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**LOVES PARK CITY COUNCIL AGENDA**  
**MONDAY, JANUARY 25, 2021- 6 P.M.**

**VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM AND THE**  
**CITY OF LOVES PARK'S FACEBOOK PAGE**

- I. CALL TO ORDER**
  
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
  - 1. Invocation given by Alderman Nancy Warden, followed by the Pledge of Allegiance.**
  
- III. ROLL CALL**
  
- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**
  
- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**
  
- VI. APPROVE PAYMENT OF BILLS**
  
- VII. OFFICER'S REPORTS**
  - 1. Public Safety**
  - 2. Public Works**
  
- VIII. COMMITTEE REPORTS**
  - 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
  - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
  - 3. Public Works/Schlensker (Street, Water & Utilities)**
  - 4. Codes and Regulations/Peterson (Ordinances & Licenses)**
  - 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)**
  
- IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. RESOLUTIONS & MOTIONS**

- 1. Resolution authorizing the Mayor to execute an addendum to an existing Intergovernmental Agreement for participation in a Law Enforcement Records Management System and Computer Aided Dispatching Services between the City of Loves Park and the City of Rockford.**
- 2. Resolution authorizing the payment of Hospitality Relief Program funds in the amount of \$292,500.00.**
- 3. Resolution authorizing the Water Department Manager to hire Solutient Technologies LLC for removal of backwash residuals at Well #4 and Well #6 for a cost of \$88,051.00; and hire Northern A-1 Environmental Services for disposal of backwash residuals.**

**XII. ORDINANCES 2<sup>ND</sup> READING**

**XIII. ORDINANCES 1<sup>ST</sup> READING**

**XIV. PUBLIC COMMENT**

**Anyone wishing to speak at the city council meeting shall contact the Mayor's office by 4:00 p.m. the day of the council meeting at 815-654-5030.**

**XV. EXECUTIVE SESSION**

**XVI. GOOD OF THE ORDER**

**XVII. ADJOURNMENT**

**CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS**

Journal of Proceedings

Regular Meeting, Tuesday, January 19, 2021

Virtual Meeting held at [www.cityoflovespark.com](http://www.cityoflovespark.com)

Mayor Gregory Jury called to order the online live-streamed meeting of the Loves Park City Council, as necessitated by the COVID-19 Virus Pandemic, at 6:00 p.m.

Alderman John Pruitt opened the meeting with an invocation followed by the pledge of allegiance.

Present: Mayor Greg Jury

Aldermen Robert Schlensker, Doug Allton, Nancy Warden, John Jacobson, Jim Puckett, Clint Little, John Pruitt, Charles Frykman, Mark Peterson, A. Marie Holmes

Also Present: City Clerk Bob Burden  
City Attorney Gino Galluzzo

1. Approve Minutes 01/11/21 The Journal of Proceedings for the regular meeting of January 11, 2021 was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Schlensker. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)
2. Thanks From KNIB Received a thank you letter from Pamela Osborne of Keep Northern Illinois Beautiful, thanking the city for sponsorship of its recycling programs. Placed on file.
3. Local 150 Open Negotiations Received a notice from the International Union of Operating Engineers Local 150 of its intent to open negotiations for a new collective bargaining agreement. Placed on file.
4. Letter About New Style Of Water Bill Alderman Little presented a letter from Pamela McCain regarding the new style of the Water Department bills to be forwarded to Alderman Schlensker, Craig McDonald, Steve Thompson and the Clerk's office. Placed on file.
5. Water Department Bills Alderman Jacobson presented the Water Department bills dated January 11, 2021 in the amount of \$72,029.10, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)
6. General Fund Bills Alderman Jacobson presented the General Fund and all other bills dated January 11, 2021 in the amount of \$291,189.44, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)
7. Public Safety Alderman Allton presented the Police Department Report dated January 19, 2021, to be placed on file.
8. Public Works Report Alderman Schlensker presented the Street Department Report dated January 19, 2021; presented the Water Department Report for January 19, 2021, to be placed on file.
9. Finance & Administration Committee Alderman Jacobson of the Finance and Administration Committee presented the General Fund and all other bills dated January 19, 2021, in the amount of \$399,139.68, for consideration at next week's city council meeting; presented the minutes from the committee meeting held January 11, 2021, to be placed on file.
10. Public Safety Committee Alderman Allton of the Public Safety Committee presented the minutes from the committee meeting held March 2, 2020, to be placed on file.

11. Public Works Committee  
Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated January 19, 2021, in the amount of \$311,972.98, for consideration at next week's city council meeting; presented the minutes from the committee meeting held January 11, 2021, to be placed on file.
12. Police Department To Purchase Vehicles For K-9 Teams  
Alderman Allton presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the Chief of Police is authorized to purchase two 2021 Ford Police Interceptor Utilities from Rock River Ford, 224 N. Alpine Road, Rockford, IL 61107, below State of Illinois contract pricing,. The total cost of the two vehicles is \$68,000.00, and shall be paid from Account No. 01-13-9240 (New Equipment). Furthermore, these funds were previously raised through donation to our Police K-9 revenue account and the vehicles will be equipped for the K-9 teams. Second by Alderman Schlensker. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)  
**RESOLUTION NO. 21-003**
13. Police Department To Donate Items To Salvation Army  
Alderman Allton presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the Chief of Police is authorized to donate approximately 18 bicycles, a used rototiller and a used battery charger, that were transferred to the Police Department's possession between August 2, 2016 and August 24, 2020, to the Salvation Army, a charitable organization currently registered in the State of Illinois, as required in 765 ILCS 1030 Law Enforcement Disposition of Property Act. Further, the bicycles, rototiller and battery charger, which will have been in the possession of the Police Department for no less than six months at the time this Resolution is carried out, were transferred to the Police Department's possession under circumstances supporting a reasonable belief that such property was abandoned, lost, stolen or otherwise illegally possessed and have a value of less than the maximum value of \$100.00 each set by 765 ILCS 1030. Furthermore, after first making reasonable attempts to identify and return the bicycles to the rightful owners and after researching an auction process, the Chief of Police determined that the costs associated with an auction would likely outweigh the proceeds that could be raised by such an auction. The Chief of Police further determined that the donation of the bicycles would be in the public's interest, and the Salvation Army will utilize any proceeds from the sale of the bicycles to support their drug and alcohol rehabilitation programs, serving residents of Loves Park and the Stateline area. Second by Alderman Schlensker. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)  
**RESOLUTION NO. 21-004**
14. Ordinances First Reading  
Alderman Schlensker presented for first reading Agenda Items 1-3, from Ordinances First Reading.
15. 1st Reading  
Variance (Permeability Test 7190 E. Riverside Blvd.  
Alderman Schlensker presented for first reading an ordinance providing for a Variance from the requirements of Section 66-132 regarding the regulation of a permeability test for dry wells be granted for the property known as 7190 E. Riverside Blvd., and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Jacobson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes) Laid over
16. 1st Reading  
Variance For (Storm water) 7190 E. Riverside Blvd.  
Alderman Schlensker presented for first reading an ordinance providing for a Variance from the requirements of Section 66-212 regarding the regulation of excess storm water passageways for the property known as 7190 E. Riverside Blvd., and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Jacobson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes) Laid over

- 17. 1<sup>st</sup> Reading  
Waiver Of  
Required Refuse  
Collection  
Services      Alderman Schlensker presented for first reading an ordinance granting a waiver of the required use of the single family refuse collection services contracted by the City on a residential property located at 162 Armadale Way, and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Jacobson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes) Laid over
  
- 18. ORD 4390-21  
Variance  
(Permeability  
Test) 7190 E.  
Riverside Blvd.      Alderman Schlensker presented for second reading an ordinance providing for a Variance from the requirements of Section 66-132 regarding the regulation of a permeability test for dry wells be granted for the property known as 7190 E. Riverside Blvd., and moved for passage of the ordinance. Second by Alderman Jacobson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)  
**ORDINANCE NO. 4390-21**
  
- 19. ORD 4391-21  
Variance (Storm  
Water) 7190 E.  
Riverside Blvd.      Alderman Schlensker presented for second reading an ordinance providing for a Variance from the requirements of Section 66-212 regarding the regulation of excess storm water passageways for the property known as 7190 E. Riverside Blvd., and moved for passage of the ordinance. Second by Alderman Jacobson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)  
**ORDINANCE NO. 4391-21**
  
- 20. ORD 4392-21  
Waiver Of  
Required Refuse  
Collection  
Services      Alderman Schlensker presented for second reading an ordinance granting a waiver of the required use of the single family refuse collection services contracted by the City on a residential property located at 162 Armadale Way, and moved for passage of the ordinance. Second by Alderman Jacobson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, Jacobson, Puckett, Little, Pruitt, Frykman, Peterson, Holmes)  
**ORDINANCE NO. 4392-21**
  
- 21. Happy Birthday      Alderman Allton wished his wife Carla a happy birthday.
  
- 22. Adjourn      Alderman Jacobson moved that the meeting be adjourned. Second by Alderman Schlensker. Motion carried by voice vote. The meeting was adjourned at 6:16 p.m.

**APPROVED:**

\_\_\_\_\_  
**Robert J. Burden, City Clerk**

**STANDING COMMITTEE MEETINGS:**

- Community Development:      Following Council Meeting  
6:15 p.m.
  
- Finance and Administration:      Prior to Council Meeting  
5:40 p.m.
  
- Public Works:      Prior to Council Meeting  
5:15 p.m.
  
- Zoning Board of Appeals:      3<sup>rd</sup> Thursday of the Month  
5:30 p.m.



# **LOVES PARK** **POLICE**

540 Loves Park Drive, Loves Park, IL 61111  
Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton  
From: Chief Charles Lynde  
Date: 01/25/2021  
Subject: Police Activity Report

Police activity report for the week of 01/10/2021 through 01/16/2021

Calls for Service	461
Total Number of Arrests	148
Accidents	5

MICHAEL MCCAMMOND  
DEPUTY CHIEF OF POLICE

CHARLES LYNDE  
CHIEF OF POLICE

SHANE LYNCH  
DEPUTY CHIEF OF POLICE

**Department of Public Works**  
**Street Department Weekly Activity Report**

Submitted by: Shannon Messinger  
Street Dept. Manager

Week of January 18, 2021 thru January 25, 2021

**Previous week's activity:**

1. Continue working on trucks.
2. Helped the Water Dept. with main breaks.
3. Washed trucks.
4. Worked on Street Lights along N2nd.
5. Plowed and salted 3 different events.

**Proposed work:**

1. Continue working on trucks.
2. Help the Water Dept. as needed.
3. Dump and Rinse plow trucks.
4. Complete some Misc. sign repairs.
5. Fill potholes.



# Loves Park Water Department

## Weekly Activity Report

Submitted by: Craig McDonald  
Department Manager

Date: 1/13/21-1/20/21

Previous week's activity:

1. Routine work:
  - a. Install new meters
  - b. JULIE locates
  - c. Chemical tests
  - d. Back wash wells as needed
  - e. Read commercial and residential meters
2. Continued S.C.A.D.A. radio upgrades at all facilities
3. Repaired main break in the 5700 block of Park Ridge Rd.
4. Repaired main break in the 100 block of Riverside Blvd.
5. Helped street department with snow removal

Work anticipated for this week:

1. Routine work
2. Continue S.C.A.D.A. radio upgrades at all facilities.
3. Continue replacing large commercial meters and install ERT'S
4. Clean snow from all facilities
5. Recertify all water dept. fire extinguishers
6. Repair PRV #1

**CITY OF LOVES PARK  
AGENDA  
FINANCE & ADMINISTRATION COMMITTEE  
MONDAY, JANUARY 25, 2021 – 5:30 P.M.  
VIRTUAL MEETING HELD AT [WWW.CITYOFLOVESPARK.COM](http://WWW.CITYOFLOVESPARK.COM) AND  
THE CITY OF LOVES PARK'S FACEBOOK PAGE**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

**4. ITEMS FOR CONSIDERATION**

- A. Resolution authorizing the Mayor to execute an addendum to an existing Intergovernmental Agreement for participation in a Law Enforcement Records Management System and Computer Aided Dispatching Services between the City of Loves Park and the City of Rockford.
- B. Resolution authorizing the payment of Hospitality Relief Program funds in the amount of \$292,500.00.

**5. LIST OF BILLS**

**6. GENERAL DISCUSSION/PUBLIC COMMENT**

Anyone wishing to speak at the Finance Committee meeting shall contact the Mayor's office by 4:00 p.m. the day of the scheduled meeting at 815-654-5030.

**7. ADJOURN**

FINANCE AND ADMINISTRATION COMMITTEE  
MEETING MINUTES  
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM

DATE OF MEETING: January 19, 2021

CALLED TO ORDER: 5:40 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Charles Frykman, John Pruitt, Mark Peterson

ALSO PRESENT: Mayor Jury, Attorney Galluzzo, Aldermen A. Marie Holmes, Robert Schlensker, Doug Allton, Nancy Warden, Jim Puckett, Clint Little, Clerk Bob Burden, Treasurer John Danielson, Steve Thompson

MINUTES APPROVAL: January 11, 2021

Alderman Peterson moved to approve minutes. Second by Alderman Frykman.  
Motion carried. 4 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. List of Bills: No questions or concerns.
2. General Discussion.
  - A. Discussion regarding the Hospitality Grant.
3. Items for consideration.
4. Adjournment.

Alderman Peterson moved for adjournment. Second by Alderman Pruitt.  
Motion carried. 4 Ayes – 0 Nays

Adjournment: 5:49 P.M.

RESPECTFULLY SUBMITTED: ALDERMAN JOHN JACOBSON OF THE FINANCE COMMITTEE



**CITY OF LOVES PARK  
AGENDA  
PUBLIC WORKS COMMITTEE  
January 25, 2021  
5:15 P.M.**

**Virtual meeting to be held via ZOOM**

I. Approval of Minutes

A. Approval of Minutes from the January 18, 2021 meeting.

II. Resolutions & Ordinances

A. Resolution authorizing the Water Department Manager to hire Solutient for removal of Backwash residuals at well #4 and Well #6

III. Project Updates/Directors Report:

IV. General Discussion/Public Comment

*Public Comments will be taken upon registration with City Clerk's Office prior to meeting. Please contact Loves Park City Clerk's Office at 815-654-5034 to participate in the Public Comment.*

V. Adjourn

PUBLIC WORKS COMMITTEE MEETING MINUTES  
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM

DATE OF MEETING: January 19, 2021

CALLED TO ORDER: 5:15 P.M.

MEMBERS PRESENT: Ald. Holmes, Ald. Pruitt, Ald. Jacobson, Ald. Schlensker

MEMBERS ABSENT:

ALSO PRESENT: Mayor Jury, Steve Thompson, Ald. Puckett, Ald. Frykman, Ald. Warden,  
Ald. Peterson, Ald. Little, Ald. Allton and Attorney Galluzzo

APPROVAL OF MINUTES: January 11, 2021

Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion.  
Motion carried 4 ayes – 0 nays

MATTERS PROPOSED, DISCUSSED OR DECIDED AND RECORD OF VOTES TAKEN:

1. An Ordinance for Variance from requirements for Section 66-132 for 7190 E Riverside Blvd.  
Ald. Jacobson moved to approve said motion. Ald. Holmes seconded said motion.  
Motion carried 4 ayes – 0 nays
2. An Ordinance for Variance from requirements for Section 66-212 for 7190 E Riverside Blvd.  
Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion.  
Motion carried 4 ayes – 0 nays
3. An Ordinance allowing a waiver in single family residential garbage collection for 152 Armadale Way.  
Ald. Jacobson moved to approve said motion. Ald. Holmes seconded said motion.  
Motion carried 4 ayes – 0 nays

Alderman Jacobson moved for adjournment at 5:21 p.m.; seconded by Alderman Pruitt  
The motion to adjourn was approved by a vote of 4 ayes – 0 nays.

**RESPECTFULLY SUBMITTED, JOHN JACOBSON VICE-CHAIRMAN OF THE PUBLIC WORKS COMMITTEE**

**EXECUTIVE SUMMARY**

**RESOLUTION TO AUTHORIZE AN ADDENDUM TO  
AN INTERGOVERNMENTAL AGREEMENT FOR  
PARTICIPATION IN A LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM**

This Resolution authorizes the Mayor to execute an Addendum to an existing IGA with the City of Rockford to participate in an electronic records management system for data sharing of law enforcement activity. In 2018, Loves Park and its 9-1-1 coalition partners entered into an IGA to participate in Rockford’s electronic data management system for its law enforcement records. The current Addendum does two things. First, it adds the County, Rock Valley and the Park District to the IGA. Those entities had each entered into separate similar IGAs and this just brings everyone under one agreement. Secondly, the Addendum formalizes the Operating Committee referenced in the IGA and adopts Bylaws for its functions. The Committee, to be known as the Northern Illinois Data Management System Board, will develop policies for the operations of the system and track the budget and expenses of the system. The Bylaws are similar to what we had wanted to put in place for the PSAP under the 9-1-1 agreement and serve to offer all of the participating communities a meaningful voice in the system. No changes in the cost to the City for participation in the program are made by the Addendum. The cost grid from the original IGA is reproduced below:

		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Loves Park	Purchase	\$29,849	\$29,849	\$29,849	\$29,849	\$29,849					
	Subscription/Maint.	\$19,550	\$20,528	\$21,554	\$22,632	\$23,764	\$24,952	\$26,199	\$27,509	\$28,885	\$30,329
	Hardware Refresh						\$10,027	\$10,027	\$10,027	\$10,027	\$10,027

The financial contributions by participating entity were determined based upon call volume. The City of Rockford, the County and Loves Park have the highest call volumes, but this also give each of the three a weighted vote on the Board. Loves Park approved the original IGA in 2018 with an effective date of 1/1/19. The addition of the Bylaws merely brings force and effect to the previously agreed-upon structure.

**CITY OF LOVES PARK**

**RESOLUTION NO.:** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN  
ADDENDUM TO AN EXISTING INTERGOVERNMENTAL AGREEMENT FOR  
PARTICIPATION IN A LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM  
AND COMPUTER AIDED DISPATCHING SERVICES BETWEEN THE CITY OF  
LOVES PARK, ILLINOIS, AN ILLINOIS MUNICIPAL CORPORATION AND THE  
CITY OF ROCKFORD, ILLINOIS, AN ILLINOIS MUNICIPAL CORPORATION**

**WHEREAS**, the City of Loves Park (“City”) and The City of Rockford (“Rockford”) are duly organized bodies politic created under the provisions of the laws of the State of Illinois, and are operating under and pursuant to the provisions of the Illinois Municipal Code, as amended (65 ILCS 5/1-1-1 et seq.; the “Municipal Code”), and as “unit[s] of local government” as defined in Article VII, Section 1 of the Constitution of the State of Illinois; and

**WHEREAS**, Article VII, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves to obtain or share services in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities; and

**WHEREAS**, Rockford has purchased and will be maintaining a Law Enforcement Records Management System (“RMS”) including communications interface capabilities with the Computer Aided Dispatching (“CAD”) systems (collectively “RMS/CAD System”) operated by the Rockford Public Safety Answering Point and the County of Winnebago (“County”) Public Safety Answering Point; and

**WHEREAS**, Rockford has made available access to the RMS/CAD System to the units of local government within the County under the terms and conditions of the Intergovernmental Agreement for the Operation and Funding of an Integrated Records Management System (RMS) agreement (“Intergovernmental Agreement”); and

**WHEREAS**, the City has previously entered into the Intergovernmental Agreement; and

**WHEREAS**, the City of Rockford wishes to implement the system Board contemplated in the Intergovernmental Agreement and provide for Bylaws relating to the participation of the various governmental entities participating in the RMS in its operations; and

**WHEREAS**, the Addendum authorizes the implementation of the Bylaws and also provides for the incorporation of Winnebago County, the Rockford Park District and Rock Valley College into the IGA to consolidate all of the policing agencies in Winnebago County under one agreement.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Loves Park, Illinois, that by the adoption of this resolution, whose recitals are incorporated herein, that the City hereby agrees:

1. The above recitals are hereby incorporated into this Resolution as if fully stated herein.
2. The City Council hereby approves the adoption of the Addendum to Intergovernmental Agreement by and between the City and Rockford and authorizes the Mayor, or his designee, to execute that Intergovernmental Agreement in substantially the same form as attached hereto as Exhibit "A".
3. This Resolution will be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED AND APPROVED the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Gregory R. Jury

\_\_\_\_\_  
Attest: City Clerk Robert J. Burden

MOTION:

SECOND:

VOTING:



**EXHIBIT A**

Intergovernmental Agreement

**ADDENDUM TO INTERGOVERNMENTAL AGREEMENT FOR THE OPERATION  
AND FUNDING OF AN INTEGRATED RECORDS  
MANAGEMENT SYSTEM (RMS)**

THIS ADDENDUM (“Addendum”), is made, by and between The City of Loves Park, an Illinois Municipal Corporation (hereinafter “Loves Park”), The Village of Cherry Valley, an Illinois Municipal Corporation (hereinafter “Cherry Valley”), The Village of Rockton, an Illinois Municipal Corporation (hereinafter “Rockton”), The Village of Roscoe, an Illinois Municipal Corporation (hereinafter “Roscoe”), The City of South Beloit, an Illinois Municipal Corporation (hereinafter “South Beloit”), The Village of Winnebago, an Illinois Municipal Corporation (hereinafter “Winnebago”), The Village of Pecatonica, an Illinois Municipal Corporation (hereinafter “Pecatonica”), The Village of Durand, an Illinois Municipal Corporation (hereinafter “Durand”), The County of Winnebago, an Illinois Body Politic (hereinafter “County”), The Rockford Park District, an Illinois Park District (hereinafter “Park District”), Rock Valley College, an Illinois Community College (hereinafter “Rock Valley”) with such entities referred to individually as a “Member” and collectively as the “Members”), and The City of Rockford, an Illinois Municipal Corporation (“Rockford”); with all such entities also individually referred to herein as a “Party” and collectively as the “Parties” to that certain Intergovernmental Agreement between the foregoing Parties with the exception of the County, Park District and Rock Valley, dated December 18, 2018 and having an effective date of January 1, 2019.

**WHEREAS**, pursuant to constitutional and statutory authority, the Parties other than the County, Park District and Rock Valley have previously entered into an Intergovernmental Agreement (“Agreement”), concerning the operation and management of an integrated records management system; and

**WHEREAS**, the Park District entered into a substantially similar intergovernmental agreement separately with Rockford, on or about the 6<sup>th</sup> of November 2018; and

**WHEREAS**, Rock Valley entered into a substantially similar intergovernmental agreement separately with Rockford, on or about the 22<sup>nd</sup> of March 2019; and

**WHEREAS**, the County entered into a substantially similar intergovernmental agreement separately with Rockford, on or about the 20<sup>th</sup> of November 2018; and

**WHEREAS**, the Agreement, as well as the substantially similar agreements noted above, set forth the general provisions under which the Members, as defined therein, would become subscribers to a data and records management system operated by Rockford; and

**WHEREAS**, the County, Park District and Rock Valley would like to join in the Agreement and maintain their Membership through this collective Agreement rather than maintaining separate agreements; and

**WHEREAS**, the existing Members and Rockford are willing to admit the County, Park District and Rock Valley as Members under the terms of the Agreement; and

**WHEREAS**, the financial commitments made by the Park District, the County and Rock Valley in their agreements, compliment and complete the financial commitments made in the Agreement and the separate financial commitments of the Park District, the County and Rock Valley shall transfer to and become a part of the Agreement pursuant to this Addendum; and

**WHEREAS**, the Parties wish to formalize the process for governance of the terms of the Agreement and convert the originally proposed committee into a Board and to adopt Bylaws for its structure.

**NOW, THEREFORE**, in consideration of the mutual covenants and undertakings set forth in this Addendum, Rockford and the undersigned Members agree as follows:

**SECTION I  
INCORPORATION OF RECITALS AND RESPONSIBILITIES**

- 1.1 The above Recitals are incorporated herein and made a part hereof.
- 1.2 The financial responsibilities of the County, the Park District and Rock Valley previously agreed to by each in connection with the subscription Membership each created separately with Rockford are made a part of the Agreement and remain binding upon them. The description of each such Party's financial commitment is attached hereto as Exhibits A, B, and C.

**SECTION II  
ADMISSION OF NEW MEMBERS**

- 2.1 The County, the Park District and Rock Valley are each hereby added as Members of the Agreement.
- 2.2 The Parties may from time-to-time, by action of the NIDMS Board (defined in Section III, below), admit such additional Members as the NIDMS Board deems fit to admit.

**SECTION III  
CREATION OF THE NORTHERN ILLINOIS DATA MANAGEMENT SYSTEM  
BOARD**

- 3.1 The Operating Committee referenced in Section 4.3 of the 2018 Agreement shall be called the Northern Illinois Data Management System Board ("NIDMS Board").
- 3.2 The NIDMS Board will:

- 3.2.1 Develop policies that will govern the use, access, maintenance, distribution, manipulation, security and re-sharing of data, and other relevant factors regarding the NIDMS data and information, including member agencies and non-member agencies, and non-government organizations (NGOs) as well as address the admission of new Members.
- 3.2.2 Take action on issues which determine the use or allocation of funds as the same may arise from time-to-time and establish budgets for the CAD/RMS System.
- 3.2.3 Establish a standing Technical Committee to provide technical information, advice and recommendations to the NIDMS Board and conduct or oversee the technical planning and implementation functions and duties for the NIDMS.
- 3.2.4 Establish such other standing or temporary committees or subcommittees as may become necessary to fulfill the duties of the NIDMS Board or the Technical Committee.
- 3.2.5 Adopt the Bylaws attached hereto as Exhibit D setting forth the governance practices for the Board and its Committees as well as the powers and functions of each.

#### **SECTION IV**

##### **INTERPRETATION AND ADOPTION**

- 4.1 In interpreting this Addendum and the Agreement, any conflicting provisions shall be controlled by this Addendum which is incorporated into and made a part of the Agreement. All other provisions of the Agreement are confirmed and ratified and shall apply to the new Members admitted hereby in like fashion to the initial Members.
- 4.2 The previous agreements entered into by the County, the Park District and Rock Valley are subsumed into and superseded by the Agreement and the terms of this Addendum.
- 4.3 All provisions of this Addendum are subject to ratification by the governing body of each of the Parties hereto.

**IN WITNESS WHEREOF**, the Parties have executed this Addendum to Intergovernmental Agreement and acknowledge that it shall have an effective date as if signed on January 1, 2019.

City of Loves Park, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: Mayor

By: \_\_\_\_\_  
Its: City Clerk

Village of Durand, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_  
Its: Village Clerk

Village of Pecatonica, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_  
Its: Village Clerk

Village of Rockton, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_  
Its: Village Clerk

Village of Cherry Valley, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_  
Its: Village Clerk

Village of Roscoe, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_  
Its: Village Clerk

City of South Beloit, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: Mayor

By: \_\_\_\_\_  
Its: City Clerk

Village of Winnebago, Illinois

ATTEST

By: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_  
Its: Village Clerk

City of Rockford, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: Mayor

By: \_\_\_\_\_  
Its: Legal Director

County of Winnebago, Illinois

ATTEST:

By: \_\_\_\_\_  
Its: Chairman

The Rockford Park District

By: \_\_\_\_\_  
Its: Board President

Rock Valley Community College

By: \_\_\_\_\_  
Its: Board President

By: \_\_\_\_\_  
Its: County Clerk

ATTEST:

By: \_\_\_\_\_  
Its: Board Secretary

ATTEST:

By: \_\_\_\_\_  
Its: Board Secretary

**SCHEDULE A**

The City will commence quarterly invoicing twelve months after contract is executed with Vendor (TriTech), estimated to be October, 2018.

The City will provide notice to Winnebago County on the terms of financing as soon as available. The City will not charge any additional interest beyond what is charged through the financing mechanism.

Estimated annual cost schedule (without optional modules or conversion):

Year	1	2	3	4	5	6	7	8	9	10
Purchase	\$115,574	\$115,574	\$115,574	\$115,574	\$115,574					
Maintenance	\$71,359	\$74,927	\$78,673	\$82,607	\$86,737	\$91,074	\$95,628	\$100,409	\$105,430	\$110,701
Hardware Refresh						\$36,598	\$36,598	\$36,598	\$36,598	\$36,598
<b>High Total</b>	<b>\$186,933</b>	<b>\$190,501</b>	<b>\$194,247</b>	<b>\$198,181</b>	<b>\$202,311</b>	<b>\$127,672</b>	<b>\$132,226</b>	<b>\$137,007</b>	<b>\$142,028</b>	<b>\$147,299</b>

Exhibit A



**SCHEDULE A**

The City of Rockford will commence quarterly invoicing twelve months after contract is executed with Vendor (TriTech), estimated to be November, 2018.

The City of Rockford will provide notice to the Rockford Park District on the terms of financing as soon as available. The City of Rockford will not charge any additional interest beyond what is charged through the financing mechanism.

Estimated annual cost schedule:

Year	1	2	3	4	5	6	7	8	9	10
Purchase	\$8,955	\$8,955	\$8,955	\$8,955	\$8,955					
Maintenance	\$5,865	\$6,158	\$6,466	\$6,790	\$7,129	\$7,486	\$7,860	\$8,253	\$8,665	\$9,099
Hardware Refresh						\$3,008	\$3,008	\$3,008	\$3,008	\$3,008
<b>High Total</b>	<b>\$14,821</b>	<b>\$15,115</b>	<b>\$15,424</b>	<b>\$15,748</b>	<b>\$16,089</b>	<b>\$10,500</b>	<b>\$10,875</b>	<b>\$11,269</b>	<b>\$11,683</b>	<b>\$12,117</b>

*Exhibit B*

**SCHEDULE A**

The City of Rockford will commence quarterly invoicing twelve months after contract is executed with Vendor (TriTech), with the first invoice estimated to be due November, 2019.

The City of Rockford will provide notice to Rock Valley College on the terms of financing as soon as available. The City of Rockford will not charge any additional interest beyond what is charged through the financing mechanism.

Estimated annual cost schedule:

Year	1	2	3	4	5	6	7	8	9	10
Purchase	\$4,477.35	\$4,477	\$4,477	\$4,477	\$4,477	\$3,743	\$3,930	\$4,126	\$4,333	\$4,549
Maintenance	\$2,933	\$3,079	\$3,233	\$3,395	\$3,565	\$1,504	\$1,504	\$1,504	\$1,504	\$1,504
Hardware Refresh						\$5,253	\$5,441	\$5,638	\$5,846	\$6,063
<b>High Total</b>	<b>\$7,411</b>	<b>\$7,559</b>	<b>\$7,714</b>	<b>\$7,876</b>	<b>\$8,047</b>					

Exhibit C

**Exhibit D**  
**NORTHERN ILLINOIS DATA MANAGEMENT SYSTEM BOARD**  
**BYLAWS**

**ARTICLE I.     Name.**

The name of the organization shall be the Northern Illinois Data Management System Board.

**ARTICLE II.    Organization.**

The Northern Illinois Data Management System Board (the Board), has been created as a governing board pursuant to an Intergovernmental Agreement among the City of Rockford, Illinois, an Illinois Municipal Corporation (hereinafter “Rockford”), City of Loves Park, Illinois, an Illinois Municipal Corporation (hereinafter “Loves Park”), the Village of Cherry Valley, an Illinois Municipal Corporation (hereinafter “Cherry Valley”), the Village of Durand, an Illinois Municipal Corporation (hereinafter “Durand”), the Village of Pecatonica, an Illinois Municipal Corporation (hereinafter “Pecatonica”), the Village of Rockton, an Illinois Municipal Corporation (hereinafter “Rockton”), the Village of Roscoe, an Illinois Municipal Corporation (hereinafter “Roscoe”), the City of South Beloit, an Illinois Municipal Corporation (hereinafter “South Beloit”), the Village of Winnebago, an Illinois Municipal Corporation (hereinafter “Winnebago”), the County of Winnebago, an Illinois body politic (hereinafter “County”), the Rockford Park District, an Illinois Park District (hereinafter “Park District”), and Rock Valley Community College, An Illinois Community College (hereinafter “Rock Valley”), who shall each be referred to as Member Entities. The Winnebago County Emergency Telephone System Board (hereinafter “ETSB”), shall also have a non-voting representative as a part of the Board. The principal office of the Board will at-all-times be located in the principal office of the City of Rockford.

The Board shall not be a separate unit of local government, shall have no paid staff, and representatives serving on the Board shall receive no compensation in their capacity as members nor shall they receive any reimbursement of expenses.

**ARTICLE III. Purpose.**

The Board will direct the continuing, cooperative, comprehensive program for the sharing and maintenance of a regional records and data management system in accordance with applicable laws, policies and procedures, with the cooperation and assistance of its members. The Board shall determine the use and allocation of funds available to the data management system.

**ARTICLE IV. Membership.**

The Board shall represent the County, the Park District, Rock Valley and each member municipality collectively. (Member Entities). Each Member Entity has adopted the Intergovernmental Agreement referenced in Article II, above, either directly or through an addendum thereto and each agrees to be subject to the terms of these Bylaws and shall timely pay all assessments established by the Board for the Member Entity's participation.

**ARTICLE V. Directors.**

The Board will consist of a representative (Director) from each Member Entity with a representative of the ETSB as a non-voting, *ex officio* member. The Directors shall be appointed to the Board by the Chief Executive of each Member Entity or by such other method as each Member Entity may adopt for the appointment of their respective representative. The Directors shall each serve until the appointment of their successors by their respective Member Entity. Any vacancy will be filled by the Member Entity represented by the departing Director. Directors shall serve at the pleasure of the Chief Executive of their individual represented Member Entity. Each Member Entity may select such substitute representatives to act as a Director as may be necessary

should the appointed Director be unable to attend a meeting of the Board. No Director shall receive any compensation from the Board.

The Board shall determine policy within the limits of these Bylaws, the Intergovernmental Agreement creating the Board and the statutes and regulations of the State of Illinois and shall have full discretion in the direction and disbursement of the funds under its control to the extent not inconsistent with its stated objectives or the Intergovernmental Agreement. It may adopt such policies, rules and regulations for conducting business as it shall deem advisable and may, in the execution of the powers granted to it, appoint such agents as it may consider necessary.

**ARTICLE VI. Voting.**

Each Director shall have a vote weighted as set forth herein. On votes which determine the use or allocation of funds, the addition of new members or the amendment of these Bylaws, Rockford shall have a weighted vote of 4, the County shall have a weighted vote of 3, Loves Park shall have a weighted vote of 2, and all other Member Entities shall have 1 vote each (total of 18 weighted votes) and such measures will require a three fourths (3/4) majority (14 votes), for adoption. For all other actions, each voting member shall have an equal vote of 1 (total of 12 votes) and a simple majority of 7 votes will be required.

**ARTICLE VII. Meetings.**

The Board shall meet not less frequently than once per calendar quarter to review operations, budgets and also issues brought forth by the Technical Committee. At least one meeting per year will be designated as the Annual Meeting.

The Board, at its meetings, shall also address any other business that may need to be conducted to further the goals and purposes of the Board as permitted by these Bylaws and the Intergovernmental Agreement creating the Board. A quorum will be established by the presence

of a majority of the Directors. At its Annual Meeting, the Board shall set a calendar of regular meetings for the next fiscal year. All meetings of the Board and committees thereof shall be conducted pursuant to the version of Robert's Rules of Order then currently utilized by the City of Rockford, and shall be conducted within Winnebago County, Illinois and will also be held in compliance with the Open Meetings Act. A Member Entity's presence at any meeting by its appointed Director shall constitute a waiver of any deficiency of notice by such Member Entity.

Any two Member Entities may, through their respective Directors, call a special meeting at such other times as may be deemed necessary by it for any purpose. Special meetings shall take place within Winnebago County, Illinois. Written Notice of the date, time and place of such special meeting shall be given to all Directors. Should a special meeting be called, the Directors will be given at least seven (7) days' notice of the time and place thereof except in case of emergency when at least two (2) days' Notice must be given. A Member Entity's presence at any meeting by its appointed Director shall constitute a waiver of any deficiency of notice by such Member Entity.

Attendance in person at all meetings shall be expected for all Directors. Each Member Entity shall assure the presence of a representative to participate in the meetings of the Board. Directors or members of any committee thereof who are unable to attend in person may, by prior Notice to the Board Chairman, participate in a meeting of the Board of Directors or committee through the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. Such participation shall constitute presence in person at the meeting and the Director shall be allowed to vote on matters before the Board or committee.

**ARTICLE VIII. Committees.**

The Board may create such temporary and standing committees as it deems necessary. Such committees shall generally be chaired by a Director but may include non-member individuals or

entities. Committees shall act in an advisory capacity and make recommendations to the Board with the Board to retain all authority for action. Committees shall meet at the call of the Chair of the Committee. A quorum will be established by the presence of a majority of the members of the Committee. The act of a majority of the members of the Committee will be the act of the Committee with each member having an equal vote. Specific duties for all committees shall be assigned by the Board. A Standing Technical Committee is hereby formed to address issues relevant to law enforcement and shall include a member representative of the Police Department of each participating entity to discuss operational issues and to make recommendations to the Board on technology matters.

**ARTICLE IX. Administration.**

At its Annual Meeting, the Board shall elect a Chair and Vice-chair from its membership and shall have any such other officers as the membership may deem necessary such as a recording secretary. Initially, the Chairperson shall serve a two-year term and the Vice-Chair a one- year term after which, each shall serve a term of one (1) year and such officers shall be eligible for re-election with an individual limited to two consecutive terms in such position. For purposes of the first meeting, the Rockford representative shall be chair *pro tem* with the first order of business following the adoption of these Bylaws to be the election of officers.

The Chairperson of the Board of Directors shall serve as the Chief Governance Officer (CGO) of the Board. The CGO shall be responsible for: ensuring that the Board fulfills its governance obligations as set forth in these bylaws and in the Intergovernmental Agreement by which it was created; presiding at all meetings of the Board; and executing such further duties as may be assigned from time to time by the Board in order to effectuate the policies and directives of the Board.

The Vice-Chairperson of the Board shall assist the Chairperson in the discharge of his/her duties as the Chairperson may direct and shall perform such other duties as from time to time may be assigned to him/her by the Chairperson or by the Board. In the absence of the Chairperson, or in the event of his/her inability or refusal to act, the Vice-Chairperson shall perform the duties of the Chairperson, and when so acting, shall have all of the powers of and be subject to all restrictions upon the Chairperson.

**ARTICLE X. Operations.**

Rockford shall maintain day-to-day operation of the Data Management System and shall provide the personnel to maintain and operate the system hosting the electronic components.

**ARTICLE XI. Funds.**

All funds of the Board, if any, not otherwise employed shall be deposited from time to time to the credit of the Board in fiduciary accounts for the Board held as segregated funds for its benefit by Rockford. Rockford shall cause to be kept correct and complete books and records of account which may be inspected by any Director, Member Entity or its agent or attorney for any proper purpose at any reasonable time.

**ARTICLE XII. Fiscal Responsibility.**

In order to provide for lawful and adequate provisions for sound fiscal policies and practices of the Board including the preparation of an annual financial report, the Board hereby adopts the auditing, accounting and disbursement protocols of Rockford as its auditing, accounting and disbursement protocols and all financial transactions of the Board shall be governed thereby. The audits conducted by Rockford to the extent that the same address the flow of Board funds, are adopted such that the Board need not undertake a separate annual audit in the regular course of its



business. The fiscal year of the Board shall coincide with that of Rockford as prescribed from time-to-time. Disbursements are to be made by Rockford in accordance with its disbursement protocols, at the direction of the Chairman of the Board and shall be ratified and approved by the Board at its next meeting following the disbursement. Actions of the Board are final as to the use of funds under its control without the need for separate approval by any Member Entity. Any funds of the NIDMS Board will be maintained as a separate line item by Rockford in its accounting.

**ARTICLE XIII. Conflict of Interest.**

The fact that a **Member Entity** may have a financial interest in a particular transaction or that it is a party to the transaction under consideration shall not invalidate such entity's voting rights. As public entities acting in concert through intergovernmental agreements, technical or actual conflicts will arise from time-to-time, but such shall not be a bar to proceeding if the contemplated transaction is in the best interests of the Board. It shall be the obligation of the entity to disclose its interest prior to voting.

**ARTICLE XIV. Independent Verification.**

In discharging their duties, members of the Board of Directors are entitled to rely upon information, opinions, reports or statements, including financial statements and other financial data presented to them without the need to independently verify such information.

**ARTICLE XV. Amendments.**

Amendments to these Bylaws may be made at any time and approved by the Board of Directors by three fourths (3/4) vote of the outstanding weighted votes of the Board and subject to the

provisions of the Intergovernmental Agreement forming the Board as well as subject to Illinois law.

Adopted by action of the Northern Illinois Data Management System Board on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_  
Secretary

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

**BY ALDERMAN: John Jacobson**

**RESOLUTION NO:**

**COMMITTEE: Finance and Administration**

**DATE: January 25, 2021**

Resolved, by the adoption of this Resolution,

the City of Loves Park is authorizing the payment of Hospitality Relief Program funds from account number 0461-000-564 (Economic Development), in the amount of two hundred ninety-two thousand five hundred dollars (\$292,500) to the business owners included on "Attachment A".

MOTION:

SECOND:

**Finance and Administration Committee:**

---

Alderman John Jacobson, Chairman

---

Alderman Mark Peterson

---

Alderman John Pruitt

---

Alderman Chuck Frykman

---

Mayor Greg Jury

---

ATTEST - Clerk Robert Burden

## **“Attachment A”**

- Los Cocos Locos, Inc. (Alvarez Mexican Restaurant) -- \$5,000
- Betties Place One, Inc. (Betties Place One) -- \$5,000
- Betties Place Two, Inc. (Betties Place Two) -- \$5,000
- Sit N Spin Slots, LLC. (The Bullpen Bar and Slots) -- \$7,500
- Fos, Inc. (Casey's Pub) -- \$7,500
- Frank-Ciao Bella, LLC. (Ciao Bella) -- \$5,000
- Da' Catch Fish and Chicken, Inc. (Da' Catch Fish and Chicken) -- \$5,000
- G.B. Consolidated, Inc. (The Detour) -- \$5,000
- Doc's Diner, Inc. (Doc's Diner) -- \$5,000
- Illinois Café and Service Company, LLC. (Dotty's) -- \$7,500
- Illinois Café and Service Company, LLC. (Dotty's) -- \$5,000
- Fiesta Cancun Authentic Mexican Restaurant of Loves Park, Inc. (Fiesta Cancun) -- \$7,500
- Bradley Bowl, Inc. (Forest Hills Lanes) -- \$5,000
- Fusion Sports Management Company, Inc. (Fusion Sports Center) -- \$5,000
- Jie Xin, Inc. (Golden Chopsticks Buffet) -- \$5,000
- Pinewoods Restaurant Group, LLC. (Molly's Deli) -- \$5,000
- Pinewoods Restaurant Group, LLC. (Molly's Deli) -- \$5,000
- Pinewoods Restaurant Group, LLC. (Molly's Deli) -- \$5,000
- Pinewoods Restaurant Group, LLC. (Shamrock Video Gaming) -- \$5,000
- Extreme Gaming, LLC. (Uncle Charlie's Slots of Loves Park) -- \$5,000
- Hope and Anchor English Pub, Inc. (Hope and Anchor English Pub) -- \$7,500
- House of India, Inc. (House of India) -- \$5,000

- Jax's Pub, Inc. (Jax's Pub) -- \$5,000
- Joe's Casa Di Amici, Inc. (Joe's Casa Di Amici) -- \$7,500
- Harlem Krispy Krunchy Chicken, Inc. (Krispy Krunchy Chicken) -- \$5,000
- Loves Park Scuba, Inc. (Kokomo's Lounge) -- \$5,000
- Nino's Investments, Inc. (Lucky Slots) -- \$7,500
- BDC Rockford, LLC. (Mabels Jackpot) -- \$5,000
- Marty Gras Slots, LLC. (Marty Gras Slots) -- \$5,000
- Laudicina, Inc. (Top Dollar Slots) -- \$7,500
- Laudicina, Inc. (Top Dollar Slots) -- \$7,500
- Opsahl's Spin-N-Win, Inc. (Opsahl's Spin-N-Win) -- \$5,000
- Paradise Slots, LLC. (Paradise Slots) -- \$5,000
- Park Bowl, Inc. (B and B Park Bowl) -- \$7,500
- Park Lanes, Inc. (Park Lanes) -- \$7,500
- Potato Shak Restaurant, Inc. (Potato Shak) -- \$5,000
- Pho Square Vietnamese Restaurant, LLC. (Pho Square) -- \$5,000
- B & B Gaming, Inc. (Penny Lane Gaming) -- \$5,000
- Rascals Bar & Grill, Inc. (Rascals Bar & Grill) -- \$5,000
- Rocky's Bar and Grill, LLC. (Rocky's Bar and Grill) -- \$7,500
- Sips Happens, LLC. (Sips in the Park) -- \$5,000
- Rock Valley Subway, LLC. (Subway) -- \$7,500
- Sugarjones, Inc. (Sugarjones) -- \$5,000
- Sunrise Family Restaurant of Loves Park, Inc. (Sunrise Family Restaurant) -- \$5,000
- Tad's Bar and Grill, LLC. (Tad's Bar and Grill) -- \$7,500
- Thrive II, LLC. (Thrive Café) -- \$5,000

- Town Hall Lounge, Inc. (Town Hall Lounge) -- \$5,000
- Tanforan, LLC. (Tropicana Club) -- \$7,500
- Victory Sports Complex, Inc. (Victory Sports) -- \$7,500
- Sadik Joe Jusufi (Waffle Shop) -- \$7,500

# City of Loves Park

## Department of Public Works

By Alderman Robert Schlensker Resolution No. \_\_\_\_\_

Date: January 25, 2021

**RESOLVED, by the adoption of this Resolution,** The Water Department Manager is authorized to hire Soluient Technologies, LLC, 6616 Promway Avenue, NW, North Canton Ohio, 44720, for removal of Backwash residuals at well #4 and Well #6 for a cost of \$88,051.00 and hire Northern A-1 Environmental Services 3947 US 131 North, P.O. Box 1030 Kalkaska, Michigan 49646 for disposal of backwash residuals at well #4 and Well #6 for a cost of \$109,956.00.

Funds shall be drawn from Account No. 31-51-4113 (Well #4 Facility) and 31-51-4117 (Well #6 Facility)

\_\_\_\_\_  
Gregory R. Jury – Mayor

\_\_\_\_\_  
Robert Schlensker – Public Works Chairman

\_\_\_\_\_  
John Jacobson – Vice Chairman

\_\_\_\_\_  
A. Marie Holmes – Alderman

\_\_\_\_\_  
Attest: Robert J. Burden, City Clerk

\_\_\_\_\_  
John Pruitt – Alderman

Motion:

Second:

Voting:



SOLUTIENT TECHNOLOGIES, LLC  
6616 PROMWAY AVENUE, NW  
NORTH CANTON, OHIO 44720  
PHONE: (330) 497-5905

DATE: 18 December 2020

TO: Mr. Craig McDonald, Department Manager  
City of Loves Park Water Department  
5440 Walker Avenue  
Loves Park, IL 61111  
PH: 815-877-1421  
E-mail: [CraigMcDonald@cityoflovespark.com](mailto:CraigMcDonald@cityoflovespark.com)

FROM: Randy Farneth  
E-mail: [rfarneth@solutientech.com](mailto:rfarneth@solutientech.com)

RE: Evacuation, Loadout, Manifesting, Transportation for Disposal of Backwash Residuals  
Originating at Well # 4 and Well # 6, City of Loves Park, IL

Thank you for the opportunity to provide our proposal and corresponding costing for the evacuation, loadout, manifesting, transportation for disposal of Well # 4 and Well # 6 TENORM-contaminated backwash residuals.

#### BACKGROUND STATEMENT

On 17 November 2020 Solutient received notice from Craig McDonald, City of Loves Park Water Department Manager, requesting costing for the removal of 1306 cubic feet (~ 45 cuyd) of radium sludge from the Well # 4 storage tank and removal of 2346 cubic feet (~ 87 cuyd) of radium sludge from the Well # 6 storage tank.

Analytical data received concurrent with the request for costing indicates that the material exceeds the Illinois Emergency Management Agency maximum limitations for disposal at an Illinois solid waste landfill, and must be handled as radiological material subject to processing and/or disposal at a facility licensed to accept same. Material handling requires that the removal contractor possess a Radioactive Materials License (RML). As such, Solutient will make use of its RML in concert with reciprocity provided by the State of Illinois IEMA and currently in our possession.

The levels of radioactivity associated with the radium-bearing sludge preclude its acceptance by many of the most well-known low-level radioactive materials disposal facilities and require its transportation by DOT licensed hazardous materials contractors as a Class 7 waste.

#### OPERATIONS OVERVIEW

The "clean standard" for this project will be that of visibly clean, in that the City of Loves Park intends to continue raw water treatment and the production and storage of radioactive sludge resulting therefrom. The process of removal requires entry into the storage tanks, which are classified as confined space. Solutient radiological technicians possess the requisite confined space qualifications and equipment with which to proceed. Supplemental lighting and radon/four-gas monitoring instrumentation will be used to assist in protecting Solutient's confined space technicians.

Upon notice of award, Solutient will draft a site-specific Health and Safety Plan (HASP) and a Radiological Materials Plan (RMP) that is based on Loves Park's proposed start date, hours of operation, and shared job responsibilities.



Additionally, Solutient will notify IEMA of the project and proposed start/end date, will obtain the requisite IDOT Tracking System permit numbers, and will submit the waste profile for approval by the processor/disposal contractor.

For planning and logistics purposes, we suggest that Well # 6 be done first, followed by Well # 4.

## TECHNICAL APPROACH

Upon arrival at the job site, Solutient will perform the following job tasks:

### Site Preparation

- Meet with City of Loves Park representative to review work plan and site logistics
- Perform site orientation and radiation safety orientation
- Establish radiation Control Area and perform pre-remediation radiological survey
- Establish air flow and external ventilation system to evacuate Radon from storage tank and to provide supplemental breathing air to the storage tank
- Take appropriate steps to protect City of Loves Park property from spills/contamination
- Stage high vacuum super sucker and truck-mounted vacuum boxes
- Run hoses from storage tank to vacuum box and from vacuum box to super sucker
- Issue confined space permit, monitor tank atmosphere, assemble and place confined space apparatus
- Ensure lockout/tagout of tank pumping system
- Test walkie-talkie system
- Don appropriate Personal Protective Equipment

### Equipment Operation

- Solutient will utilize a combination of 6" and 4" industrial hose with which to evacuate and loadout the treatment residuals
- Hand tools, squeegees and garden hose will be used to move solids to the evacuation point in the storage tank
- Solutient will load the vacuum boxes, perform a contact dose rate on the vacuum box exterior, properly placard the truck, execute the waste manifest, check the waste load to ensure the absence of leakage or exterior contamination
- Straight trucks will transport the material to Northern A-1 in Kalkaska, MI for processing
- A post-remediation radiological survey will be performed

### \*Material Disposal

Upon arrival at Northern A-1 the material will be off-loaded into a solidification pit, where it will be dewatered. The liquid phase will be transported to a Class 2 injection well for disposal. The sludge will be solidified and down-blended to achieve < 40 pCi/g, which is the regulatory limit for acceptance at the American Waste, Wexford County Landfill, a licensed and permitted facility near Manton, MI.

## PROJECT COSTING

\*As Solutient indicated during our search for a disposal facility in relative close proximity to Loves Park, we suggest that you contract directly with the disposal facility for processing/disposal services as a cost-savings measure. Thus, Solutient's invoice would cover, mobilization, site services, transportation and our demobilization as follows.

Based on material volume estimates and analytical data supplied by the City of Loves Park, in combination with the limited availability of licensed processing/disposal facilities, the following project costing applies:\*

Reciprocity	\$ 875.00
Mobilization to Loves Park, IL	9017.00
Well # 6 Day 1	
Site Preparation	2558.00
Site Work	4772.00
Well # 6 Day 2	8986.00
Well # 6 Day 3	8986.00
Well # 6 Day 4	8986.00
Well # 6 Day 5	8986.00
Well # 6 Day 6 (Sat)	5606.00
Well # 6 Day 7 (Sun)	4036.00
Well # 4 Day 1	
Site Preparation	2558.00
Site Work	4772.00
Well # 4 Day 2	8986.00
Well # 4 Day 3	2024.00
Demobilization	<u>6903.00</u>
TOTAL	\$ 88,051.00

#### CONDITIONS AND QUALIFIERS

Solutient will make every attempt to meet the project schedule developed in concert with the City of Loves Park, IL. Project scheduling will be finalized upon receipt of the City of Loves Park purchase order. We estimate the time to completion at ten (10) working days, excluding mobilization and demobilization.

- Solutient will have clear routes of access and egress to the water plants
- There is sufficient paved footprint contiguous to each water plant and each tank upon which to stage both the roll-off truck and the vacuor unit
- Progress will not be impaired by adverse weather conditions
- Solutient will have access to non-potable water and valving to accommodate either garden hose or fire hose fittings
- Solutient personnel will have access to utilities, including restrooms, potable water and electricity
- The City of Loves Park will institute lockout/tagout procedures on all equipment associated with operation of the storage tanks
- Water Department personnel will ensure pump off of free-phase water to an estimated 3" above the sludge layer prior to Solutient's arrival on site
- Should you wish for the City of Loves Park to be named as additional insured, please advise at your earliest convenience

Should questions arise regarding this proposal or the methods employed, please contact the undersigned via phone at 330-497-5905 or via email at [rfarneth@solutientech.com](mailto:rfarneth@solutientech.com).

Respectfully,  
SOLUTIENT TECHNOLOGIES, LLC

  
Randy Farneth



3947 US 131 North, P.O. Box 1030 / Kalkaska, Michigan 49646 / Tel. (231) 258-9961 / Fax (231) 258-9971  
1680 Peach Street/ Whitehall, Michigan 49461 / Tel (231) 893-1173/ Fax (231) 893-1193  
2510 Saidla Road/ Kalamazoo, Michigan 49001 / Tel (269) 359-7503 / Fax (231) 893-1193

City of Loves Park  
Representative - Mr. Randy Farneth Solutient Technologies  
300 Heart Blvd.  
Loves Park, IL 61111

December 15, 2020

RE: Tiered Cost for Norm Contaminated Waste Disposal from Municipalities.

Dear Randy:

Northern A-1 Services, Inc. (NA-1) is pleased to provide you with an outline of the costs involved for the above referenced project. Please find the estimated costs for this project based on your email. The disposal cost below is a tiered cost per analysis.

Sludge 0 – 199 pCi/gr PB210 .....	\$ 4.00/Gallon
Sludge 200 – 499 pCi/gr PB210 .....	\$ 7.00/Gallon
Sludge 500 – 999 pCi/gr PB210 .....	\$ 9.00/Gallon
Sludge 1000 – 1999 pCi/gr .....	\$ 12.00/Gallon
Sludge > 2000 pCi/gr PB210 .....	\$ 15.00/Gallon
Environmental Profiling Fee.....	\$ 150.00/Site
Wash Out Fee .....	\$ 250.00/Dump

It is NA-1's estimate to dispose of the waste per your analysis falling into category one 0-199 pCi/gr PB210 with an estimated 2 facilities, producing estimated 12 – roll off boxes at 132 yards which is approximately 26,664 gallons. This estimate is approximately \$109,956.00 based on the info above. The project will be billed in accordance with exact quantities / dumps once the project is complete.

If the material is shown to be other than described and/or if site conditions are found to be such that additional equipment or services are required for safe removal of these materials, a cost re-evaluation will be required.

A fuel surcharge will be applied to all fuel consuming items, the operator, and subcontractors. The percentage is subject to change based on current market.

If you accept the terms of this proposal, please sign below, and **return a copy** to my attention via fax or mail. All work referenced above in this proposal will be invoiced directly to you, unless Northern A-1 is otherwise instructed. If you have any questions or comments, please feel free to give me a call. Thank you for the opportunity to provide you with this quote.

PROPOSAL SUBMITTED BY: Robert Scott, Email: roberts@northerna1.com Cell (231) 624-7114

**ACCEPTANCE OF PROPOSAL**

Purchaser: \_\_\_\_\_  
Company Name

By: \_\_\_\_\_  
Specify Title