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LOVES PARK CITY COUNCIL AGENDA
MONDAY, DECEMBER 20, 2021- 6 P.M.
CITY COUNCIL CHAMBERS
100 HEART BLVD.

- I. CALL TO ORDER**

- II. INVOCATION & PLEDGE OF ALLEGIANCE**
 - 1. Invocation given by City Treasurer John Danielson, followed by the Pledge of Allegiance.**

- III. ROLL CALL**

- IV. APPROVAL OF CITY COUNCIL MINUTES OF PREVIOUS MEETING**

- V. COMMUNICATIONS, MAYOR'S REPORT AND ANNOUNCEMENTS**

- VI. APPROVE PAYMENT OF BILLS**

- VII. OFFICER'S REPORTS**
 - 1. Public Safety**
 - 2. Public Works**

- VIII. COMMITTEE REPORTS**
 - 1. Finance and Administration/J. Jacobson (Finance, Personnel, Buildings & Grounds, Purchasing, Recreation & Beautification)**
 - 2. Public Safety/Allton (Police, Fire, Public Safety & Health)**
 - 3. Public Works/Schlensker (Street, Water & Utilities)**
 - 4. Codes and Regulations/Warden (Ordinances & Licenses)**
 - 5. Community Development/Pruitt (Development, Planning, Zoning, Annexation, Building & Drainage)**

- IX. UNFINISHED BUSINESS**

X. NEW BUSINESS

XI. RESOLUTIONS & MOTIONS

XII. ORDINANCES 2ND READING

- 1. Ordinance providing for a Class B Liquor License for (Shell Gas) 6480 E. Riverside Blvd.**
- 2. Ordinance providing for a Class D Liquor License for (Deli) 6480 E. Riverside Blvd.**

XIII. ORDINANCES 1ST READING

XIV. PUBLIC COMMENT

Anyone wishing to speak at the city council meeting shall contact the Mayor's office by 4:00 p.m. the day of the council meeting at 815-654-5030.

XV. EXECUTIVE SESSION

XVI. GOOD OF THE ORDER

XVII. ADJOURNMENT

CITY COUNCIL, CITY OF LOVES PARK, ILLINOIS
Journal of Proceedings
Regular Meeting, Monday, December 13, 2021
City Hall Council Chambers

Mayor Gregory Jury called the meeting to order at 6:00 p.m.

Pastor Wendall Maynard of Firstborn Ministries, opened the meeting with an invocation, followed by the Pledge of Allegiance.

Present: Aldermen A. Marie Holmes, Robert Schlensker, Doug Allton (via Zoom), Nancy Warden, John Jacobson, Jim Puckett, Dan Jacobson, John Pruitt, Jim Thompson, Mark Peterson

Also Present: City Clerk Bob Burden
City Attorney Gino Galluzzo

1. Approve Minutes 12/06/21 The Journal of Proceedings for the regular meeting of December 6, 2021 was approved as submitted by the city clerk on a motion by Alderman Schlensker. Second by Alderman Pruitt. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
2. Yard Waste Pickup Mayor Jury announced that the last day for yard waste pickup will be this Friday, December 17, 2021.
3. General Fund Bills Alderman John Jacobson presented the General Fund and all other bills dated December 6, 2021 in the amount of \$318,763.99, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
4. Water Department Bills Alderman John Jacobson presented the Water Department bills dated December 6, 2021 in the amount of \$32,165.97, and moved that they be paid. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
5. Public Safety Report Alderman Allton presented the Police Department Report dated December 13, 2021; presented the Fire Department Report dated December 13, 2021, to be placed on file.
6. Public Works Report Alderman Schlensker presented the Street Department Report dated December 13, 2021; presented the Water Department Report for December 13, 2021, to be placed on file.
7. Finance and Administration Committee Alderman John Jacobson of the Finance and Administration Committee presented the General Fund and all other bills dated December 13, 2021 in the amount of \$786,704.17, for consideration at next week's city council meeting; presented the minutes from the committee meeting held December 6, 2021, to be placed on file.
8. K-9 Fundraising Alderman John Jacobson presented the following resolution, that **WHEREAS**, the Loves Park Police Department K-9 teams are valuable tools for local law enforcement and for community relations, and **WHEREAS**, the costs of supporting these teams is substantial, and **WHEREAS**, the local community has been generous in their support of these teams and is interested in initiating additional fundraising for the ongoing K-9 expenses, the Loves Park Police Department is hereby authorized to accept donations from the public for this purpose.

9. K-9 Fundraising (Continued) Further, donations received will be deposited into Account No. 01-00-5970 (Grants) and will be used exclusively to support the K-9 teams of the Loves Park Police Department. Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
RESOLUTION NO. 21-111
10. Appropriation Of Motor Fuel Tax Funds Alderman John Jacobson presented the following resolution and moved for its adoption: **RESOLVED**, that by the adoption of this Resolution, that Motor Fuel Tax funds in an amount not to exceed four hundred eighty thousand dollars (\$480,000.00) are hereby appropriated for the purpose of maintaining streets and highways under the provisions of the Illinois Highway Code from January 1, 2022 through December 31, 2022. Funds are hereby appropriated and shall be drawn from Account No. 05-00-5115 (Motor Fuel Tax/Salt) and Account No. 05-00-5110 (Motor Fuel Tax/Street Lighting). Second by Alderman Peterson. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
RESOLUTION NO. 21-112
11. ORD 4449-21
SUP/1034 &
1028 Windsor
Road Alderman Pruitt presented for second reading an ordinance providing for a Special Use Permit for a duplex at the properties known as 1034 and 1028 Windsor Road, and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
ORDINANCE NO. 4449-21
12. ORD 4450-21
SUP/5902 E.
Riverside Blvd. Alderman Pruitt presented for second reading an ordinance providing for a Special Use Permit to allow a car wash at the property known as 5902 E. Riverside Blvd., and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
ORDINANCE NO. 4450-21
13. ORD 4451-21
Variance/5105
N. Second
Street Alderman Pruitt presented for second reading an ordinance providing for a Variance to widen the driveway for the property known as 5105 N. Second Street, and moved for passage of the ordinance. Second by Alderman Warden. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson)
ORDINANCE NO. 4451-21
14. Ordinances First Reading Alderman Warden presented for first reading Agenda Items 1-2 from Ordinances first reading.
15. 1st Reading
Class B Liquor
License For
6480 E.
Riverside Blvd. Alderman Warden presented for first reading an ordinance providing for a Class B Liquor License for (Shell Gas) 6480 E. Riverside Blvd., and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Pruitt. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson) Laid over
16. 1st Reading
Class D Liquor
License For
6480 E.
Riverside Blvd. Alderman Warden presented for first reading an ordinance providing for a Class D Liquor License for (Deli) 6480 E. Riverside Blvd., and moved to waive the reading of the ordinance as all aldermen have been provided copies. Second by Alderman Pruitt. Motion carried. 10 Ayes (Aldermen Holmes, Schlensker, Allton, Warden, John Jacobson, Puckett, Dan Jacobson, Pruitt, Thompson, Peterson) Laid over

17. Adjourn

Alderman John Jacobson moved that the meeting be adjourned. Second by Alderman Schlensker. Motion carried by voice vote. The meeting was adjourned at 6:12 p.m.

APPROVED:

Robert J. Burden, City Clerk

STANDING COMMITTEE MEETINGS:

| | |
|-----------------------------|--|
| Community Development: | Following Council Meeting 6:15 p.m. |
| Finance and Administration: | Prior to Council Meeting 5:40 p.m. |
| Public Works: | Prior to Council Meeting 5:15 p.m. |
| Zoning Board of Appeals: | 3 rd Thursday of the Month 5:30 p.m. |



Custom ▾ Dec 7, 2021 - Dec 13, 2021 ▾

04:41

MM:SS
Average First Apparatus Travel Time

08:10

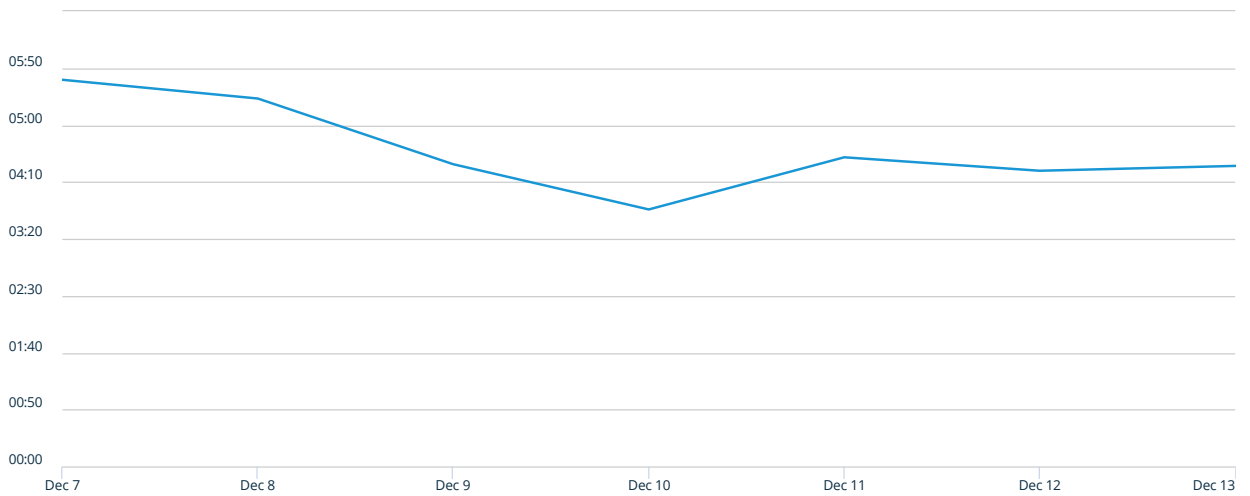
MM:SS
90th Percentile First Apparatus Travel Time

7

DAYS
In Selected Time Slice

62

INCIDENTS
In Selected Time Slice



Counts % Rows % Columns % All

| | 12/7/21 | 12/8/21 | 12/9/21 | 12/10/21 | 12/11/21 | 12/12/21 | 12/13/21 | 12/14/21 | 12/15/21 | 12/16/21 | 12/17/21 | 12/18/21 | 12/19/21 | Total |
|-----------------|---------|---------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-------|
| 00:00 - 03:59 | 1 | 4 | 3 | 4 | 2 | 3 | 6 | | | | | | | 23 |
| 04:00 - 07:59 | 6 | 4 | 8 | 2 | 6 | 3 | 3 | | | | | | | 32 |
| 08:00 - 11:59 | 2 | 2 | | | 1 | | 2 | | | | | | | 7 |
| 12:00 - 15:59 | | | | | | | | | | | | | | |
| 16:00 - 29:59 | | | | | | | | | | | | | | |
| 30:00 - 1:29:59 | | | | | | | | | | | | | | |
| Total | 9 | 10 | 11 | 6 | 9 | 6 | 11 | | | | | | | 62 |
| Exceptions | | | | | | | | | | | | | | 0 |



Custom ▾ Dec 7, 2021 - Dec 13, 2021 ▾

25%

FIRE
Percentage of Total Incidents

75%

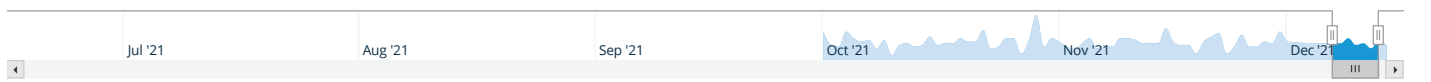
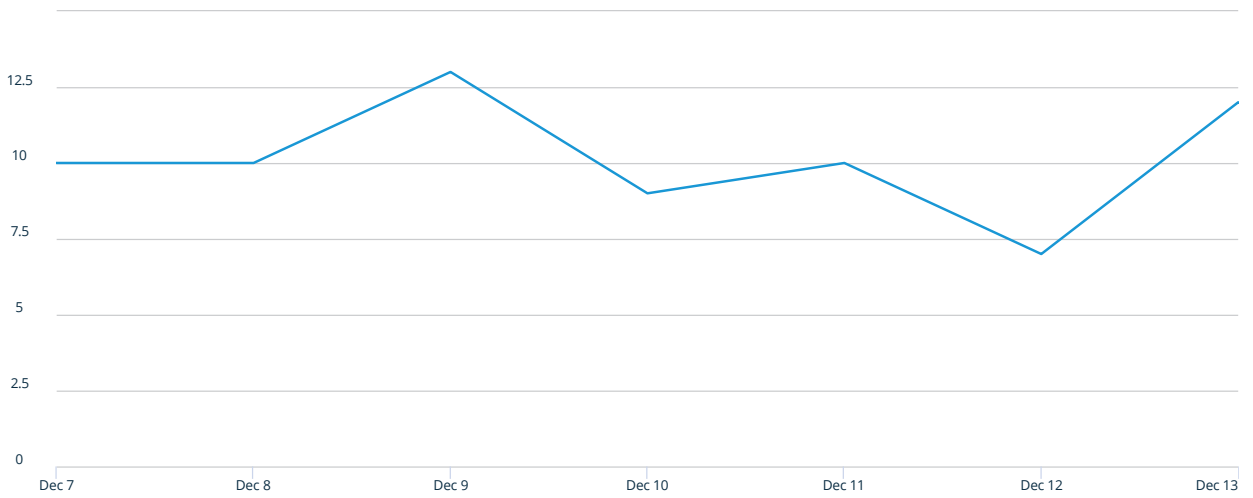
EMS
Percentage of Total Incidents

71

INCIDENTS
In Selected Time Slice

7

DAYS
In Selected Time Slice



Counts | % Rows | % Columns | % All

| | 12/7/21 | 12/8/21 | 12/9/21 | 12/10/21 | 12/11/21 | 12/12/21 | 12/13/21 | 12/14/21 | 12/15/21 | 12/16/21 | 12/17/21 | 12/18/21 | 12/19/21 | Total |
|---|-----------|-----------|-----------|----------|-----------|----------|-----------|----------|----------|----------|----------|----------|----------|-----------|
| (30) Rescue, emergency medical call (EMS), other | 2 | 2 | | | | | | | | | | | | 4 |
| (32) Emergency medical service (EMS) incident | 7 | 6 | 11 | 8 | 8 | 2 | 7 | | | | | | | 49 |
| (44) Electrical wiring/equipm. problem | | | | | 1 | | | | | | | | | 1 |
| (50) Service call, other | | | | | | | 1 | | | | | | | 1 |
| (52) Water problem | | 1 | | | | | | | | | | | | 1 |
| (55) Public service assistance | | | | 1 | 1 | 2 | 1 | | | | | | | 5 |
| (61) Dispatched and canceled en route | | | 1 | | | 1 | | | | | | | | 2 |
| (63) Controlled burning | | | | | | | 1 | | | | | | | 1 |
| (65) Steam, other gas mistaken for smoke | | | | | | | 2 | | | | | | | 2 |
| (73) System or detector malfunction | | 1 | | | | 1 | | | | | | | | 2 |
| (74) Unintentional system/detect... operation (no fire) | 1 | | 1 | | | 1 | | | | | | | | 3 |
| Total | 10 | 10 | 13 | 9 | 10 | 7 | 12 | | | | | | | 71 |



LOVES PARK **POLICE**

540 Loves Park Drive, Loves Park, IL 61111
Phone 815/654-5015 Fax 815/633-0555

To: Alderman Doug Allton
From: Chief Charles Lynde
Date: 12/20/2021
Subject: Police Activity Report

Police activity report for the week of 12/05/2021 through 12/11/2021

| | |
|-------------------------|-----|
| Calls for Service | 524 |
| Total Number of Arrests | 132 |
| Accidents | 14 |

MICHAEL MCCAMMOND
DEPUTY CHIEF OF POLICE

CHARLES LYNDE
CHIEF OF POLICE

SHANE LYNCH
DEPUTY CHIEF OF POLICE



**Department of Public Works
Street Department Weekly Activity Report**

Submitted by: David Jacobson
Public Works Foreman

Week of December 10, 2021 thru December 17, 2021

Previous week's activity:

1. Finished sweeping curbs for the year.
2. Continue to service trucks.
3. Miscellaneous street sign work.
4. Helped water dept with main break.
5. Serviced tree removal equipment.

Proposed work:

1. Continue to service trucks.
2. Start tree removal and trimming.
3. Help water dept. with main breaks as needed.
4. Cold patch as needed.
5. Haul off scrap metal.



Loves Park Water Department Weekly Activity Report

Submitted by: Craig McDonald
Department Manager

Report Compiled by:
Drew Armstrong – Distribution Lead
Russ Caveny – Production Lead

Weekly Distribution Report: Week of 12/6/21-12/12/21

Field maintenance
Scheduled appointments
Julies
Meter exchanges
Replumbs with Helm
Dug 5084 Painted Pony (MEX Program)
Dug main break 1004 Theodore

Week of 12/13/21-12/19/21: Tentative week outlook

Field maintenance
Scheduled appointments
Julies
Meter exchanges
Replumbs with Helm
Sewer shutoffs
Dig and replace hit hydrant
Dig main break 4811 Lexington Blvd

Weekly Production Report: Week of 12/6/21-12/12/21

12-6 quarterly compliance resamples, daily samples, and tests
12-7 monthly compliance samples, daily samples, and tests
12-8 well six scale repair, daily samples and tests
12-9 daily samples and tests
12-10 daily samples and tests
12-11 daily samples and tests
12-12 daily samples and tests

**CITY OF LOVES PARK
AGENDA
FINANCE & ADMINISTRATION COMMITTEE
MONDAY, DECEMBER 20, 2021 – 5:40 P.M.
CITY COUNCIL CHAMBERS
100 HEART BLVD.**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

4. ITEMS FOR CONSIDERATION

5. LIST OF BILLS

6. GENERAL DISCUSSION/PUBLIC COMMENT

Anyone wishing to speak at the Finance Committee meeting shall contact the Mayor's office by 4:00 p.m. the day of the scheduled meeting at 815-654-5030.

7. ADJOURN

FINANCE AND ADMINISTRATION COMMITTEE
MEETING MINUTES
CITY HALL COUNCIL CHAMBERS
100 HEART BLVD.

DATE OF MEETING: December 13, 2021

CALLED TO ORDER: 5:40 P.M.

MEMBERS PRESENT: Aldermen John Jacobson, Mark Peterson, John Pruitt, Jim Puckett

ALSO PRESENT: Attorney Gino Galluzzo, A. Marie Holmes, Robert Schlensker, Doug Allton (via Zoom), Nancy Warden, Dan Jacobson, James Thompson, Deputy Chief Mike McCammond

MINUTES APPROVAL: December 6, 2021

Alderman Peterson moved to approve minutes. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

ITEMS FOR CONSIDERATION

1. List of Bills: No questions or concerns.
2. Items for consideration.
 - A. Resolution authorizing the Loves Park Police Department to accept donations from the public in support of the K-9 teams and expenses.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

- B. Resolution authorizing the appropriation of Motor Fuel Tax funds in an amount not to exceed \$480,000.00 for road maintenance from January 1, 2022 through December 31, 2022.

Alderman Peterson moved to approve. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

3. General Discussion.
4. Adjournment.

Alderman Peterson moved for adjournment. Second by Alderman Pruitt.
Motion carried. 4 Ayes – 0 Nays

Adjournment: 5:45 P.M.

RESPECTFULLY SUBMITTED: ALDERMAN JOHN JACOBSON OF THE FINANCE COMMITTEE

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE ISSUANCE OF A CLASS “B” LIQUOR LICENSE LOCATED AT 6480 EAST RIVERSIDE BOULEVARD PURSUANT TO CHAPTER 6, SECTION 6-37 OF THE CODE OF ORDINANCES OF THE CITY OF LOVES PARK, ILLINOIS

WHEREAS, Chapter 6, Sections 6-37 and 6-43 of the Loves Park Code of Ordinances (“Code”) of the City of Loves Park (“City”) regulate the number and classes of liquor licenses, respectively, existing within the City; and

WHEREAS, a Class “B” liquor license authorizes the retail sale of packaged alcoholic liquor but not for consumption on the premises; and

WHEREAS, the City now desires to approve the issuance of a Class “B” liquor license to Loves Park Shell, Inc. (“Licensee”), pursuant to Chapter 6, Section 6-37 of the Code; and

WHEREAS, said liquor license shall be issued for use only within that part of the building located at 6480 East Riverside Boulevard, Loves Park, Illinois, 61111; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

1. The above recitals are incorporated by reference herein and made a part hereof.
2. The issuance of a Class “B” liquor license to the Licensee for use at the Premises is hereby approved pursuant to Chapter 6, Section 6-37 of the Code.
3. Final issuance of the liquor license by the local liquor commissioner will be subject to review and approval of the liquor license application by the local liquor commissioner along with compliance by Licensee with all Ordinances of the City of Loves Park and all applicable State and/or Federal laws.
4. All other provisions of the Code and any City Ordinances or Resolutions shall remain in effect as previously enacted except that those Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinance are hereby repealed.
5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

APPROVED:

Mayor Greg Jury

ATTEST:

City Clerk Robert Burden

PASSED:

APPROVED:

PUBLISHED: In pamphlet form as required by Ordinance.

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE ISSUANCE OF A CLASS “D” LIQUOR LICENSE LOCATED AT 6480 EAST RIVERSIDE BOULEVARD PURSUANT TO CHAPTER 6, SECTION 6-37 OF THE CODE OF ORDINANCES OF THE CITY OF LOVES PARK, ILLINOIS

WHEREAS, Chapter 6, Sections 6-37 and 6-43 of the Loves Park Code of Ordinances (“Code”) of the City of Loves Park (“City”) regulate the number and classes of liquor licenses, respectively, existing within the City; and

WHEREAS, a Class “D” liquor license authorizes the retail sale on the premises specified, of Beer and Wine for consumption on the premises by restaurants, subject to the requirement that at least 55 percent (55%) of the premises’ gross receipts be from the sale of food; and

WHEREAS, the City now desires to approve the issuance of a Class “D” liquor license to Loves Park Shell, Inc., DBA Loves Park Deli (“Licensee”), pursuant to Chapter 6, Section 6-37 of the Code; and

WHEREAS, said liquor license shall be issued for use only within that part of the building located at 6480 East Riverside Boulevard, Loves Park, Illinois, 61111; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVES PARK, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

1. The above recitals are incorporated by reference herein and made a part hereof.
2. The issuance of a Class “D” liquor license to the Licensee for use at the Premises is hereby approved pursuant to Chapter 6, Section 6-37 of the Code.
3. Final issuance of the liquor license by the local liquor commissioner will be subject to review and approval of the liquor license application by the local liquor commissioner along with compliance by Licensee with all Ordinances of the City of Loves Park and all applicable State and/or Federal laws.
4. All other provisions of the Code and any City Ordinances or Resolutions shall remain in effect as previously enacted except that those Ordinances, Resolutions or parts thereof in conflict with the provisions of this Ordinance are hereby repealed.
5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

APPROVED:

Mayor Greg Jury

ATTEST:

City Clerk Robert Burden

PASSED:

APPROVED:

PUBLISHED: In pamphlet form as required by Ordinance.