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LOVES PARK CITY COUNCIL AGENDA
MONDAY, JANUARY 4, 2021- 6 P.M.
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM AND THE
CITY OF LOVES PARK'S FACEBOOK PAGE

- I. CALL TO ORDER**

- II. INVOCATION & PLEDGE OF ALLEGIANCE**
 - 1. Invocation given by City Treasurer John Danielson, followed by the Pledge of Allegiance.**

- III. ROLL CALL**

- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**

- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**

- VI. APPROVE PAYMENT OF BILLS**

- VII. OFFICER'S REPORTS**
 - 1. Public Safety**
 - 2. Public Works**

- VIII. COMMITTEE REPORTS**
 - 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
 - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
 - 3. Public Works/Schlensker (Street, Water & Utilities)**
 - 4. Codes and Regulations/Peterson (Ordinances & Licenses)**
 - 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)**

- IX. UNFINISHED BUSINESS**

X. NEW BUSINESS

XI. RESOLUTIONS & MOTIONS

- 1. Resolution authorizing the creation of the Hospitality Relief Program for economic support for eligible restaurants and bars.**

XII. ORDINANCES 2ND READING

XIII. ORDINANCES 1ST READING

XIV. PUBLIC COMMENT

Anyone wishing to speak at the city council meeting shall contact the Mayor's office by 4:00 p.m. the day of the council meeting at 815-654-5030.

XV. EXECUTIVE SESSION

XVI. GOOD OF THE ORDER

XVII. ADJOURNMENT

CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS

Journal of Proceedings

Regular Meeting, Monday, December 21, 2020

Virtual Meeting held at www.cityoflovespark.com

Mayor Gregory Jury called to order the online live-streamed meeting of the Loves Park City Council, as necessitated by the COVID-19 Virus Pandemic, at 6:00 p.m.

Alderman Clint Little opened the meeting with an invocation followed by the pledge of allegiance.

Present: Mayor Greg Jury

Aldermen Charles Frykman, Mark Peterson, A. Marie Holmes, Robert Schlensker, Doug Allton, Nancy Warden, John Jacobson, Jim Puckett, Clint Little, John Pruitt

Also Present: City Clerk Bob Burden
City Attorney Greg Cox

1. Approve Minutes 12/14/20 The Journal of Proceedings for the regular meeting of December 14, 2020 was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Schlensker. Motion carried. 9 Ayes (Aldermen Frykman, Peterson, Holmes, Schlensker, Allton, Warden, Puckett, Little, Pruitt) 1 Present (Alderman Jacobson)
2. Tree Trimming Received a letter from ComEd regarding the schedule of tree trimming for the City of Loves Park. Placed on file.
3. Commission Hearing Received a notice of a prehearing conference regarding Commonwealth Edison, to be held December 29, 2020, in the offices of the Commission, Chicago, IL. Placed on file.
4. Comcast Update Received an update from Comcast regarding internet service during the COVID-19 pandemic. Placed on file.
5. Trash Pickup Delayed Mayor Jury announced that trash pickup will be on Saturday this week, due to the Christmas holiday.
6. Meeting Canceled Mayor Jury also announced that the city council meeting scheduled for Monday, December 28, 2020 has been canceled.
7. Water Department Bills 12/14/20 Alderman Jacobson presented the Water Department bills dated December 14, 2020 in the amount of \$179,568.57, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Frykman, Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt)
8. General Fund Bills 12/14/20 Alderman Jacobson presented the General Fund bills dated December 14, 2020 in the amount of \$258,783.66, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Frykman, Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt)
9. Water Department Bills 12/21/20 Alderman Jacobson presented the Water Department bills dated December 21, 2020 in the amount of \$42,469.14, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Frykman, Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt)

10. General Fund Bills 12/21/20 Alderman Jacobson presented the General Fund bills dated December 21, 2020 in the amount of \$335,332.79, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Frykman, Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt)
11. Public Safety Alderman Allton presented the Police Department Report dated December 21, 2020, to be placed on file.
12. Public Works Report Alderman Schlensker presented the Street Department Report dated December 21, 2020; presented the Water Department Report dated December 21, 2020, to be placed on file.
13. Finance Committee Alderman Jacobson of the Finance and Administration Committee presented the minutes from the committee meeting held December 14, 2020, to be placed on file.
14. Community Development Alderman Frykman of the Community Development Committee announced that a committee meeting will be held Monday, January 4, 2020 at 6:15 p.m.
15. MFT Funds Appropriated For 2020 Street Maintenance Alderman Jacobson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that Motor Fuel Tax funds in an amount not to exceed thirty-five thousand (\$35,000.00) are hereby appropriated for the purpose of maintaining streets and highways under the provisions of the Illinois Highway Code from January 1, 2020 through December 31, 2020. Funds are hereby appropriated and shall be drawn from Account No. 05-00-5115 (Motor Fuel Tax/Salt) and 05-00-5110 (Motor Fuel Tax/Street lighting). Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Frykman, Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt)
RESOLUTION NO. 20-077
16. MFT Funds For 2021 Street Maintenance Alderman Jacobson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that Motor Fuel Tax funds in an amount not to exceed five hundred fifty-seven thousand dollars (\$557,000.00) are hereby appropriated for the purpose of maintaining streets and highways under the provisions of the Illinois Highway Code from January 1, 2021 through December 31, 2021. Funds are hereby appropriated and shall be drawn from Account No. 05-00-5115 (Motor Fuel Tax/Salt) and 05-00-5110 (Motor Fuel Tax/Street Lighting). Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Frykman, Peterson, Holmes, Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt)
RESOLUTION NO. 20-078
17. Christmas Display Alderman Little gave recognition to Doug Miller, members of the Loves Park Resident Facebook group and the girl scouts for their hard work with their annual Christmas display on Riverside Blvd.
18. Adjourn Alderman Jacobson moved that the meeting be adjourned. Second by Alderman Allton. Motion carried by voice vote. The meeting was adjourned at 6:13 p.m.

APPROVED:

Robert J. Burden, City Clerk

STANDING COMMITTEE MEETINGS:

Community Development:	Following Council Meeting 6:15 p.m.
Finance and Administration:	Prior to Council Meeting 5:40 p.m.
Public Works:	Prior to Council Meeting 5:15 p.m.
Zoning Board of Appeals:	3 rd Thursday of the Month 5:30 p.m.



LOVES PARK **POLICE**

540 Loves Park Drive, Loves Park, IL 61111
Phone 815/654-5015 Fax 815/633-0555

MICHAEL MCCAMMOND
DEPUTY CHIEF OF POLICE

CHARLES LYNDE
CHIEF OF POLICE

SHANE LYNCH
DEPUTY CHIEF OF POLICE



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DEPUTY CHIEF OF POLICE

**Department of Public Works
Street Department Weekly Activity Report**

Submitted by: Shannon Messinger
Street Dept. Manager

Week of December 21, 2020 thru December 28, 2020

Previous week's activity:

1. Finished installing new street name signs in the Mulford Hills Subdivision.
2. Filled potholes.
3. Worked on equipment in the shop.
4. Recycled scrap metal from the shop and fire stations.
5. Helped the Water Dept. with main breaks.
6. Started tree removals.

Proposed work:

1. Continue working on trucks.
2. Continue with tree removals.
3. Help the Water Dept. as needed.
4. Clean up around and inside the Street Dept. garage.

**Department of Public Works
Street Department Weekly Activity Report**

Submitted by: Shannon Messinger
Street Dept. Manager

Week of December 28, 2020 thru January 4, 2021

Previous week's activity:

1. Continue working on trucks.
2. Helped the Water Dept. with main breaks.
3. Continued tree removals.
4. Cleaned up around the Street Dept. Garage.

Proposed work:

1. Continue working on trucks.
2. Continue with tree removals weather permitting.
3. Help the Water Dept. as needed.
4. Start taking down Christmas decorations weather permitting.
5. Salted a minor snow Sunday night and Monday morning.
6. Make sure all trucks are ready for forecasted snow storm Tuesday evening thru Wednesday.

**CITY OF LOVES PARK
AGENDA
FINANCE & ADMINISTRATION COMMITTEE
MONDAY, JANUARY 4, 2021 – 5:40 P.M.
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM AND
THE CITY OF LOVES PARK'S FACEBOOK PAGE**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

4. ITEMS FOR CONSIDERATION

A. Resolution authorizing the creation of the Hospitality Relief Program for economic support for eligible restaurants and bars.

5. LIST OF BILLS

6. GENERAL DISCUSSION/PUBLIC COMMENT

Anyone wishing to speak at the Finance Committee meeting shall contact the Mayor's office by 4:00 p.m. the day of the scheduled meeting at 815-654-5030.

7. ADJOURN

FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM

DATE OF MEETING: December 21, 2020

CALLED TO ORDER: 5:40 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Charles Frykman, John Pruitt, Mark Peterson

ALSO PRESENT: Mayor Jury, Attorney Cox, Aldermen A. Marie Holmes, Robert Schlensker, Doug Allton, Nancy Warden, Jim Puckett, Clint Little, Clerk Bob Burden, Steve Thompson

MINUTES APPROVAL: December 14, 2020

Alderman Peterson moved to approve minutes. Second by Alderman Frykman.
Motion carried. 3 Ayes - 1 Present

ITEMS FOR CONSIDERATION

1. List of Bills: No questions or concerns.
2. General Discussion.
3. Items for consideration.
 - A. Resolution authorizing additional MFT Funds in the amount of \$35,000.00 for the purpose of maintaining streets and highways from January 1, 2020 through December 31, 2020.

Alderman Peterson moved to approve. Second by Alderman Frykman.
Motion carried. 4 Ayes - 0 Nays
 - B. Resolution authorizing MFT Funds in the amount of \$557,000.00 for the purpose of maintaining streets and highways from January 1, 2021 through December 31, 2021.

Alderman Peterson moved to approve. Second by Alderman Frykman.
Motion carried. 4 Ayes – 0 Nays
4. Adjournment.

Alderman Peterson moved for adjournment. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays
Adjournment: 5:45 P.M.

RESPECTFULLY SUBMITTED: ALDERMAN JOHN JACOBSON OF THE FINANCE COMMITTEE



AGENDA

City of Loves Park
Community Development Committee Meeting
January 4, 2021

VIRTUAL MEETING
WWW.CITYOFLOVESPARK.COM OR
CITY OF LOVES PARK **FACEBOOK PAGE**
6:15 PM

1. Roll call and declaration of a quorum
2. Reading and approval of the minutes from the **November 16, 2020** meeting
3. Report from the Community Development Department – None
4. Unfinished business – None
5. New business –
 - A. **5767 WHISPERING WAY** – A Variance from a required 14,600 square foot lot size to a requested 13,192 square foot lot in the R3A (Four-family Residential) Zoning District.

Staff Recommendation: Approval

ZBA Recommendation: Approval
 - B. **5767 WHISPERING WAY** – A Variance from a required 6 foot side yard setback to a requested 5.4 foot side yard setback in the R3A (Four-family Residential) Zoning District.

Staff Recommendation: Approval

ZBA Recommendation: Approval
 - C. **5733 WHISPERING WAY** – A Variance from a required 14,600 square foot lot size to a requested 12,222 square foot lot in the R3A (Four-family Residential) Zoning District.

Staff Recommendation: Approval

ZBA Recommendation: Approval

- D. **5733 WHISPERING WAY** – A Variance from a required 6 foot side yard setback to a requested 5.4 foot side yard setback in the R3A (Four-family Residential) Zoning District.

Staff Recommendation: Approval

ZBA Recommendation: Approval

- E. **5733 WHISPERING WAY** – A Variance from a required 80 foot lot width at the building setback line to a requested 53.8 foot lot width at the building setback line in the R3A (Four-family Residential) Zoning District.

Staff Recommendation: Approval

ZBA Recommendation: Approval

- F. **8186 COMMERCE DRIVE IN THE EAST RIVERSIDE/I-90 OVERLAY DISTRICT** – A Variance to Section 101-338, h) Development Guidelines and Standards, 1) Building Design, a) Exterior Building Materials—Metal panels shall not make up no more than 25% of the exterior building materials used.

Staff Recommendation: Approval

Overlay Review Board: Approval

6. Public participation & comment -

Anyone who wishes to speak regarding a petition shall contact the Zoning Officer 24 hours preceding the scheduled meeting.

7. General discussion

8. Adjournment



Community Development Committee Meeting Minutes

Date of Meeting: November 16, 2020 **Start Time:** 5:02 PM

Members Present:

Ald Frykman	<input checked="" type="checkbox"/>
Ald Holmes	<input checked="" type="checkbox"/>
Ald Warden	<input checked="" type="checkbox"/>
Ald Allton	<input checked="" type="checkbox"/>

Staff Present:

Andrew Quintanilla	<input type="checkbox"/>
Steve Thompson	<input checked="" type="checkbox"/>
Nathan Bruck	<input checked="" type="checkbox"/>
Bob Burden	<input checked="" type="checkbox"/>

Others Present:

Mayor Jury	<input checked="" type="checkbox"/>
Ald Puckett	<input checked="" type="checkbox"/>
Ald Little	<input type="checkbox"/>
Ald Pruitt	<input checked="" type="checkbox"/>
Ald Schlensker	<input type="checkbox"/>
Ald Jacobson	<input checked="" type="checkbox"/>
Ald Peterson	<input type="checkbox"/>
Gino Galluzzo	<input checked="" type="checkbox"/>

Approval of Minutes : Date: October 26, 2020

Motion: Ald. Warden Second: Adl. Allton Vote: 4-0

Old Business: NONE

New Business:

- A. Final Plat Rock cut Business Park #8

Petitioner: City of Loves Park

Objectors Present:

Yes

No

Motion to Approve/Deny/Lay Over: Approve Vote: 4-0

By: Ald. Warden

Second: Ald. Allton

Conditions: None

Notes/Petitioners:

Public Participation and Comment:

General Discussion:

Adjournment:
Motion by: Ald. Warden
Second: Ald. Allton
End Time: 5:04 PM

Respectfully submitted by Alderman Chuck Frykman, Chairman of the Community Development Committee



Community Development Committee

Community Development Department

January 4, 2021

SUBJECT: Consider approval for a variance at 8186 Commerce Dr. within the East Riverside/I-90 Overlay District	
SYNOPSIS:	The applicant, Erickson Group, INC. is requesting a variance to the East Riverside/I-90 Overlay District.
VARIANCE:	Sec 101-338, h) Development Guidelines and Standards, 1) Building Design, a) Exterior Building Materials-- <i>Metal panels shall make up no more than 25% of the exterior building materials used</i>
COMPREHENSIVE PLAN:	The City of Loves Park Comprehensive Plan identifies the area as Service Industrial – This designation accommodates a variety of industrial uses which are generally oriented toward local businesses and residents.
UNDERLYING ZONING DISTRICT:	The zoning for the proposed subdivision is IL—Light Industrial. IL (minimums) Lot area (square feet): none Front Yard Setback (feet): ½ ROW, min 30 Side Yard Setback (feet): 10 Rear Yard Setback (feet): 0
OVERLAY REVIEW BOARD RECOMMENDATIONS:	The Overlay Review Board recommends approval for a variance at 8186 Commerce Drive within the East Riverside/I-90 Overlay District.



ATTACHED: 11x17 COPY OF THE ELEVATION BUILDING PLAN FOR 8186 COMMERCE DRIVE.

COMMUNITY DEVELOPMENT COMMITTEE RECOMMENDATION: APPROVAL/DENIAL/TABLED
VOTE: _____

CONDITIONS:

AUDIENCE COMMENTS:



Overlay Review Board Meeting Minutes

Date of Meeting: December 17th, 2020

Called to Order At: 2:05 PM

Members Present: Tonya Lamia_X_ Skip Stienecker_X_ Ald. Warden_X_ Nathan Bruck_X_
Tino Rivera_X_

Staff Present: None

Others Present: Virginia Gully, Jeff Leison

Approval of Minutes: Minutes from the November 9, 2020 Overlay Review Board meeting were provided to the board members.

Motion: Nancy Warden **2nd:** Skip Stienecker **Vote:** Roll-call vote 4 ayes 0 nays

Items for Consideration: 8186 Commerce Drive

Virginia Gully and Jeff Leison, representing the applicant Erickson Group, presented the proposed building expansion located at 8186 Commerce Drive. It was determined, during discussion, that the applicant is seeking two variances to the Riverside/I-90 Overlay District: First, percentage of metal panels on the building exceeding the 25% allowed. Second, façade articulation every 50 feet along all exterior wall planes. After further discussion between the applicants and the board, the applicants presented an alternative to the original building proposal. The applicants agreed to provide façade articulation, by varying the metal panel direction, every 50 feet and provide smooth metal panels on the corner columns of the proposed building. It was also agreed that larger windows would be provided on the South and North sides of the proposed building.

Presentation by: Virginia Gully and Jeff Leison

Objector's Present: Not present X

Motion to Approve: A variance to the Riverside/I-90 Overlay District requiring that *Metal panels shall make up no more than 25% of the exterior building materials used:*

Approved: X by: Tonya Lamia, 2nd by: Nancy Warden

Additional conditions yes: Variance to the Riverside/I-90 Overlay District is pending the submittal of a revised building elevation reflecting the items discussed and agreed upon.

Vote: Roll-call vote 5 ayes 0 nays

Public Participation and Comment: None

General Discussion: None

Adjournment: 2:34 PM

Motion: Nancy Warden **2nd:** Skip Stienecker **Vote:** Roll-call vote 5 ayes 0 nays

Respectfully submitted by: Nathan Bruck

CITY OF LOVES PARK

ALDERMAN JOHN JACOBSON

RESOLUTION NO.

DATE: JANUARY 4, 2021

**DEPARTMENT: FINANCE &
ADMINISTRATION COMMITTEE**

Resolved, by the adoption of this Resolution,
the City of Loves Park is authorizing the creation of the Hospitality Relief Program for economic support for eligible restaurants and bars. Funding for the Hospitality Relief Program will be taken out of account number 12-00-5030 (Economic Development Fund), not to exceed three hundred fifty thousand dollars (\$350,000).

Alderman John Jacobson, Chairman

Alderman Mark Peterson, Vice Chairman

Alderman John Pruitt

Alderman Charles Frykman

Mayor Gregory R. Jury

Attest: City Clerk Robert J. Burden

MOTION:
SECOND:
VOTING: