more than one connection to the water main, there shall be an additional water connection fee for each connection. A residential dwelling unit, as used in this section, is defined as one or more rooms designed or used as living quarters for one family.
- (e) Connection fees. In addition to the fees delineated in this paragraph, the connection fees are further subject to modification as provided by subsection (b) of this section.

(1) For single family residential unit: \$1,000.00. Any existing single family residential unit located within the corporate limits of the city, that is currently supplied water through a private well, may enter into an installment payment plan with the city. A charge of \$50.00 per month shall be paid as part of the water bill until the \$1,000.00 connection fee is paid in full. An installment payment plan agreement memorializing the terms of the installment payment plan shall be entered into between the city and the owner, resident, occupier, and/or tenant of the single family residential unit being connected to the city water system. Further the city may charge an administrative and recording fee of \$150.00, to be paid to the city at the time of signing the installment payment plan agreement.

(2) For commercial, industrial, or apartment use with a line size of:

Up to and including 1 inch	\$ 1,000.00
1½ inches	2,000.00
2 inches	3,000.00
3 inches	5,000.00
4 inches	6,000.00
6 inches	10,000.00
8 inches	12,000.00
10 inches and above	15,000.00

(3) All connection fees as described in this section shall be assessed at 50 percent for churches, units of government, school districts, and not-for-profit agencies or organizations.

All other provisions of the Code and any City Ordinances or Resolutions shall remain in effect as previously enacted except that those Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinance are hereby repealed.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Mayor Gregory R. Jury

ATTEST:

City Clerk Robert Burden

PASSED:

APPROVED:

PUBLISHED: