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LOVES PARK CITY COUNCIL AGENDA
MONDAY, OCTOBER 18, 2021- 6 P.M.
CITY COUNCIL CHAMBERS

- I. CALL TO ORDER**

- II. INVOCATION & PLEDGE OF ALLEGIANCE**
 - 1. Invocation given by Alderman Jim Puckett, followed by the Pledge of Allegiance.**

- III. ROLL CALL**

- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**

- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**
 - 1. Proclamation presented to Ginger Thompson and Jenny Redington of the Loves Park Rotary, proclaiming Sunday October 24, 2021 to be "World Polio Day" in the City of Loves Park.**
 - 2. Leaf-Vacuuming Schedule.**
 - 3. Trick or Treat hours.**

- VI. APPROVE PAYMENT OF BILLS**

- VII. OFFICER'S REPORTS**
 - 1. Public Safety**
 - 2. Public Works**

- VIII. COMMITTEE REPORTS**
 - 1. Finance and Administration/J. Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
 - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
 - 3. Public Works/Schlensker (Street, Water & Utilities)**

- 4. Codes and Regulations/Warden (Ordinances & Licenses)**
- 5. Community Development/Pruitt (Development, Planning, Zoning, Annexation, Building & Drainage)**

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. RESOLUTIONS & MOTIONS

- 1. Resolution authorizing the Mayor to hire Sandra Wolfe for the position of Secretary in the Mayor's office, at a salary of \$44,105.00 per year effective October 19, 2021.**
- 2. Resolution authorizing the Mayor to enter into a vehicle lease agreement to rent two dump box trucks to Rock River Disposal Services, Inc. to be used for leaf vacuuming at a fee of \$700.00 per week.**

XII. ORDINANCES 2ND READING

XIII. ORDINANCES 1ST READING

XIV. PUBLIC COMMENT

Anyone wishing to speak at the city council meeting shall contact the Mayor's office by 4:00 p.m. the day of the council meeting at 815-654-5030.

XV. EXECUTIVE SESSION

XVI. GOOD OF THE ORDER

XVII. ADJOURNMENT

CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS
Journal of Proceedings
Regular Meeting, Monday, October 11, 2021
City Hall Council Chambers

Mayor Gregory Jury called the meeting to order at 6:03 p.m.

Alderman A. Marie Holmes opened the meeting with an invocation, followed by the Pledge of Allegiance.

Present: Aldermen Robert Schlensker, Doug Allton, Nancy Warden, John Jacobson (via Zoom), Jim Puckett, Dan Jacobson, John Pruitt, Jim Thompson, Mark Peterson (via Zoom)

Also Present: City Clerk Bob Burden
City Attorney Gino Galluzzo

1. Approve Minutes 10/04/21 The Journal of Proceedings for the regular meeting of October 4, 2021 was approved as submitted by the city clerk on a motion by Alderman Schlensker. Second by Alderman Allton. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
2. General Fund Bills Alderman John Jacobson presented the General Fund and all other bills dated October 4, 2021 in the amount of \$394,014.12, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
3. Water Department Bills Alderman John Jacobson presented the Water Department bills dated October 4, 2021 in the amount of \$72,613.57, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
4. Public Safety Report Alderman Allton presented the Police Department Report dated October 11, 2021; presented the Fire Department Report dated October 11, 2021, to be placed on file.
5. Public Works Report Alderman Schlensker presented the Street Department Report dated October 11, 2021; presented the Water Department Report for October 11, 2021, to be placed on file.
6. Finance and Administration Committee Alderman John Jacobson of the Finance and Administration Committee presented the General Fund and all other bills dated October 11, 2021 in the amount of \$181,629.43, for consideration at next week's city council meeting; presented the minutes from the committee meeting held October 4, 2021, to be placed on file.
7. Public Works Committee Alderman Schlensker of the Public Works Committee presented the Water Department list of bills dated October 11, 2021 in the amount of \$56,719.05, for consideration at next week's city council meeting.
8. Supplemental MFT Funds Appropriated To Reconstruction Of Riverside Bridge Alderman John Jacobson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that Motor Fuel Tax funds in a supplemental amount of twenty thousand dollars (\$20,000.00) are hereby appropriated for the reconstruction of the Riverside Bridge over Loves park Creek (IDOT Section 08-00068-00-BR). Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
RESOLUTION NO. 21-088

9. Donation To Ski Broncs Water Ski Show Team
Alderman John Jacobson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that the City Treasurer is hereby authorized to pay the Loves Park Ski Broncs Water Ski Show Team a donation of \$25,000.00 to be paid in fiscal year 2022 and \$25,000.00 to be paid in fiscal year 2023 in support of our premier local ski team and to help offset costs associated with promoting tourism in the greater Lovers park area. Funds shall be drawn from Account NO. 01-01-6489 (General Administration/Tourism). Second by Alderman Pruitt. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
RESOLUTION NO. 21-089
10. ORD 4438-21
SUP For 5100 N. Mulford Rd.
Alderman Pruitt presented for second reading an ordinance providing for a Special Use Permit for a self-storage buildings at the property known as 5100 N. Mulford Road, and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
ORDINANCE NO. 4438-21
11. ORD 4439-21
SUP For 1616 Windsor Road
Alderman Pruitt presented for second reading an ordinance providing for a Special Use Permit for outdoor storage at the property known as 1616 Windsor Road, and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
ORDINANCE NO. 4439-21
12. ORD 4440-21
Text Amend For Chapter 102, Article III,
Alderman Pruitt presented for second reading an ordinance amending Chapter 102, Article III, Districts, Division 1 Generally, Section 102-132, Site area and Dimensions; Requirements and Exceptions, (G), Refuse and Recyclable Material Storage Areas of the Loves Park Code of Ordinances, and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
ORDINANCE NO. 4440-21
13. 1st Reading
Liquor License For 5440 N. Second St.
Alderman Warden presented for first reading an ordinance providing for an R-1 Liquor License for the property known as 5440 North Second Street, and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Thompson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes) Laid over
14. Suspend Rules
Alderman Warden moved to suspend any and all rules to bring the above ordinance in for second reading. Second by Alderman Allton. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
15. ORD 4441-21
Liquor License For 5440 N. Second St.
Alderman Warden presented for second reading an ordinance providing for an R-1 Liquor License for the property known as 5440 North Second Street, and moved for passage of the ordinance. Second by Alderman Dan Jacobson. Motion carried. 10 Ayes (Aldermen Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson, Holmes)
ORDINANCE NO. 4441-21

16. Adjourn Alderman Schlensker moved that the meeting be adjourned. Second by Alderman Allton. Motion carried by voice vote. The meeting was adjourned at 6:16 p.m.

APPROVED:

Robert J. Burden, City Clerk

STANDING COMMITTEE MEETINGS:

Community Development:	Following Council Meeting 6:15 p.m.
Finance and Administration:	Prior to Council Meeting 5:40 p.m.
Public Works:	Prior to Council Meeting 5:15 p.m.
Zoning Board of Appeals:	3 rd Thursday of the Month 5:30 p.m.



GREGORY R. JURY, MAYOR - ROBERT J. BURDEN, CITY CLERK - JOHN C. DANIELSON, CITY TREASURER

PROCLAMATION

WHEREAS, Rotary is a global network of neighbors, friends, leaders and problem-solvers who unite and take action to create lasting change in communities across the world, which make them part of over 1.2 million Rotary members globally that sponsor projects to address such critical issues as poverty, disease, hunger, illiteracy and the environment; and

WHEREAS, Rotary in 1985 launched PolioPlus, and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed nearly \$2.2 billion and countless volunteer hours to protecting more than 2.5 billion children in more than 122 countries, and has played a major role in decisions by donor governments to contribute more than \$10 billion to the effort; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and education materials for health workers and parents.

NOW, THEREFORE, I, Gregory R. Jury, as Mayor of the City of Loves Park, do hereby proclaim Sunday, October 24, 2021 to be:

“WORLD POLIO DAY”

in the City of Loves Park, and encourage all citizens to join with Rotary International in the fight for a polio-free world.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Loves Park to be affixed this 18th day of October, 2021.

Mayor Gregory R. Jury

Attest: Robert J. Burden, City Clerk



LOVES PARK **POLICE**

540 Loves Park Drive, Loves Park, IL 61111
Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton
From: Chief Charles Lynde
Date: 10/18/2021
Subject: Police Activity Report

Police activity report for the week of 10/03/2021 through 10/09/2021

Calls for Service	483
Total Number of Arrests	107
Accidents	22

MICHAEL MCCAMMOND
DEPUTY CHIEF OF POLICE

CHARLES LYNDE
CHIEF OF POLICE

SHANE LYNCH
DEPUTY CHIEF OF POLICE

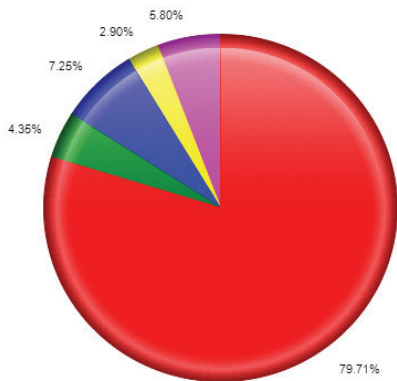
Incident Date between 2021-10-05

and 2021-10-12



Incident Type Breakdown

Incident Type Group	Incidents
300 - Rescue & EMS	55
400 - Hazardous Condition (No Fire)	3
500 - Service Call	5
600 - Good Intent Call	2
700 - False Alarm	4
	69



■ 300 - Rescue & EMS
 ■ 400 - Hazardous Condition (No Fire)
 ■ 500 - Service Call
■ 600 - Good Intent Call
 ■ 700 - False Alarm

Mutual Aid

Aid Given Or Received	Incidents
Mutual aid given	4 Calls
Mutual aid received	3 Calls
None	62 Calls
	69 Calls

Response Times

Row	Incident Number	Response Time	Aided Agency Name	District
		Average Response Time 6.28		
1	2021-03028	6.33		Station 2 Still Dist.
2	2021-03029	4.30		Station 2 Still Dist.
3	2021-03030	5.27		Station 1 Still Dist.
4	2021-03031	4.00		Station 1 Still Dist.
5	2021-03032	3.00		Station 2 Still Dist.
6	2021-03033	5.00		Station 2 Still Dist.
7	2021-03034	7.38		Station 2 Still Dist.
8	2021-03035	4.33		Station 2 Still Dist.
9	2021-03036	3.57		Station 2 Still Dist.
10	2021-03037	6.67		Station 2 Still Dist.
11	2021-03038	6.13		Station 2 Still Dist.
12	2021-03039	6.13		Station 2 Still Dist.
13	2021-03040	4.13		Station 2 Still Dist.
14	2021-03041	5.50		Station 2 Still Dist.
15	2021-03042	6.57		Station 1 Still Dist.
16	2021-03043	2.73		Station 2 Still Dist.
17	2021-03044		Rockford Fire Department	Station 2 Still Dist.
18	2021-03045	3.20		Station 2 Still Dist.
19	2021-03046	11.35	Rockford Fire Department	Station 2 Still Dist.
20	2021-03047	7.30		Station 2 Still Dist.
21	2021-03048	8.88		Station 2 Still Dist.
22	2021-03049	4.57		Station 2 Still Dist.
23	2021-03050	4.50		Station 2 Still Dist.
24	2021-03051	9.58		Station 2 Still Dist.
25	2021-03052	6.47		Station 2 Still Dist.
26	2021-03053	5.55		Station 2 Still Dist.
27	2021-03054	6.13		3
28	2021-03055	5.10		38.09
29	2021-03056	9.87		38.07
30	2021-03057	5.72		3

31	2021-03058				Mutual Aid- Rockford
32	2021-03059		13.98	Rockford Fire Department	Mutual Aid- Rockford
33	2021-03060		1.57		2
34	2021-03061		6.00		38.07
35	2021-03062		5.32		3
36	2021-03063		9.48		38.07
37	2021-03063		10.33		38.09
38	2021-03064		8.95		38.07
39	2021-03065		3.52		3
40	2021-03066		3.13		38.08
41	2021-03067		1.55		38.08
42	2021-03068		5.70		38.09
43	2021-03069		6.10		38.08
44	2021-03070		7.90		3
45	2021-03071		6.82		3
46	2021-03072		4.63		38.09
47	2021-03073		5.08		2
48	2021-03074		7.08		38.07
49	2021-03075		6.53		38.07
50	2021-03076		6.68		38.07
51	2021-03077		8.02		38.07
52	2021-03078		5.75		38.07
53	2021-03079		6.47		2
54	2021-03080		4.25		1.04
55	2021-03081		13.35	North Park Fire Protection Dist.	Mutual Aid- North Park
56	2021-03082		12.73		38.07
57	2021-03083		8.12		38.07
58	2021-03084		6.17		38.07
59	2021-03085		6.60		38.09
60	2021-03086		9.72		38.07
61	2021-03087		4.92		38.09
62	2021-03088		13.38		106.02
63	2021-03089		4.48		38.07
64	2021-03090		6.75		2
65	2021-03091		3.08		2
66	2021-03092		3.82		2
67	2021-03093		8.80		38.07
68	2021-03094		8.37		38.09
69	2021-03095		8.78		38.09

69 rows returned.



**Department of Public Works
Street Department Weekly Activity Report**

Submitted by: David Jacobson
Public Works Foreman

Week of October 8, 2021 thru October 15, 2021

Previous week's activity:

1. Started miscellaneous catch basin repairs.
2. Repaired drainage grate at Roy's Ridge and Harlem Rd.
3. Started to service all trucks.
4. Continue mowing.

Proposed work:

1. Continue to work on miscellaneous catch basin repairs.
2. Continue to clean the drainage ditch.
3. Continue mowing.
4. Continue to servicing trucks.
5. Start the remainder of the sidewalk/curb replacement for this year.



Loves Park Water Department Weekly Activity Report

Submitted by: Craig McDonald
Department Manager

Report Compiled by:
Drew Armstrong – Distribution Lead
Russ Caveny – Production Lead

Weekly Distribution Report: Week of 10/4/21-10/10/21

Field maintenance
Scheduled appointments
Julies
Meter exchanges
Hydrant maintenance-flushing
Replumbs with Helm
Continue overseeing the River Lane water main project
Overseeing Perry Ridge phase 3 water main project
Ran new conduit in the parking lot

Week of 10/10/21-10/17/21: Tentative week outlook

Field maintenance
Scheduled appointments
Julies
Meter exchanges
Hydrant maintenance
Dig service leak at 328 Belteberg
Dig 6286 Torch Lite Trl service for the meter exchange program
Dig 422 Belteberg service for the meter exchange program
Replumbs with Helm

Weekly Production Report: Week of 10/4/21-10/10/21

10-4 Bacti's, daily samples, and tests
10-5 PRV 2 and 3 repairs, well 5 HMO daily samples and tests
10-6 well 4 CL2 repairs, Wells 4 and 5 drawdown tests, daily samples, and tests
10-7 replaced the motor on well5 HMO pump, Repaired well 4 Post cl2 roto, Daily samples and tests
10-8 Daily samples and tests, repaired Brandon's gas tank
10-9 Daily samples and tests
10-10 Daily samples and tests



**CITY OF LOVES PARK
AGENDA
PUBLIC WORKS COMMITTEE
October 18, 2021
5:15 P.M.
Loves Park City Council Chambers**

I. Approval of Minutes

A. Approval of Minutes from the October 4, 2021 meeting.

II. Resolutions & Ordinances

A. Resolution authorizing vehicle lease agreement, to lease three trucks, to Rock River Disposal, for annual leaf vacuuming

III. Project Updates/Directors Report:

A. None

IV. General Discussion/Public Comment

Public Comments will be taken upon registration with City Clerk's Office prior to meeting. Please contact Loves Park City Clerk's Office at 815-654-5034 to participate in the Public Comment.

V. Adjourn



PUBLIC WORKS COMMITTEE MEETING MINUTES

DATE OF MEETING: October 4, 2021

CALLED TO ORDER: 5:15 P.M.

MEMBERS PRESENT: Ald. Holmes, Ald. Peterson, Ald. Jacobson, Ald. Schlensker

MEMBERS ABSENT:

ALSO PRESENT: Mayor Jury, Steve Thompson, Ald. Pucket, Ald. Pruitt, Ald. Thompson,
Ald. Allton, Ald. Warden and Attorney Galluzzo

APPROVAL OF MINUTES: September 20, 2021

Ald. Jacobson moved to approve said motion. Ald. Peterson seconded said motion.
Motion carried 4 ayes – 0 nays

MATTERS PROPOSED, DISCUSSED OR DECIDED AND RECORD OF VOTES TAKEN:

1. A resolution was decided to authorize the Street Department Manager to purchase a 2019 John Deere 542L 4WD Loader at a cost of \$120,000.00.
Ald. Jacobson moved to approve said motion. Ald. Holmes seconded said motion.
Motion carried 4 ayes – 0 nays
2. A resolution was decided to authorize the Water Department Manager to hire Dorner Company to perform necessary maintenance, replacement, and upgrades to pressure reducing valves for a cost of \$31,593.00.
Ald. Jacobson moved to approve said motion. Ald. Holmes seconded said motion.
Motion carried 4 ayes – 0 nays
3. A resolution was decided to authorize the Water Department Manager to hire BSI Online for professional services to administer a city wide biennial backflow survey for a cost of \$36,004.00.
Ald. Jacobson moved to approve said motion. Ald. Holmes seconded said motion.
Motion carried 4 ayes – 0 nays
4. Steve Thompson Director of Community Development and Public Works gave updates on several projects.

Alderman Jacobson moved for adjournment at 5:23 p.m.; seconded by Alderman Holmes
The motion to adjourn was approved by a vote of 4 ayes – 0 nays.

RESPECTFULLY SUBMITTED, ROB SCHLENSKER-CHAIRMAN OF THE PUBLIC WORKS COMMITTEE

**CITY OF LOVES PARK
AGENDA
FINANCE & ADMINISTRATION COMMITTEE
MONDAY, OCTOBER 18, 2021 – 5:40 P.M.
CITY COUNCIL CHAMBERS**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

4. ITEMS FOR CONSIDERATION

A. Resolution authorizing the Mayor to hire Sandra Wolfe for the position of Secretary in the Mayor's office, at a salary of \$44,105.00 per year effective October 19, 2021.

5. LIST OF BILLS

6. GENERAL DISCUSSION/PUBLIC COMMENT

Anyone wishing to speak at the Finance Committee meeting shall contact the Mayor's office by 4:00 p.m. the day of the scheduled meeting at 815-654-5030.

7. ADJOURN

FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES
CITY HALL COUNCIL CHAMBERS

DATE OF MEETING: October 11, 2021

CALLED TO ORDER: 5:40 P.M.

MEMBERS PRESENT: Aldermen John Jacobson (via Zoom), Mark Peterson (via Zoom), John Pruitt, Jim Puckett

ALSO PRESENT: Attorney Gino Galluzzo, Aldermen A. Marie Holmes, Robert Schlensker, Doug Allton, Nancy Warden, Dan Jacobson, James Thompson, Police Chief Chuck Lynde

MINUTES APPROVAL: October 4, 2021

Alderman Peterson moved to approve minutes. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. List of Bills: No questions or concerns.
2. Items for consideration.
 - A. Resolution authorizing the appropriation of supplemental Motor Fuel Tax funds in the amount of \$20,000.00 for the reconstruction of the Riverside Bridge over the Loves Park Creek.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays
 - B. Resolution authorizing a donation to the Loves Park Ski Broncs Water Ski Show Team in the Amount of \$25,000.00 to be paid in fiscal year 2022 and a donation in the amount of \$25,000.00 to be paid in fiscal year 2023.

Alderman Peterson moved to approve. Second by Alderman Puckett.
Motion carried. 4 Ayes – 0 Nays
3. General Discussion.
4. Adjournment.
Alderman Peterson moved for adjournment. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

Adjournment: 5:51 P.M.

RESPECTFULLY SUBMITTED: ALDERMAN JOHN JACOBSON OF THE FINANCE COMMITTEE



AGENDA
LOVES PARK ZONING BOARD OF APPEALS
October 21, 2021

CITY COUNCIL CHAMBERS
100 HEART BOULEVARD
5:30 P.M.

1. Roll call and declaration of a quorum
2. Reading and approval of the minutes from the **September 16, 2021** meeting
3. Report from the Zoning Office - None
4. Unfinished business – None
5. New business –
 - A. **7003 N. ALPINE ROAD (12-05-202-002, 12-05-202-008, 1205-202-009, 12-05-202-010 & 12-05-202-003)** – A Special Use Permit to allow the operation of a concert venue in conjunction with an Indoor Sports Facility in the CR (Commercial Retail) Zoning District.
 - B. **5400 N. SECOND STREET (11-12-226-083 & 11-12-226-051)** – A Special Use Permit to allow overflow parking and staging of Fleet commercial vehicles (outside storage of vehicles) in the CR (Commercial Retail) & N. Second Street Overlay Zoning District.
6. Public participation & comment
7. General discussion
8. Adjournment

Andrew Quintanilla
Zoning Officer

MINUTES OF THE LOVES PARK ZONING BOARD OF APPEALS
THURSDAY, SEPTEMBER 16, 2021
5:30 P.M.
COUNCIL CHAMBERS

1. CHAIRMAN MIKE OWENS CALLED THE MEETING TO ORDER AT 5:30 P.M.

MEMBERS PRESENT: MIKE OWENS, BEN DANIELSON, JASON VANDIVER,
CATHY NELSON, TINO RIVERA, LUKE CARLSON

MEMBERS ABSENT: LYNDI TOO HILL

OTHERS PRESENT: NATHAN BRUCK, PLANNING MANAGER
ATTORNEY PHIL NICOLOSI
SECRETARY - SHEILA MILLS

OTHERS ABSENT: ANDREW QUINTANILLA – ZONING OFFICER

Chairman Owens announced that items considered for recommendation at this meeting will be forwarded to the Community Development Committee meeting on September, 27, 2021 at 6:15 p.m.

2. MINUTES

Mrs. Nelson moved to approve the minutes from the meeting August 19, 2021. Second by Mr. Danielson. Motion carried by voice vote.

3. ZONING OFFICE REPORT

4. UNFINISHED BUSINESS

5. NEW BUSINESS

- A. **6312 SPRUCE STREET** – Variance to install an auxiliary parking pad in front of the existing garage and alongside of the existing driveway in the R1 Zoning District. Appropriate notice has been given.

Kevin Moore, 6312 Spruce Street, Loves Park, IL was sworn in as Petitioner and indicated that he is requesting a Variance to install a parking pad to use to park vehicles instead of parking in the street and he also submitted a site plan.

Martin Selover, 6414 Rendova Court, Roscoe IL was sworn in and asked where the parking pad was being placed.

Mr. Owens indicated that the parking pad will be in front of the existing garage.

No objectors present

Mr. Danielson moved to approve a Variance to install an auxiliary parking pad in front of the existing garage and alongside of the existing driveway in the R1 Zoning District for the property known as 6312 Spruce Street. Second by Mrs. Nelson. The findings of the facts have been met and discussed in accordance with the zoning recommendations provided.

MOTION APPROVED 5-0

B. 5100 N. MULFORD ROAD – Special Use Permit to allow self-storage buildings in the CR Zoning District.

Mark Robinson, 6801 Spring Creek Road, Rockford, IL 61114 was sworn in as Petitioner and indicated that he is requesting a Special Use Permit to build self-storage units and he also submitted a site plan.

Mrs. Nelson asked what the hours of operation would be for the storage units and if he agreed with the conditions stated in the staff recommendations.

Mr. Robison indicated that the storage units would be accessible 24 hours a day with an access code to be used for entry and he agrees with the conditions stated by staff.

No objectors present.

Mrs. Nelson moved to approve a Special Use Permit to allow self-storage buildings in the CR Zoning District for the property known as 5100 N. Mulford Road, with the following conditions:

1. The mini-warehouse establishment shall not be permitted outside storage.
2. The use of chain link fence shall not be permitted. A decorative wrought iron fence shall surround the entire establishment. The fence shall not exceed 6 feet in height. No bar or razor wire shall be allowed.
3. The property owner shall provide 6 trees that may be a combination of conifer, Maple, Oak, or Elm integrated into the landscape beds and other green space provided on the N. Mulford Road frontage. The land or business owner shall be responsible for the maintenance, repair, and replacement of all landscape materials approved for this petition. The plans, trees, and landscape bed areas shall be maintained in a healthy growing condition, free from refuge, debris and weeds at all times.
4. Permanent and temporary signage shall adhere to the City's code, Article VI, Signs.
5. The development of this self-storage facility shall be substantially consistent with the site plan prepared by Heritage Engineering, dated July 7, 2021.
6. No business activity, other than the rental of storage units, shall be conducted on the premises. The storage of hazardous, toxic, or explosive substances, including but not limited to hazardous waste, industrial solid waste, medical waste, solid waste, sewage, or used oil is prohibited.
7. Security lighting shall be provided to safely illuminate all areas within the facility. Down-light wall packs shall project light downward and not be a nuisance to adjacent properties.
8. The building materials and colors should be neutral and blend in with the surrounding area. Approval may be obtained through an internal administrative review.
9. A 1-year renewal, from the date of approval, shall be required.

Second by Mr. Rivera. The findings of the facts have been met and discussed in accordance with the zoning recommendations provided.

MOTION APPROVED 5-0

- C. **1616 WINDSOR ROAD (08-32-351-003 & 08-32-351-004)** Special Use Permit for outdoor storage in conjunction with a metal recycling business in the IL Zoning District.

Ian Linnabary, Attorney, 2902 McFarland Road, Rockford, IL and Matt McCarty, Cimco Facilities Manager, 1616 Windsor Road, Loves Park, IL were sworn in as Petitioners.

Attorney Linnabary indicated that they are requesting a Special Use Permit for outdoor storage at the metal recycling business.

Mrs. Nelson asked why the conditions that were placed on a previously approved Special Use Permit were not followed or met by the property owner.

Attorney Linnabary indicated a previous facility manager, who is no longer with the company, was to blame for not following the conditions.

Chairman Owens indicated that the city received a letter in opposition of the Special Use Permit from Delores Garman, citing that her garage smells like smoke after a recent fire at Cimco.

Mrs. Nelson moved to approve a Special Use Permit for outdoor storage in conjunction with a metal recycling business in the IL Zoning District for the property known as 1616 Windsor Road (08-32-351-003 & 08-32-351-004), with the following conditions:

1. The Special Use Permit expires with the change in business ownership or discontinuance of the metal recycling business.
2. A dumpster enclosure shall be installed. The enclosure shall be construction of poured concrete or masonry to adequately shield the containers within the enclosure. Material within the enclosure shall not extend above the height of the enclosure, be secured by a solid gate, and not exceed a height of 6 feet. The use of wood, chain link and slats shall be prohibited.
3. Outside storage areas shall be contained and not exceed a height of 15 feet at all times. Poured, precast concrete containment bins, shall be installed to control and prevent the migration and spread of outside storage. The storage of semis, semi-trailers, trailers, and metal shipping containers shall only be permitted behind the front plain of the building. Temporary parking shall be permitted, but must be removed prior to the renewal of the Special Use Permit.
4. The applicant shall be required to install a continuous 8-foot deep landscape buffer on the Windsor Road and Clinton Road frontages, observing ingress/egress. The landscape buffer shall be mounded a minimum of one foot above the height of the adjacent parking area, but not to exceed a three to one slope. The buffer shall be filled with a variety of trees that will be or grow to a height of 20-feet or higher at maturity. The berm shall include some combination of conifer, Maple, Oak, or Elm, and Arborvitae. It shall also include planted shrubs, perennials, and dark mulch. All of the existing arborvitae on both frontages shall be removed, but new trees of the same type may be reinstalled in the new landscape buffer.
5. The business owner or land owner shall be responsible for the maintenance, repair, and replacement of all landscaping materials. Plant materials, in or out of, landscape beds shall be maintained in a healthy growing condition free from disease, refuge, debris, and weeds at all times.
6. Parcel 08-32-351-004 shall not be included for any outside storage as part of the approval for the recycling business. This includes, the storage of recycling materials, parking, parking of semis, semi-trailers, or storage containers.

