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LOVES PARK CITY COUNCIL AGENDA
MONDAY, MARCH 1, 2021- 6 P.M.
CITY COUNCIL CHAMBERS

- I. CALL TO ORDER**

- II. INVOCATION & PLEDGE OF ALLEGIANCE**
 - 1. Invocation given by Alderman A. Marie Holmes, followed by the Pledge of Allegiance.**

- III. ROLL CALL**

- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**

- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**

- VI. APPROVE PAYMENT OF BILLS**

- VII. OFFICER'S REPORTS**
 - 1. Public Safety**
 - 2. Public Works**

- VIII. COMMITTEE REPORTS**
 - 1. Finance and Administration/Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
 - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
 - 3. Public Works/Schlensker (Street, Water & Utilities)**
 - 4. Codes and Regulations/Peterson (Ordinances & Licenses)**
 - 5. Community Development/Frykman (Development, Planning, Zoning, Annexation, Building & Drainage)**

- IX. UNFINISHED BUSINESS**

X. NEW BUSINESS

XI. RESOLUTIONS & MOTIONS

- 1. Resolution authorizing the Mayor to sign an Intergovernmental Agreement with Rock River Water Reclamation District for sanitary sewer improvements as part of the River Lane Reconstruction project.**

XII. ORDINANCES 2ND READING

- 1. Ordinance authorizing the sale of surplus property.**

XIII. ORDINANCES 1ST READING

XIV. PUBLIC COMMENT

Anyone wishing to speak at the city council meeting shall contact the Mayor's office by 4:00 p.m. the day of the council meeting at 815-654-5030.

XV. EXECUTIVE SESSION

XVI. GOOD OF THE ORDER

XVII. ADJOURNMENT

CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS

Journal of Proceedings

Regular Meeting, Monday, February 22, 2021

Virtual Meeting held at www.cityoflovespark.com

Mayor Gregory Jury called to order the online live-streamed meeting of the Loves Park City Council, as necessitated by the COVID-19 Virus Pandemic, at 6:00 p.m.

Alderman Clint Little opened the meeting with an invocation, followed by the Pledge of Allegiance.

Present: Mayor Greg Jury

Aldermen John Pruitt, Charles Frykman, Mark Peterson, A. Marie Holmes, Robert Schlensker, Nancy Warden, John Jacobson, Clint Little

Absent: Aldermen Doug Allton, Jim Puckett

Also Present: City Clerk Bob Burden
City Attorney Gino Galluzzo

1. Approve Minutes 02/15/21 The Journal of Proceedings for the regular meeting of February 15, 2021 was approved as submitted by the city clerk on a motion by Alderman Little. Second by Alderman Schlensker. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
2. 2020 Decennial Census Received a letter from the U.S. Census Bureau, thanking the City of Loves Park for its assistance in the 2020 Decennial Census. Placed on file.
3. U.S. Census Bureau Mayor Jury thanked Planning/Economic Development Manager Nathan Bruck for assisting with the Census.
4. Commerce Commission Hearing Received a notice from the Illinois Commerce Commission of hearings regarding Commonwealth Edison and Northern Illinois Gas Company, to be held in the offices of the Commission, Chicago, IL. Placed on file.
5. General Fund Bills Alderman Jacobson presented the General Fund and all other bills dated February 15, 2021 in the amount of \$317,732.73, and moved that they be paid. Second by Alderman Peterson. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
6. Water Department Bills Alderman Jacobson presented the Water Department bills dated February 15, 2021 in the amount of \$207,712.96, and moved that they be paid. Second by Alderman Peterson. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
7. Public Safety Report Alderman Schlensker presented the Police Department Report dated February 22, 2021, to be placed on file.
8. Public Works Report Alderman Schlensker presented the Street Department Report dated February 22, 2021; presented the Water Department Report for February 22, 2021, to be placed on file.
9. Finance and Administration Committee Alderman Jacobson of the Finance and Administration Committee presented the General Fund and all other bills dated February 22, 2021, in the amount of \$282,458.84, for consideration at next week's city council meeting; presented the minutes from the committee meeting held February 15, 2021, to be placed on file.

10. Public Works Committee Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated February 22, 2021, in the amount of \$4,618.75, for consideration at next week's city council meeting.
11. Codes & Regulations Alderman Peterson of the Codes and Regulations Committee presented the minutes from the committee meeting held February 15, 2021, to be placed on file.
12. Community Development Alderman Frykman of the Community Development Committee announced that a committee meeting will be held Monday, March 1, 2021 at 6:15 p.m.
13. Strong House Agreement With Machesney Park & Zion Development Corporation Alderman Jacobson presented a Resolution authorizing the Mayor to execute an Intergovernmental Agreement between the City of Loves Park, Illinois, the Village of Machesney Park, Illinois, and Zion Development Corporation, and moved for its adoption: **WHEREAS**, the house located at 825 Marie Avenue ("Property") in the Village of Machesney Park (the "Village") is owned by Zion Development Corporation ("Zion") and will be used by the United Way for administering activities including, but not limited to neighborhood programs, and other activities all for the benefit of the neighborhood and the communities of the Village and the City of Loves Park (the "City"), as a whole, which the Village and the City each find to be beneficial to their respective community and which each wish to support through the provisions of this Agreement; and **WHEREAS**, at the request of Zion and in furtherance of the beneficial programming provided to the Village and to the City at the Property, the expenses for utilities at the Property will be shared equally by the City and the Village. Additionally, Zion has requested that the Village undertake snow removal and salt application as needed for the driveway and sidewalks located at the Property, and that the City take responsibility to mow the grass as needed; **WHEREAS**, the City desires to enter into an Intergovernmental Agreement ("Agreement") with the Village and with Zion, with regard to the general maintenance and expenses of the Property; and **WHEREAS**, Zion, the Village and the City have reached an accord as to the terms and conditions of the shared responsibilities regarding maintenance and expenses for the Property; and **WHEREAS**, Zion, the Village and the City have memorialized such terms and conditions in the Agreement, attached hereto as Exhibit A and incorporated herein; and **WHEREAS**, the City has determined it is in the best interest of the City and its citizens to enter into the Agreement and to support the programs offered on the Property which benefit the citizens of both the City and the Village. **WHEREAS**, the City now desires to approve said Agreement and authorize the Mayor to execute the Agreement and the City Clerk to attest the same. **NOW THEREFORE, BE IT RESOLVED**, by the Mayor and the City Council of the City of Loves park, Winnebago and Boone Counties, Illinois, that:
1. The foregoing recitals are incorporated herein and made a part hereof.
 2. By the Adoption of this Resolution, the City Council approves the City of Loves Park entering into the attached Agreement, or one in substantially similar form, and authorizes the Mayor to execute the same.
 3. This Resolution will be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.
- Second by Alderman Peterson. *Discussion: Attorney Galluzzo added that the utilities for the property will be no more than \$3,500.00.* Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
- RESOLUTION NO. 21-011**
14. Ordinances First Reading Alderman Jacobson presented for first Reading Agenda Items 1-5, Ordinances First Reading.
15. 1st Reading Sale Of Surplus Property Alderman Jacobson presented for first reading an ordinance authorizing the sale of surplus property (Fire Department), and moved to waive the reading of the ordinance as all alderman have been provided copies. Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett) Laid over

16. 1st Reading
Liquor License
For 4176
Perryville Road
Alderman Jacobson presented for first reading an ordinance providing for a Class F Liquor License for 4176 Perryville Road, and moved to waive the reading of the ordinance as all alderman have been provided copies. Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett) Laid over
17. 1st Reading
Liquor License
For 7003 N.
Alpine Road
Alderman Jacobson presented for first reading an ordinance providing for a Class R2 Liquor License for 7003 N. Alpine Road, and moved to waive the reading of the ordinance as all alderman have been provided copies. Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett) Laid over
18. 1st Reading
Pay Debt
Service General
Obligation
Bonds
Alderman Jacobson presented for first reading an ordinance abating tax levied for the year 2021 to pay Debt Service on \$640,000.00 General Obligation Bonds Series 2012, and moved to waive the reading of the ordinance as all alderman have been provided copies. Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett) Laid over
19. 1st Reading
Pay Principal &
Interest General
Obligation
Bonds
Alderman Jacobson presented for first reading an ordinance abating tax levied for the year 2020 to pay principal & Interest on \$4,100,000.00 General Obligation Bonds and moved to waive the reading of the ordinance as all alderman have been provided copies. Second by Alderman Pruitt. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett) Laid over
20. Suspend Rules
Alderman Jacobson moved to suspend any and all rules to bring Ordinances Items 2-5 in for second reading. Second by Pruitt. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
21. ORD 4393-21
Liquor License
For 4176
Perryville Road
Alderman Warden presented for second reading an ordinance providing for a Class F Liquor License for 4176 Perryville Road, and moved for passage of the ordinance. Second by Alderman Little. Motion carried. 7 Ayes (Aldermen Pruitt, Frykman, Holmes, Schlensker, Warden, Jacobson, Little) 1 Nay (Alderman Peterson) 2 Absent (Aldermen Allton, Puckett)
ORDINANCE NO. 4393-21
22. ORD 4394-21
Liquor License
For 7003 N.
Alpine Road
Alderman Warden presented for second reading an ordinance providing for a Class R2 Liquor License for 7003 N. Alpine Road, and moved for passage of the ordinance. Second by Alderman Little. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
ORDINANCE NO. 4394-21
23. ORD 4395-21
Pay Debt
Service General
Obligation
Bonds
Alderman Jacobson presented for second reading an ordinance abating tax levied for the year 2021 to pay Debt Service on \$640,000.00 General Obligation Bonds Series 2012, and moved for passage of the ordinance. Second by Alderman Peterson. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
ORDINANCE NO. 4395-21
24. ORD 4396-21
Pay Principal &
Interest General
Obligation
Bonds
Alderman Jacobson presented for second reading an ordinance abating tax levied for the year 2020 to pay principal & Interest on \$4,100,000.00 General Obligation Bonds and moved for passage of the ordinance. Second by Alderman Peterson. Motion carried. 8 Ayes (Aldermen Pruitt, Frykman, Peterson, Holmes, Schlensker, Warden, Jacobson, Little) 2 Absent (Aldermen Allton, Puckett)
ORDINANCE NO. 4396-21

25. In-Person Meetings Mayor Jury announced that the city council will resume in-person meetings starting March 1, 2021.
26. Adjourn Alderman Jacobson moved that the meeting be adjourned. Second by Alderman Schlensker. Motion carried by voice vote. The meeting was adjourned at 6:13 p.m.

APPROVED:

Robert J. Burden, City Clerk

COMMITTEE MEETINGS:

STANDING COMMITTEE MEETINGS:

Community Development:	Following Council Meeting 6:15 p.m.
Finance and Administration:	Prior to Council Meeting 5:40 p.m.
Public Works:	Prior to Council Meeting 5:15 p.m.
Zoning Board of Appeals:	3 rd Thursday of the Month 5:30 p.m.



LOVES PARK **POLICE**

540 Loves Park Drive, Loves Park, IL 61111

Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton

From: Chief Charles Lynde

Date: 03/01/2021

Subject: Police Activity Report

Police activity report for the week of 02/14/2021 through 02/20/2021

Calls for Service 490

Total Number of Arrests 125

Accidents 19

MICHAEL MCCAMMOND
DEPUTY CHIEF OF POLICE

CHARLES LYNDE
CHIEF OF POLICE

SHANE LYNCH
DEPUTY CHIEF OF POLICE

Loves Park FD

Loves Park, IL

This report was generated on 2/24/2021 7:58:51 AM



Incident Statistics

Start Date: 02/15/2021 | End Date: 02/22/2021

INCIDENT COUNT

INCIDENT TYPE	# INCIDENTS
EMS	61
FIRE	27
TOTAL	88

TOTAL TRANSPORTS (N2 and N3)

APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			

PRE-INCIDENT VALUE

\$54,500.00

LOSSES

\$29,000.00

CO CHECKS

424 - Carbon monoxide incident	1
746 - Carbon monoxide detector activation, no CO	1
TOTAL	2

MUTUAL AID

Aid Type	Total
Aid Given	4
Aid Received	9

OVERLAPPING CALLS

# OVERLAPPING	% OVERLAPPING
37	42.05

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station	EMS	FIRE
Station #1	0:06:44	
Station #2	0:06:41	0:08:25
AVERAGE FOR ALL CALLS		0:07:09

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)

Station	EMS	FIRE
Station #1	0:02:05	
Station #2	0:02:03	0:02:00
AVERAGE FOR ALL CALLS		0:01:59

AGENCY

Loves Park FD

AVERAGE TIME ON SCENE (MM:SS)

21:14

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



**Department of Public Works
Street Department Weekly Activity Report**

Submitted by: Shannon Messinger
Street Dept. Manager

Week of February 22, 2021 thru March 1, 2021

Previous week's activity:

1. Plowed 2 snow storms.
2. Dumped and rinsed plow trucks.
3. Continued moving snow piles blocking views.
4. Helped the Water Dept. with multiple main breaks.
5. Cleared two blocks of sidewalk along Windsor Rd for the elementary school.

Proposed work:

1. Continue working on trucks and equipment.
2. Dump and reload trucks for the upcoming snow events.
3. Continue moving snow piles.
4. Help Water Dept. as needed.
5. Fill potholes.

Loves Park Water Department

Weekly Activity Report

Submitted by: Craig McDonald
Department Manager

Date: 2/17/21-2/24/21

Previous week's activity:

1. Routine work:
 - a. Install new meters
 - b. JULIE locates
 - c. Chemical tests
 - d. Back wash wells as needed
 - e. Read commercial and residential meters
2. Continued S.C.A.D.A. radio upgrades at all facilities
3. Helped street department with snow removal
4. Continued replacing large commercial meters and install ERT'S
5. Repaired service leak at 6361 Park Edge Dr.
6. Made modifications to the detention tank at well #4
7. Started radium sludge removal at wells 4 and 6.
8. Repaired main break at the intersection of Bunker Hill and Bunker Hill ct.

Work anticipated for this week:

1. Routine work
2. Continue S.C.A.D.A. radio upgrades at all facilities.
3. Continue replacing large commercial meters and install ERT'S
4. Prepare to take tower 1 offline to make temporary repairs.
5. Finish removal of radium sludge at wells 4 and 6.
6. Make modifications to the detention tank at well 6.

**CITY OF LOVES PARK
AGENDA
FINANCE & ADMINISTRATION COMMITTEE
MONDAY, MARCH 1, 2021 – 5:40 P.M.
CITY COUNCIL CHAMBERS**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

4. ITEMS FOR CONSIDERATION

5. LIST OF BILLS

6. GENERAL DISCUSSION/PUBLIC COMMENT

Anyone wishing to speak at the Finance Committee meeting shall contact the Mayor's office by 4:00 p.m. the day of the scheduled meeting at 815-654-5030.

7. ADJOURN

FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM

DATE OF MEETING: February 22, 2021

CALLED TO ORDER: 5:40 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Charles Frykman, John Pruitt, Mark Peterson

ALSO PRESENT: Mayor Jury, Attorney Galluzzo, Aldermen A. Marie Holmes, Robert Schlensker, Nancy Warden, Clint Little, Clerk Bob Burden, Treasurer John Danielson, Steve Thompson

MINUTES APPROVAL: February 15, 2021

Alderman Peterson moved to approve minutes. Second by Alderman Frykman.
Motion carried. 4 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. List of Bills: No questions or concerns.

2. Items for consideration.

A. Resolution authorizing the Strong House Agreement.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

B. Ordinance authorizing the sale of surplus property from the Fire Department.

Alderman Peterson moved to approve. Second by Alderman Frykman.
Motion carried. 4 Ayes – 0 Nays

C. Ordinance abating tax levied for the year 2021 to pay Debt Service on \$640,000.00 General Obligation Bonds Series 2021.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

D. Ordinance abating the tax levied for the year 2020 to pay principal & interest on \$4,100,000.00 General Obligation Bonds.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

3. General Discussion.

4. Adjournment.

Alderman Peterson moved for adjournment. Second by Alderman Frykman.
Motion carried. 4 Ayes – 0 Nays

Adjournment: 5:46 P.M.

RESPECTFULLY SUBMITTED: ALDERMAN JOHN JACOBSON OF THE FINANCE COMMITTEE



AGENDA

City of Loves Park
Community Development Committee Meeting

March 1, 2021

CITY COUNCIL CHAMBERS

6:15 P.M.

100 Heart Boulevard, Loves Park, Illinois 61111

1. Roll call and declaration of a quorum
2. Reading and approval of the minutes from the **January 4, 2021** meeting
3. Report from the Community Development Department – None
4. Unfinished business – None
5. New business –
 - A. **507 BOYLSTON STREET** – A Zoning Map Amendment from the CG (Commercial General) Zoning District to the R1 (Single Family Residential) Zoning District.
Staff Recommendation: Approval
ZBA Recommendation: Approval
 - B. **TEXT AMENMENT** – 102-338, D) Permitted Uses, 6) East Riverside Frontage
Staff Recommendation: Approval
ZBA Recommendation: Approval
 - C. **TEXT AMENMENT** – 102-338, H) Development Guidelines and Standards, 1) Building Design, A) Exterior Materials
Staff Recommendation: Approval
ZBA Recommendation: Approval with the following language stricken from **Not Approved Exterior Materials:** *that is visible from the public right-of-away.*

6. Public participation & comment -

Anyone who wishes to speak regarding a petition shall contact the Zoning Officer 24 hours preceding the scheduled meeting.

7. General discussion

8. Adjournment



Community Development Committee Meeting Minutes

Date of Meeting: January 4, 2021 **Start Time:** 6:15 PM

Members Present:

Ald Frykman	<input checked="" type="checkbox"/>
Ald Holmes	<input checked="" type="checkbox"/>
Ald Warden	<input checked="" type="checkbox"/>
Ald Allton	<input type="checkbox"/>

Staff Present:

Andrew Quintanilla	<input checked="" type="checkbox"/>
Steve Thompson	<input type="checkbox"/>
Nathan Bruck	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

Others Present:

Mayor Jury	<input type="checkbox"/>
Ald Puckett	<input type="checkbox"/>
Ald Little	<input checked="" type="checkbox"/>
Ald Pruitt	<input type="checkbox"/>
Ald Schlensker	<input type="checkbox"/>
Ald Jacobson	<input type="checkbox"/>
Ald Peterson	<input type="checkbox"/>
Gino Galluzzo	<input type="checkbox"/>

Approval of Minutes : Date: November 16, 2020

Motion: Ald. Warden Second: Adl. Holmes Vote: 3-0

Old Business: NONE

New Business:

A. 5767 Whispering Way - A Variance from a required 14,600 square foot lot size to a requested 13,192 square foot lot in the R3A (Four-family Residential) Zoning District.

Petitioner: Elisa J. Whitman - Reilly Law Offices

Objectors Present:

Yes

No

Motion to Approve/Deny/Lay Over:

Approve

Vote: 3-0

By:

Ald. Warden

Second:

Ald. Holmes

Conditions:

None

Notes/Petitioners:

B. 5767 Whispering Way - A Variance from a required 6 foot side yard setback to a requested 5.4 foot side yard setback in the R3A (Four-family Residential) Zoning District.

Petitioner:

Elisa J. Whitman - Reilly Law Offices

Objectors Present:

Yes

No

Motion to Approve/Deny/Lay Over:

Approve

Vote: 3-0

By:

Ald. Warden

Second:

Ald. Holmes

Conditions:

None

Notes/Petitioners:

C. 5733 Whispering Way - A Variance from a required 14,600 square foot lot size to a requested 12,222 square foot lot in the R3A (Four-family Residential) Zoning District.

Petitioner:

Elisa J. Whitman - Reilly Law Offices

Objectors Present:

Yes

No

Motion to Approve/Deny/Lay Over:

Approve

Vote: 3-0

By: Ald. Warden
Second: Ald. Holmes
Conditions: None

Notes/Petitioners:

D. 5733 Whispering Way - A Variance from a required 6 foot side yard setback to a requested 5.4 foot side yard setback in the R3A (Four-family Residential) Zoning District.

Petitioner: Elisa J. Whitman - Reilly Law Offices

Objectors Present:

Yes

No

Motion to Approve/Deny/Lay Over: Approve Vote: 3-0

By: Ald. Warden

Second: Ald. Holmes

Conditions: None

Notes/Petitioners:

E. 5733 Whispering Way - A Variance from a required 80 foot lot width at the building setback line to a requested 53.8 foot lot width at the building setback line in the R3A (Four-family Residential) Zoning District.

Petitioner: Elisa J. Whitman - Reilly Law Offices

Objectors Present:

Yes

No

Motion to Approve/Deny/Lay Over: Approve Vote: 3-0

By: Ald. Warden

Second: Ald. Holmes

Conditions: None

Notes/Petitioners:

F. 8186 Commerce Drive in the East Riverside/I-90 Overlay District - A Varaince to Section 101-338, h) Development Guidelines and Standards, 1) Building Design, a) Exterior Building Materials--Metal panels shall not make up no more than 25% of the exterior building materials used.

Petitioner: Virginia Gully

Objectors Present:

Yes

No

Motion to Approve/Deny/Lay Over: Approve Vote: 3-0

By: Ald. Warden

Second: Ald. Holmes

Conditions: None

Notes/Petitioners:

Public Participation and Comment:

General Discussion:

Adjournment:

Motion by: Ald. Holmes

Second: Ald. Warden

End Time: 6:32 PM

Respectfully submitted by Alderman Chuck Frykman, Chairman of the Community Development Committee



**CITY OF LOVES PARK
AGENDA
PUBLIC WORKS COMMITTEE
March 1, 2021
5:15 P.M.
Loves Park City Council Chambers**

I. Approval of Minutes

A. Approval of Minutes from the January 25, 2021 meeting.

II. Resolutions & Ordinances

A. Resolution authorizing the Mayor to sign an Intergovernmental Agreement with Rock River Water Reclamation District for sanitary sewer improvements in association with the River Lane reconstruction project

III. Project Updates/Directors Report:

None

IV. General Discussion/Public Comment

Public Comments will be taken upon registration with City Clerk's Office prior to meeting. Please contact Loves Park City Clerk's Office at 815-654-5034 to participate in the Public Comment.

V. Adjourn

PUBLIC WORKS COMMITTEE MEETING MINUTES
VIRTUAL MEETING HELD AT WWW.CITYOFLOVESPARK.COM

DATE OF MEETING: January 25, 2021

CALLED TO ORDER: 5:15 P.M.

MEMBERS PRESENT: Ald. Pruitt, Ald. Jacobson, Ald. Schlensker

MEMBERS ABSENT: Ald. Holmes

ALSO PRESENT: Mayor Jury, Steve Thompson, Ald. Puckett, Ald. Frykman,
Ald. Peterson, Ald. Allton, Craig McDonald and Attorney Galluzzo

APPROVAL OF MINUTES: January 19, 2021

Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion.
Motion carried 3 ayes – 0 nays

MATTERS PROPOSED, DISCUSSED OR DECIDED AND RECORD OF VOTES TAKEN:

1. Resolution authorizing the Water Department Manager to hire Solutient for removal of Backwash residuals at well #4 and Well #6.
Ald. Jacobson moved to approve said motion. Ald. Pruitt seconded said motion.
Motion carried 3 ayes – 0 nays

Alderman Jacobson moved for adjournment at 5:18 p.m.; seconded by Alderman Pruitt
The motion to adjourn was approved by a vote of 3 ayes – 0 nays.

RESPECTFULLY SUBMITTED, ROBERT SCHLENSKER CHAIRMAN OF THE PUBLIC WORKS COMMITTEE



CITY OF LOVES PARK

100 HEART BOULEVARD
LOVES PARK, ILLINOIS 61111
815-654-5030 • Fax: 815-633-2359

Gregory R. Jury, *Mayor* • Robert J. Burden, *City Clerk* • John C. Danielson, *City Treasurer*

CIVIL SERVICE COMMISSION OF THE CITY OF LOVES PARK AGENDA

City Hall, 100 Heart Boulevard, Loves Park, IL 61111

Tuesday, March 2, 2021 at 7:30 a.m.

- I. Call to Order
- II. Public Comment
- III. New Business
 - A. Schedule next Meetings
 - B. Public Works Testing
 - C. Other Testing needed
- IV. Old Business
 - A. Approval of Minutes: February 2, 2021 (*action*)
 - B. Police Officer Testing
 - C. Police Clerical Testing
 - D. Police Department: Electronic Application System (*status/possible action*)
- V. Adjournment

* Items indicated as "closed session" may be conducted in closed session pursuant to Section 2(c)(1) of the Open Meetings Act, 5 ILCS 120/2(c)(1) or other applicable provisions of the Act.

"The City with a Heart"

City of Loves Park
Department of Public Works

By Alderman Schlensker

Resolution No.

Date: March 1, 2021

Department: Public Works

Resolved by the adoption of this resolution, Mayor Gregory Jury is authorized to sign a Intergovernmental Agreement with Rock River Water Reclamation District for sanitary sewer improvements as part of the River Lane Reconstruction project. Attached to this resolution is a copy of the Intergovernmental Agreement with Rock River Water Reclamation District.

Gregory Jury – Mayor

Ald. Robert Schlensker - Chairman

Ald. John Jacobson – Vice Chairman

Ald. A. Marie Holmes

Attest: Robert J. Burden, City Clerk

Ald. John Pruitt

Motion:
Second:
Voting:

Rock River Water Reclamation District

**3501 Kishwaukee Street
P.O. Box 7480
Rockford, IL 61126-7480
815-387-7660**

Date: February 23, 2021

To: City of Loves Park
100 Heart Boulevard
Loves Park, IL 61111

Attention: Steve Thompson, Director of Public Works via email SteveThompson@loves-park.il.us

Subject: River Lane Intergovernmental Agreement

Dear Mr. Thompson:

We are sending you the following:


<u>Quantity</u>	<u>Description and/or Title</u>	<u>Action</u>
1	District-Executed IGA	See comments below

At your earliest convenience, please return a fully-executed PDF to Engineering Administrator, Angie Good, at agood@rrwrđ.illinois.gov.

If you have any questions regarding this correspondence or attachment, please do not hesitate to contact Angie Good or me at 815-387-7660.

Sincerely,

Rock River Water Reclamation District



Christopher T. Baer, PE
Director of Engineering

Encl.

c: J. Von Arx, File

INTERGOVERNMENTAL AGREEMENT
River Lane Roadway Improvements - 2021

This Agreement is made as of the ___ day of _____, 2021, by and between:

City of Loves Park
an Illinois municipal corporation
with its offices located at
100 Heart Boulevard
Loves Park, IL 61111
hereinafter referred to as “CITY”

and

Rock River Water Reclamation District
an Illinois unit of local government
with its offices located at
3501 Kishwaukee Street
Rockford, IL 61109
hereinafter referred to as “District”

RECITALS

1. The CITY proposes to improve certain sections of River Lane from IL 251 through Walker Avenue in Loves Park, Illinois. Said improvements will involve full-width roadway reconstruction, hereinafter called the CITY PROJECT.

2. The District has determined a need for the repair, rehabilitation, enhancement, or installation of District facilities within the CITY PROJECT work limits, herein after called the DISTRICT PROJECT.

3. The District desires that the CITY incorporate the DISTRICT PROJECT work, as identified on the attached schedule (see Exhibit A), with the CITY PROJECT.

4. Bidding and constructing a joint project by combining the CITY PROJECT and DISTRICT PROJECT into one project, hereinafter the PROJECT, serves the best interest of the public by reducing inconvenience and providing anticipated cost savings.

5. Both parties desire to coordinate the PROJECT, allocating responsibilities for plan preparation, project bidding, construction and construction inspection.

6. The District and the City, as units of local government and public agencies, are authorized by Article VII, Section 10a of the Illinois Constitution of 1970, by the Intergovernmental Act and by Division 147 of the Illinois Municipal Code to contract or otherwise associate with one another in any manner not prohibited by law or ordinance, using their credit, revenues and other resources to pay costs such as the design, construction and inspection of the sewer system improvements contemplated by this Agreement.

THEREFORE, the parties agree as follows:

1. Recitals.

The recitals constitute a material part of this Agreement.

2. CITY Responsibilities.

- a. The CITY has selected Arc Design Resources Inc. (Consultant) to collect data, prepare plans, specifications, bid documents, permit documents, and record drawings for the CITY PROJECT. The CITY will cause available data and plans to be provided to the District for coordination of the sanitary sewer work. The CITY shall incorporate the DISTRICT PROJECT in the plans, specifications, and bid documents.

- b. The City shall act as lead for PROJECT coordination, right-of-way permitting, and scheduling; and provide the District with the following:
 - i. A copy of the bid documents for review prior to the bid opening being scheduled and a final set of documents for District use during construction.
 - ii. Notice of the bid opening and the bid tabulation for presentation and concurrence by the District Board.
 - iii. Notice of award of Contract.
 - iv. Inclusion of the District in the pre-construction meeting and PROJECT progress meetings.
 - c. The City will not cause the advertisement and bidding of the PROJECT without District concurrence with the final plans and bid documents.
 - d. The CITY shall administer the PROJECT Contract and provide the District with copies of the Partial and Final Payment Estimates containing payment for any DISTRICT PROJECT items. The CITY shall perform or cause to be performed the construction inspection of all items related to the PROJECT with the exception of specific sanitary sewer work items as included with the DISTRICT PROJECT.
 - e. The CITY shall provide the District with an approved, certified pay request specific to the DISTRICT PROJECT, on or before the fifth day of the month subsequent to the month for which payment is requested. Quantities shall be consistent with the Partial and Final Payment Estimates prepared for the Contract, with Partial and Final quantities based on the agreed items.
 - f. The CITY shall provide the District with copies of the approved partial and final lien waivers from the Contractor and all approved subcontractors related to the DISTRICT PROJECT.
3. District Responsibilities.
- a. The District shall provide the CITY with the DISTRICT PROJECT schedule of quantities, specifications, special provisions, plan mark-ups, and details for incorporation in the plans, specifications and bid documents for the PROJECT.
 - b. The District shall prepare and issue the District Permit to Construct and Operate the sanitary sewer for the DISTRICT PROJECT, as applicable.

- c. The District shall perform all required construction staking and inspection of the sanitary sewer work for the DISTRICT PROJECT.
- d. The District shall review and approve all shop drawings related to the DISTRICT PROJECT.
- e. The District shall be responsible for the construction costs associated with the DISTRICT PROJECT. The District shall make payment to the CITY by the end of the month an invoice is received from the CITY for invoices received on or before the fifth day of the month pursuant to Paragraph 2.f. The District shall make payment to the CITY by the end of the following month on invoices received after the fifth day of the month.

4. Contract Award.

This Agreement is subject to both parties approving the award of the Contract. In the event either party does not approve the award of the Contract this Agreement shall be null and void. The preliminary cost estimate for the sanitary sewer work included with the DISTRICT PROJECT is approximately \$210,000.

5. Cost Changes.

The parties recognize that cost changes may occur after award of a construction Contract. In the event that a cost change is submitted by the Contractor, both parties shall consider the request and not unreasonably withhold their respective approval of reasonable cost change requests from the Contractor. Documentation of cost impacts and justification shall be submitted for review prior to approval of any change request.

The District shall remain responsible, indemnify, defend, and hold harmless the City from any and all claims, costs, charges or other liabilities relating to the District Project. The City shall not have any liability or other financial obligation as it relates to the District Project and the District shall supervise, inspect and approve of the work performed by the Contractor performing the work for the District Project.

The City shall remain responsible, indemnify, defend, and hold harmless the District from any and all claims, costs, charges or other liabilities relating to the City Project. The District shall not have any liability or other financial obligation as it relates to the City Project and the City shall supervise, inspect and approve of the work performed by the Contractor performing the work for the City Project.

6. Remedies.

Upon violation of any of the terms of this Agreement, which are not rectified within thirty (30) days of written notice, thereof, from one party to another, the aggrieved party or parties shall have all rights and remedies afforded to it under the law.

7. Notices.

Any notice to the parties by or relating to this Agreement shall be sent by first-class U.S. mail or hand delivered to:

District:

Director of Engineering
Rock River Water Reclamation District
3501 Kishwaukee Street
Rockford, IL 61109
Attn: Christopher T. Baer, P.E.

CITY:

Director of Public Works
City of Loves Park
100 Heart Boulevard
Loves Park, IL 61111
Attn: Steve Thompson

8. Enactment of Appropriate Approval.

Each party shall duly approve and authorize this Agreement as respectively permitted by law.

9. Anti-Waiver Provision.

Failure by either party to enforce any part of this Agreement shall in no event be deemed a waiver of the right to do so in the future.

10. Severability.

If any term or provision of this Agreement is held to be invalid or unenforceable to any extent by a court of competent jurisdiction, the remaining terms and provisions hereof shall not be affected, but each term and provision shall be valid and enforceable to the fullest extent permitted by law.

11. Entire Agreement.

This document represents the complete Agreement of the parties, shall be binding on their heirs, successors, agents and assigns, and supersedes any prior agreements or understandings to the extent that they are inconsistent with its terms. Any representations made by either party prior to the execution of this Agreement shall be invalid unless contained herein.

12. Counterparts.

This Agreement may be executed and recorded in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument. The Parties hereby acknowledge and agree that facsimile signatures or signatures transmitted by electronic mail in so-called "pdf" format shall be legal and binding and shall have the same full force and effect as if an original of this Agreement had been delivered. Each of the parties (a) intend to be bound by the signatures on any document sent by facsimile or electronic mail, (b) are aware that the other party will rely on such signatures, and (c) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature.

13. Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year first above written.

Rock River Water Reclamation District
An Illinois unit of local government

City of Loves Park
An Illinois Municipal Corporation

By 
President, Board of Trustees

By _____
Mayor

ATTEST:

ATTEST:

By 
Clerk/Board of Trustees

By _____
Clerk

Prepared by:
Rock River Water Reclamation District
P. O. Box 7480
Rockford, Illinois 61126-7480
(815) 387-7660

Return to:
Christopher T. Baer, Director of Engineering

INTERGOVERNMENTAL AGREEMENT
RIVER LANE River Lane Roadway Improvements - 2021

EXHIBIT A

Summary of District Work

Schedule of Estimated Quantities and Costs

Item No.	Item Description	Unit	Qty	Est. Unit Price	Cost
1	REMOVE/REPLACE SAN MH #090-015 (River Ln/Harriet Ave)	LS	1	\$15,000.00	\$15,000.00
2	REMOVE SAN MH #090-031, RECONNECT SAN SERVICE (River Ln/Harriet Ave)	LS	1	\$12,000.00	\$12,000.00
3	REMOVE/REPL SAN MH #090-019, RECONNECT SAN SERVICE (W of Dale Ave)	LS	1	\$17,000.00	\$17,000.00
4	REMOVE/REPLACE SAN MH #090-020, RECONNECT SAN SERVICE (2 EA)	LS	1	\$18,000.00	\$18,000.00
5	REMOVE/REPLACE SAN MH #090-021 (W. of Garden Plain Ave)	LS	1	\$17,000.00	\$17,000.00
6	REMOVE/REPLACE SAN MH #090-016 (Harriet Av/Cherry Pl)	LS	1	\$17,000.00	\$17,000.00
7	REMOVE/RAPLACE SAN MH #090-017, RECONNECT SAN SERVICE (Cherry Pl)	LS	1	\$14,000.00	\$14,000.00
8	REMOVE/REPL SAN MH #090-018, RECONNECT SAN SERVICE (Harriet Ave)	LS	1	\$17,000.00	\$17,000.00
9	REM/REPL SAN MH #092-031, RECONNECT SAN SERVICE (Garden Plain Ave)	LS	1	\$15,000.00	\$15,000.00
10	REMOVE/REPLACE SAN MH #092-032	LS	1	\$17,000.00	\$17,000.00
11	REMOVE/REPLACE SAN MH # 092-033 (Hollis Ave)	LS	1	\$15,000.00	\$15,000.00
12	REMOVE/REPLACE SAN MH #092-034	LS	1	\$18,000.00	\$18,000.00
13	REMOVE/REPLACE SAN MH #092-035 (Walker Ave)	LS	1	\$18,000.00	\$18,000.00

Total = \$210,000.00

ORDINANCE NO.

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL
PROPERTY OWNED BY THE CITY OF LOVES PARK, ILLINOIS**

WHEREAS, pursuant to 65 ILCS 5/1-2-1, the City of Loves Park, an Illinois municipal corporation ("City"), is authorized and empowered to adopt and enforce the provisions of this ordinance; and

WHEREAS, the City desires to dispose of certain personal property that the City believes is no longer necessary or useful to, or for the best interests of the City; and

WHEREAS, pursuant to 65 ILCS 5/11-76-4 the simple majority of the corporate authorities of the City currently holding office have determined that the personal property as identified in Exhibit A attached hereto and made a part hereof is no longer of use or value to the City, and that the best interest of the City would be served by disposal of the same.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY
COUNCIL OF THE CITY OF LOVES PARK, COUNTY OF WINNEBAGO AND COUNTY
OF BOONE, ILLINOIS, AS FOLLOWS:**

1. The above recitals are incorporated herein and made a part hereof.
2. The Loves Park Fire Chief or his designee is directed to take such actions as may be necessary to sell the 2009 International 4000 Series 4300 Ambulance acquired from the City of Westmont in September 2019 using Foreign Fire Insurance funds. Proceeds from the sale will be returned to the Foreign Fire Insurance checking account.
3. The Loves Park Fire Chief or his designee is directed to take such actions as may be necessary to sell the backup Zoll Defibrillator acquired by the City in May 2019. This equipment was purchased with donated funds and the proceeds will be returned to the general fund.
4. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such

portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining provisions thereof.

5. All other provisions of the Code and any City Ordinances or Resolutions shall remain in effect as previously enacted except those Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinance that are hereby repealed.
6. This ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED by the City Council of the City of Loves Park this 22nd day of
February, 2021.

APPROVED:

Mayor Gregory Jury

ATTEST:

EXHIBIT "A"

Item#	Make	Model	Serial#	Method of Disposal
I	2009 International Ambulance	4000 Series 4300	1HTMNAAM19H127 271	Sale
2	Zoll defibrillator	X Series	601-2271511-01-66	Sale