7. A site plan that shows the required 62 parking stalls for customer and employee parking shall be submitted and approved by Staff within 30 days of approval. The customer and employee parking areas shall be striped.
8. The customer and employee parking shall not be used as a storage area. The area between the front plain of the building and the existing fence line on Windsor Road is required customer and employee parking. Deliveries of ferrous and nonferrous materials shall take place behind the front plain of the building.
9. The Special Use Permit shall be renewed before utilizing Parcel 08-32-351-004 in conjunction with the metal recycling business, and a 1-year renewal from the date of approval is required.
10. The Special Use Permit may be revoked with verified complaints from adjacent businesses, land owners, or local authorities.
11. The entrance on Windsor Road shall be monitored and maintained free of materials and soils that may migrate off of the property. The business owner shall also be responsible for the repair of the approach and curb, as repairs are deemed necessary by the City.
12. The storage of hazardous, toxic, or explosive substances, including but not limited to hazardous waste, industrial waste, or used oil brought to the site is prohibited. The use of IEPA containers shall be used for the disposal of materials used in the daily operations of the business.
13. A drainage study must be completed and provided prior to and as part of the Special Use Permit renewal and utilization of parcel 08-32-351-004.

Second by Mr. Rivera. The findings of the facts have been met and discussed in accordance with the zoning recommendations provided.

MOTION APPROVED 5-0

- D. TEXT AMENDMENT** – Chapter 102, Article III, Districts, Section 102-132, Site Area and Dimensions; Requirements and exceptions, (G) Refuse and recyclable materials storage areas.

No objectors present.

Mrs. Nelson moved to approve the Text Amendment, Chapter 102, Article III, District, Section 102-132, Site Area and Dimensions; Requirements and exceptions, (G) Refuse and recyclable materials storage areas. Second by Mr. Danielson.

MOTION APPROVED 5-0

- E. TENTATIVE PLAT** – KINGS ACRES/BRECKENRIDGE REMAINDER

Jeff Linkenheld of Arc Design, 5291 Zenith Parkway, Loves Park, IL and Joe Conterino, 6151 E. Riverside Blvd. were sworn in as Petitioners.

Glenn Carguillo, 7090 Golden Eagle Drive, Loves Park, IL was sworn in and asked if there were plans for building a road behind the homes on Golden Eagle Drive.

Mr. Linkenheld indicated that there are no plans for building a road behind the homes on Golden Eagle Drive.

No Objectors present.

Mrs. Nelson moved to approve the Tentative Plat for Kings Acres and Breckenridge Remainder. Second by Mr. Rivera.

MOTION APPROVED 5-0

6. PUBLIC PARTICIPATION AND COMMENT

None

7. General Discussion

None

Mr. Danielson moved that the meeting be adjourned. Second by Mr. Vandiver. Motion carried by voice vote. The meeting adjourned at 6:40 p.m.

Sheila Mills, Secretary

CITY OF LOVES PARK

BY ALDERMAN John Jacobson

RESOLUTION NO.

DATE: October 18, 2021

**DEPARTMENT: Finance & Administration
 Committee**

RESOLVED, that by the adoption of this resolution,

The Mayor is hereby authorized to hire Sandra Wolfe for the position of Secretary in the Mayor's Office, at a salary of \$44,105.00 per year effective October 19, 2021.

Funds shall be drawn from Account No. 01-02-6090 (Mayor's Office Secretary).

Ald. John Jacobson, Chairman

Ald. Jim Puckett

Ald. Mark Peterson, Vice Chairman

Mayor Gregory R. Jury

Ald. John Pruitt

Attest: Robert J. Burden

**MOTION:
SECOND:
VOTING:**

City of Loves Park

Department of Public Works

By Alderman Robert Schlensker Resolution No. _____

Date: October 18, 2021

Resolved by the adoption of this resolution, the Mayor is authorized to enter into a vehicle lease agreement with Rock River Disposal Services, Inc. for the rental of one 2008 International w/5 yard dump box and one 1999 International w/5 yard dump box and one 2002 International w/5 yard dump box for the purpose of leaf removal under the current contract per the attached.

Be it further resolved, that the lease cost would be \$700.00 per week per vehicle until the leaf pickup is concluded.

Also, be it further resolved, that the lease shall not be considered in full force and effect until all proper insurance certificates are complete and in place as delineated within said executed lease.

Gregory R. Jury – Mayor

Robert Schlensker – Public Works Chairman

John Jacobson – Vice Chairman

A. Marie Holmes – Alderman

Attest: Robert J. Burden, City Clerk

Mark Peterson – Alderman

Motion:

Second:

Voting: