

### AGENDA LOVES PARK ZONING BOARD OF APPEALS October 19, 2023

### CITY COUNCIL CHAMBERS 100 HEART BOULEVARD 5:30 P.M.

- 1. Roll call and declaration of a quorum
- 2. Reading and approval of the minutes from the September 21, 2023 meeting
- 3. Report from the Zoning Office None
- 4. Unfinished business None
- 5. New business -
  - A. 6005 Forest Hills Court (08-33-127-029) A Special Use Permit for off-site signage in the IL (Light Industrial) Zoning District.
  - B. **5463 Harlem Road (08-33-126-013)** A Special Use Permit for off-site signage in the CR (Commercial Retail Zoning District).
  - C. 6351 Harlem Road A Variance from a maximum allowable 1,500 square feet for an accessory structure to a requested 4,000 square feet for an accessory space in the R1 (Single Family Residential) Zoning District.
  - D. 6005 Shale Drive A Special Use Permit for mini-warehouse storage units without outside storage in the CR (Commercial Retail) Zoning District.
  - E. 6005 Shale Drive A Variance from the required commercial building materials, Section 102-174, (g), to utilizing none of the required commercial building materials, section 102-174, (g) in the CR (Commercial Retail) Zoning District.
  - F. 6245 N. Second Street (12-06-104-001 & 12-06-104-002) A Special Use Permit for a car wash establishment in the CR (Commercial Retail) Zoning District.
  - G. 1616 Windsor Road (08-32-351-003 & 03-32-351-004) An amendment to a Special Use Permit for a dumpster, scrap material heights, landscaping, and maintenance requirements in the IL (Light Industrial) Zoning District.
- 6. Public participation & comment
- 7. General discussion
- 8. Adjournment

Andrew Quintanilla Zoning Officer



# Minutes of the Loves Park Zoning Board of Appeals

Date: September 21, 2023 Time: 5:30 P.M.

1. Chairman: Benjan	nin Danielson call the meeting to orde	er at: 5:30 PM
Members Present:	Benjamin Danielson	Rhonda Taylor
	Luke Carlson	Nathan Kutz
	Cathy Nelson	Don Daniels
		Frank laudicina
Members Absent:		
Others Present	Andrew Quintanilla (Staff)	

Mr. Danielson informed petitioners of the second meeting (CDC) in the process to be held on **October 2, 2023** in Council Chambers here at Loves Park City Hall, at 4:30 PM.

#### 2. Minutes

Mrs. Nelson moved to approved the minutes from the **August 17, 2023** meeting. Mr. Carlson second the motion. Motion carried by vote.

- 3. Zoning Office Report None
- 4. Unfinished Business None
- **5** New Business
  - A. 6093 Valhalla Drive A Variance to install an accessory parking pad in front of the garage in the R1 (Single Family Residential) Zoning District.

Petitioner: Alexis Skaggs and Rob Skaggs

#### **GENERAL DISCUSSION:**

The property owner, Mrs. Skaggs, stated that she was requesting a parking pad in front of her home to the left of the existing driveway. She stated that it was put in ahead of getting approval, but was not aware that it was not permitted, or that zoning was required.

Mr. Daniels inquired about the origin of the complaint.

Mrs. Skaggs stated that the pad had been put in for few years, and that inquiry to whether or not it was permitted revealed that it no permit had been taken out.

Mrs. Skaggs stated that she feels that a construction company may have turned her in, but was not sure. She stated that this company had been in the area working with other residents, which may be why all this came about. She also stated, that after she was made aware that permitting was required, she checked with the company

who installed the pad, and they did not get approval for it from the City. She stated that she wanted to do the right thing and come before the City to get approval.

Mr. Daniels remarked as to whether there was any conflict with neighbors about the zoning request. She stated that adjacent property owners had provided statements supporting her petition.

Mrs. Nelson inquired to the whether the pad attached to to the neighbors property.

Mrs. Skaggs stated that it was a few feet from the property line.

Mr Skaggs stated that the parking pad was put in 2.5 years ago, and that this matter did not come to their attention until a few months ago when they received a letter from a company inquiring how they were able to get the auxiliary parking pad without getting zoning. The address identified in the letter received stated that the property owner wanted to get one as well, and was inquiring how it was allowed.

Mr. Skaggs stated they it was installed without any knowledge that permission was required. It was only put in to accommodate their son who needed off-street parking because the traffic was fast and the streets are narrow.

Mr. Carlson stated they they approve, it would appear, a lot of these types of requests. It shouldn't be an issue for these.

Ms. Nelson stated that it isn't the contractors responsibility to get the permits it is the homeowners. Most contracts do indicate this, and it would be best to call and ask if permits are required. She stated that permits for improvements like these are not that expensive. She thanked the homeowners for doing the right thing.

#### **BOARD DISCUSSION:**

Mrs. Nelson stated the approval follows the recommendation from Staff, and does meeting the finding presented for the approval. Ms. Nelson stated that the adjacent neighbor to this property, who she knows, has made it known that they do not have a problem with it, and that this is an unfortunate circumstance to be in this situation.

FINDINGS OF FACT HAVE BEEN MET

#### NO OBJECTORS PRESENT

Mrs. Nelson made a motion to approve a text amendment for Chapter 102, Zoning Section 102-9, Definitions, Box Market as presented. Mr. Daniels second the motion.

Mr. Quintanilla stated that we were working of language to address the need for auxiliary parking pads.

Mr. Carlson asked if that text would this make it permitted so when its done all they would have to do is get a permit?

Mr. Quintanilla stated it may under certain circumstances, but would be easier for properties where recorded easements didn't exist, and possible older parts of the where the properties are different relative to the newer areas. At this point, it would be necessary to review these petitions on a case by case basis.

Mrs. Nelson made a motion to approve a variance to install an accessory parking pad in front of the garage, and alongside of the existing driveway in the R1 (Single Family Residential) Zoning District for 6093 Valhals Drive.

Mr. Kutz second the motion.

**MOTION APPROVED: 6-0** 

# B. Annexation of the property commonly known as 6405 Harlem Road Pin (08-34-127-005)

Petitioner: Staff

#### **BOARD DISCUSSION**

Mr. Quintanilla stated that there are two parcels that are currently in unicoporated Winnebago County. Both owners have petitioned the City to be annex into the City. Both properties have been used in conjunction with single family dwellings, and will continue to be used for that purpose.

Mr. Quintanilla stated that our department does not have any issues with the requested annexations, and support them completely. He also stated that the area, while in the City of Loves Park boundaries, there are several properties in this area that have not annexed in. He stated that as those requests came in, future annexations in this area are likely.

Mr. Nicolosi stated that it is generally a requirement, and he seems to recall that historically that has been a part of the agreement.

Mr. Daniels stated that it would not be possible for landowners to annex into the City if they were not within the city limits and services were not present.

Mr. Quintanilla stated that annexation does a few things. Annexation gives residents access to services such a garbage collection, leaf vacuuming, and road maintanence that would be coordinated and/or provided by the municipality. Speaking to what the fees may be for annexation, was not an answer that Mr Quintanilla could remark on due to his not knowing those costs.

Mr. Carlson stated state there were some properties between Rockford and

Loves Park where there was a desire to be in the county due to lower tax rates. He inquired as to why would these landowner choose to be annexed?

Staff stated that he was unaware of the reasoning behind the annexation, but that a property owner only need to make the request, and it were within the boundaries, which these properties are, it shouldn't be problematic.

Mr. Nicolosi stated that in unincorporated areas the fees can be expensive when replacing or maintaining wells and septic systems. It is possible that some home owners do not want the fees and headaches that go along with being in unincorporated territories. Mr. Nicolosi stated that there is sometimes a desire to connect to City water and to have sewer services to the property.

Mrs. Nelson inquired if there two buyers of the properties. She stated that the maps did not provide enough clarity for the property that had two parcels wishing to be annexed into the City. She stated that if a parcel was already in the City, would there be a need to take action on annexation for the second smaller parcel. The documents were not clear enough.

Mr. Quintanilla stated that while the documents provided by RK Johnson, and there was ambiguity on her part, RK Johnson did prepare the documents and that I had faith in their representation given the work that the engineering company has done with the City of the years.

Mrs. Nelson indicated that she did not have any issues with annexing the properties into the City. She requested that the documents provided for consideration should be clearer when making decision such as these.

Mr. Quintanilla stated that you only need to specifically refer to the parcels by pin number for the annexation, if the documents were not clear enough.

Discussion continued on the maps provided for the annexation.

Mr. Nicolosi stated that Mrs. Nelson only needed to determine whether or not she wanted to approve the annexation, assuming whether or not the properties can be annexed, which was the only thing the Zoning Board is being tasked with. The maps were prepared in this manner with the confidence of the City and Staff before being presented to the body. Mr. Nicolosi further stated that consideration should be given on whether it was a viable use included into the City corporate limits, based on value, volume or any other relevant aspects when decision making. He stated that the only thing that needs to be done this evening, is whether or not the body wants to vote to annex said proprerties into the City.

Mr. Quintanilla stated that clearer boundary maps would be provided for future

annexations.

# **NO OBJECTORS PRESENT**

Mr. Carlson made a motion to annex property commonly known as 6405 Harlem Road Pin number 08-34127005

Mrs. Taylor second the motion.

**MOTION APPROVED: 6-0** 

C. Annexation of the property commonly known as 6453 & 64XX Harlem Road, Pins (08-34-127-009 and 08-34-127-021)

Petitioner: Staff

#### **BOARD DISCUSSION**

Mr. Carlson made a motion to annex property commonly known as 6453 & 64XX Harlem Road, Pin number(s): 08-34-127-009 and 08-34-127-021

Mrs. Taylor second the motion.

**NO OBJECTORS PRESENT** 

**MOTION APPROVED: 6-0** 

6. Public Participation and Comment

None

7. General Discussion

None

Mr. Carlson moved that the meeting be adjourned. Second by Mr. Laudicina. Motion carried by vote. The meeting adjourned at 6:18 p.m.

Secretary, Andrew Quintanilla



#### **ZONING BOARD OF APPEALS**

# **Community Development Department**

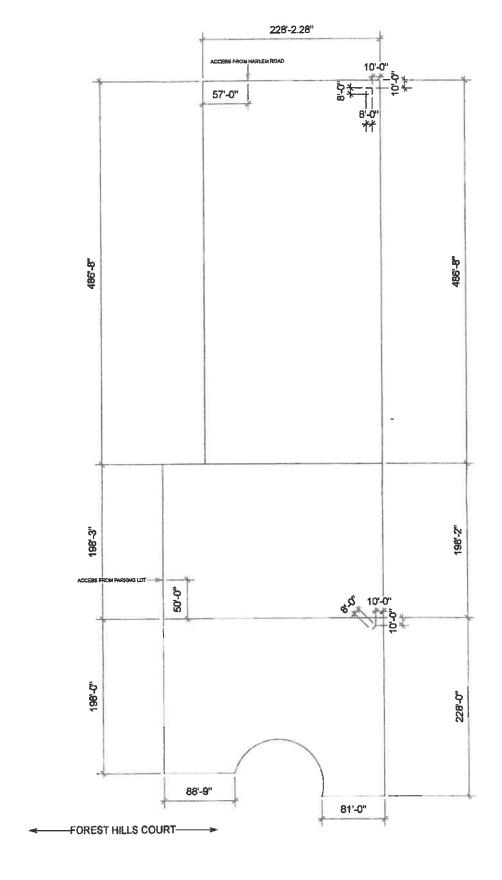
A Special Use Permit for off-site signage in the IL (Light Industrial) Zoning District SUBJECT: LOCATION: 6005 Forest Hills Court (08-33-127-029) ZONING DISTRICT: North IL (Light Industrial) South IL (Light Industrial) R2 (Two-family Residential) East West IL (Light Industrial) **PROPERTY INFORMATION:** Signage: Billboard Requirement for IL: Front yard sign setback: 10 feet Provided: Front yard sign setback: 10 feet **Findings:** 1 The establishment of the special use will not be detrimental or endanger the public health. The special use is for signage, which does not generally pose any detrimental impacts to the public or area. The sign does appear to be in the county right-of-way. The owner should locate the property boundaries and meet the setbacks for the signage. 2 The special use will not be injurious to other properties in the immediate vicinity nor shall the establishment of the use diminish property values. The area is closed off to arterial traffic off of Forest Hills Court. The sign faces Perryville Road, which is an arterial road through the city. However, the traffic on Perryville Road moves quite fast, and as a consequence, the sign goes largely unnoticed. The approval should have some maintenance element included, which would require the owner/applicant to maintain the sign so it does not fall into disrepair or become unsightly. 3 The establishment of the special use will not impede orderly development or improvements of the surrounding property because the sign is easily removable. It is unlikely that there will be any severe or adverse impacts to the zoning district for development. Approval - A Special Use Permit for off-site signage in the IL (Light Industrial) Zoning RECOMMENDATION: District. Conditions: 1. The Special Use Permit expires with the change in property ownership, or change in business ownership. 2. The property owner shall take out a permit for the sign within 30 days of the approval of the special use. The sign shall be set back 10 feet from the property line. Maintenance

	<ul> <li>shall be required.</li> <li>The property owner or business owner shall be prohibited from adding additional signage to the structure. The photo(s) dated October 4, 2023 show what is being approved. The sign shall not exceed 4' x 16' or 64 square feet for the total square footage. The special use is only for O'Connor's Heating Cooling and Electrical.</li> <li>If the property owner or business owner is required to remove signage due to utility repairs, the signs may be reestablished at the size approved with this special use permit.</li> <li>When the applicant establishes a business at this location, the temporary signage shall be removed and the owner/applicant shall meet the city's guidelines for business signage.</li> </ul>
ATTACHMENTS:	See attachments
ZONING BOARD RECOMMENDATIONS:	APPROVAL / DENIAL / TABLED Vote:
CONDITIONS:	AS PRESENTED / AMENDED / N/A

**AUDIENCE COMMENTS:** 

6005 Forest Hills Court, October 4, 2023 – Single Sign





#### Recommended Findings of Fact of City Staff based on the information provided by the applicant

**Findings as Required by Loves Park Ordinance** - Each enumerated finding must be met before a petition for a for a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

#### 6005 Forest Hills Road (08-33-127-029)

ZBA	
1	_ The establishment, maintenance, or operation of the special use will not be detrimental to or endager the public health, safety, morals, comfort or general welfare.
	Reason:
2	The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.
	Reason:
3	The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.
	Reason:
4	

	Reason:				
	Trodoon.				
5	_Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.				
	Reason:				
6	The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.				
The Zoning	ings are based on staff interpretation of the required findings necessary for approval of a Special Use Permit.  g Board of Appeals must indicate whether or not all the findings have been considered to substantiate the  f a special use.				
These find agenda ite	ings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals m: 6005 Forest Hills Road (08-33-127-029) SUP Offsite signage				
Chairman Benjamin l					
Signature	Date				



#### **ZONING BOARD OF APPEALS**

# **Community Development Department**

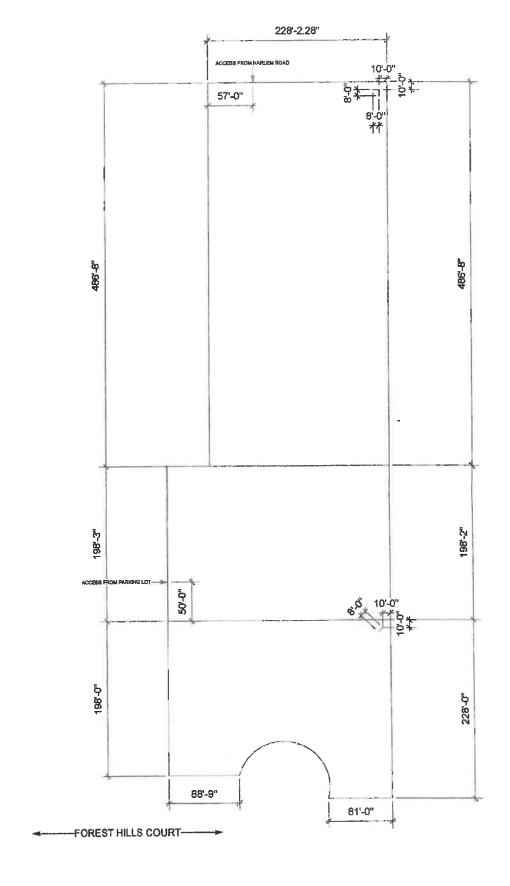
Date:	October 19, 2023

A Special Use Permit for off-site signage in the CR (Commercial Retail) Zoning District SUBJECT: 5463 Harlem Road (08-33-126-013) LOCATION: **ZONING DISTRICT:** IL (Light Industrial) North IL (Light Industrial) South CR (Commercial Retail) & R2 (Two-family Residential) East West RU (Rural Urban) **PROPERTY INFORMATION:** Signage: Billboard 10 feet Requirement for IL: Front yard sign setback: 10 feet Provided: Front yard sign setback: **Findings:** 1 The establishment of the special use will not be detrimental or endanger the public health. The special use is for signage, which does not generally pose any detrimental impacts to the public or area. The sign does appear to be in utility easement. The owner should locate the property boundaries and meet the setbacks for the signage. The special use will not be injurious to other properties in the immediate vicinity nor shall the 2 establishment of the use diminish property values. Off-site signage has proven to not be problematic. Off-site signage has been approved by the Zoning Board of Appeals for other locations. The sign appears to meet the required setbacks and is high enough where there should not be any vision impedements. The approval should have some maintenance element included, which would require the owner/applicant to maintain the sign so it does not fall into disrepair or become unsightly. The establishment of the special use will not impede orderly development or improvements 3 of the surrounding property because the sign is easily removable. It is unlikely that there will be any severe or adverse impacts to the zoning district for development. RECOMMENDATION: Approval - A Special Use Permit for off-site signage in the IL (Light Industrial) Zoning District. **Conditions:** 1. The Special Use Permit expires with the change in property ownership, or change in business ownership. 2. The property owner shall take out a permit for the sign within 30 days of the approval of the special use. The sign shall be set back 10 feet from the property line. Maintenance

shall be required.

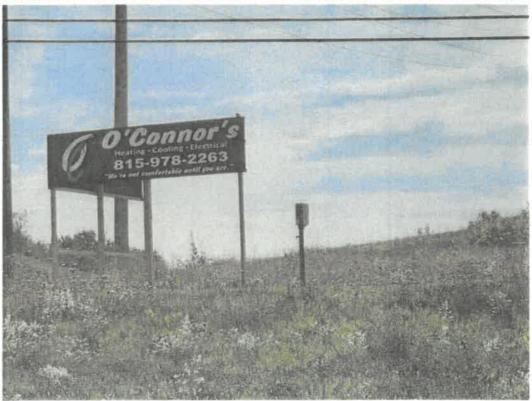
- 3. The property owner or business owner shall be prohibited from adding additional signage to the structure identified in Exhibit 1, dated October 4, 2023. Each sign shall not exceed 4' x 16' or 64 square feet for the total square footage. The special use is only for O'Connor's Heating Cooling and Electrical.
- 4. If the property owner or business owner is required to remove signage due to utility repairs, the signs may be reestablished at the size approved with this special use permit.
- 5. When the applicant establishes a business at this location, the temporary signage shall be removed and the owner/applicant shall meet the city's guidelines for business signage.

ATTACHMENTS:	See attachments	
ZONING BOARD RECOMMENDATIONS:	APPROVAL / DENIAL / TABLED	Vote:
CONDITIONS:	AS PRESENTED / AMENDED / N/A	
AUDIENCE COMMENTS:		



5463 Harlem Road, October 4, 2023 – 2 Signs,





#### Recommended Findings of Fact of City Staff based on the information provided by the applicant

**Findings as Required by Loves Park Ordinance** - Each enumerated finding must be met before a petition for a for a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

## 5463 Harlem Road (08-33-126-013)

Z	BA
1 _	The establishment, maintenance, or operation of the special use will not be detrimental to or endager the
	public health, safety, morals, comfort or general welfare.
	Reason:
<sup>2</sup> –	The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.
	Reason:
<sup>3</sup> –	The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.
	Reason:
4 _	Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided.

	Reason:				
5	Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.				
	Reason:				
6	The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.				
The Zon	ndings are based on staff interpretation of the required findings necessary for approval of a Special Use Permit. ing Board of Appeals must indicate whether or not all the findings have been considered to substantiate the of a special use.				
These fir agenda i	ndings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals tem:  5463 Harlem Road (08-33-126-013)  SUP Offsite signage				
<b>Chairma</b> Benjamii	an n Danielson				
Signatur	e Date				



### **ZONING BOARD OF APPEALS**

# **Community Development Department**

LOVES PAR	Date: October 19, 2023			
SUBJECT:	A Variance from a maximum allowable 1,500 square feet for accessory space to a requestion 4,000 square feet for an accessory structure in the R1 (Single Family Residential) Zonion District.			
LOCATION:	6351 Harlem Road (08-34-127-004, 08-34-127-005, 0834-127-014 & 08-34-127-015)			
ZONING DISTRICT:	North Loves Park - State Park South R1 (Single Family Residential) East R1 (Single Family Residential) West R1 (Single Family Residential)			
PROPERTY INFORMATION:				
R1 Requirements	Maximum allowable square footage for accessory space is 1,500 square feet.			
Provided:	The applicant is requesting a 4,000 square foot accessory structure above and beyond is permitted in R1	d what		
Findings: 1	Strict interpretation of the regulation would not result in practical difficulty to the proowner. The home presently has accessory space totaling 1,036 square feet. The adja property where the applicant intends to build the 4,000 square foot accessory structuhave a 26' x 25' (650 square feet) foot accessory structure. The combined square foot roughly 1,686 square feet.	icent ure does		
2	The property owner does have conditions applicable to the property that do not appl other properties in the area. The applicant does have almost 8 acres of residential prwith the total combined lots. The zoning code is not reflective of residential properties this size, but reflective of standard parcels much smaller than this.	operty		
3	Strict or literal interpretation would not deprive the applicant of privileges enjoyed by property owners in the area. The applicant is requesting a larger accessory space to property can be used for its Intende purpose. The applicant could increase the residential footprint to allow for such accespace, but livable space like this can be excessive and unnecessary.	provide d		
4	Granting the variance for the improvements does not constitute special privilege. Each applicant has the legal right to make such a request. The applicant will soon own part that will be roughly 8 acres. As mentioned earlier, the City's zoning code doesn't adea address properties this size. Standard lot sizes range anywhere from a less than a 1/4 an acre up to 3/4 of an acre, and not upwards of 8 acres for residential purposes.	cels quately		
5	The granting of the variation will not have an impact to the public health, safety, or w to other properties in the vicinity. The nature of the request is accessory space. Acce			

	space does not generally impact the public or adversely impact the safety and welfare of residential districts.		
RECOMMENDATION:	Approval A Variance from a maximum allowable 1,500 square feet for accessory space to a requested 4,000 square feet for an accessory structure in the R1 (Single Family Residential) Zoning District.		
ATTACHMENTS:	See attachments		
ZONING BOARD RECOMMENDATIONS:	APPROVAL / DENIAL / TABLED Vote:		
CONDITIONS:	AS PRESENTED / AMENDED / N/A		
AUDIENCE COMMENTS:			



ADDRESS:

6351 HARLEM ROAD (08-34-127-004, 08-34-127-005,

08-34-127-014 & 08-34-127-016)

ZONING DISTRICT:

**R1 (SINGLE FAMILY RESIDENTIAL)** 

APPLICANT:

**EDWARD NICKELS** 

**5793 TANEY PLACE** 

**MERRILLVILLE, INDIANA 46410** 

PROPERTY OWNER:

ARNOLD AND KATHLEEN ROSEN

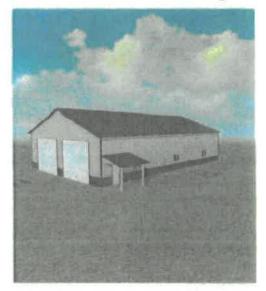
6351 HARLEM ROAD

**LOVES PARK, ILLINOIS 61111** 

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"秦红"。

# **I** FBi Buildings



# **Building Specs**

Width: 48'
Length: 80'
Height: 16'
Roof Type: Gabled
Roof Pitch: 4.5":12"
Post Footing: Perma-Column

#### **Colors**

Roof Color: Forest Green
Wall Color: Surrey Belge
Trim Color: Forest Green
Walk Doors: Light Stone
Large Doors: Regal White
Track: Forest Green
Wainscot Color: Forest Green
Interior Panels: Regal White

#### Wainscot:

Front: Yes Right: Yes Back: Yes Left: Yes Wainscot Height: 3'

#### Interior

Perimeter Walls: Wood Ceiling: None

## Walls

F Wall: Enclosed B Wall: Enclosed L Wall: Enclosed R Wall: Enclosed

# **Roof Options**

F Gable Extension: 1' B Gable Extension: 1' L Eave Extension: 1 R Eave Extension: 1

#### Lean-tos

# **Porches**

R Porch Width: 10, Height: 10', Porch Depth: 8', Porch Overhang: 1',

# Windows & Doors

Slider Window Qty: 6 Overhead Ribbed Door Qty: 2

#### Item Sizes:

Walk Door Solid: w36' x h76'
Overhead Ribbed Door: w16' x h14'
Slider Window: w4' x h3'
Overhead Ribbed Door: w16' x h14'

FBiBuildings.com

(800) 552-2981

#### Recommended Findings of Fact of City Staff based on the information provided by the applicant

**Findings as Required by Loves Park Ordinance -** Each enumerated finding must be considered before a petition for a variation may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

#### 6351 Harlem Road

_ <u>ZBA</u>	Strict or literal interpretation and enforcement of the specified regulation would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of this chapter.
	Reason:
2	There are exceptional or extraordinary circumstances or conditions applicable to the property involved or to the intended use of the property that do not apply generally to other properties classified in the same zoning district.
	Reason:
3	Strict or literal interpretation and enforcement of the specified regulation would deprive the applicant of privileges enjoyed by the owners of other properties classified in the same zoning district.
	Reason:
4	The granting of the variation will not constitute a grant of special privilege inconsistent with the limitations on the other properties classified in the same zoning district.
	Reason:
5	The granting of the variation will not be detrimental to the public health, safety, welfare or material injurious to properties or improvements in the vicinity.

	Reason:
6	The concurring vote of four members of the board shall be necessary to recommend the authorization of any variance in this chapter.
	ngs are based on staff interpretation of the required findings necessary for approval of a variation. The rd of Appeals must indicate whether or not all the findings have been considered to substantiate the a variation.
These findi	ngs have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of Appeals  1. 6351 Harlem Road  Variance 1500 to 4000 sf accessory structue
Chairman Ben Daniels	son
Signature	Date



#### **ZONING BOARD OF APPEALS**

# **Community Development Department**

Date:	October 19, 2023

SUBJECT:

A Special Use Permit to allow mini-warehouse storage with no outside storage in the CR (Commercial Retail) Zoning District.

LOCATION: 6005 Shale Drive (08-33-251-002)

ZONING DISTRICT: North
South CG (Commercial General)

East R3 (Multi-family Residential) and CR (Commercial Retail)

West R1 (Single Family Residential)

INFORMATION:

**PROPERTY** 

Provided:

Building setbacks

Requirement for CR: Front yard building setbacks

Front yard building setback:

60 feet

Side yard building setback: Rear yard building setback: 5 feet 20 feet

60 feet

Front yard building setback: Side yard building setback:

25 feet and 28 feet

Rear yard building setback:

40 feet

**Dumpster enclosure:** 

Required: Enclosures for commercial properties shall be poured concrete or masonry and adequately

shield containers within the enclosure. Material within the enclosures shall not extend above the height of the enclosure, be secured by a solid gate, and not extend to a height of six feet.

The use of chain link fences and slats shall be prohibited in all districts.

Provided: The site plan does not show that an enclosure will be provided.

**Fence** 

Required: A fence shall not exceed 6 feet. No barbed wire or razor wire shall be permitted. The use of

slats shall not be permitted.

Provided: The site plan shows that a security fence will be provided, but not completely surround

the property. Supplemental information indicates that a fence will be black aluminum with

arrowhead finials.

Signage

Required: All freestanding signs shall not project higher than eight feet above grade level, or above the

adjacent roadway as measured from the top of the curb nearest the freestanding sign location. A freestanding sign or base shall be enclosed, and pole supports shall not be visible. The material for the sign base shall include a base constructed of brick, stone, or masonry materials, and be matched in type and color to these materials used on the buildings on the

premises if such materials are present. Freestanding signs shall include some combination of live planted shrubs and flowers. The landscaped area shall be mounded or elevated, and be protected from automobile traffic by curbing or some other effective barrier to the passage of automobiles. The base for the landscaped area shall be masonry materials and/or be matched in type and color to the materials used on the buildings.

Provided:

The site plan shows the location of a sign, but none of the supporting documents provide information about the sign such at setback, landscaping, height, or materials.

# Landscaping Required:

Landscaping shall mean some combination of planted trees, shrubs, vines, ground cover, flowers or lawns. The landscaped strip shall be mounded a minimum of one foot above the height of the adjacent parking spaces but not exceeding a three to one slope and shall be protected from automobile traffic by curbing or some other effective barrier to the passage of automobiles. In addition, the combination or design may include rock ground cover not to exceed 20 percent of the total for any landscaped area, and such structured features as fountains, pools, art work, screens, walls, fences, or benches, but such objects alone shall not meet the requirements of this section. It is desirable and acceptable to include such nonliving structural features, but such objects shall always be used in combination with living plant material. The planting strip shall be a minimum of eight feet in depth and span the width of the frontage, excepting areas required as ingress/egress.

# Landscaping Provided:

The project will provide the area for landscaping, as outlined in the supporting materials.

The landscape plan doe not indicate that a berm designated for the landscape will be provided.

#### **Constructions materials:**

Required:

The applicant is required to meet the materials standards in place for construction in the CR (Commercial Retailing) Zoning District. The materials list is attached. See elevations.

Provided:

The elevations provided show that affinity stone was used for a frontage that was visible from a highway in another municipality. Staff reached out to the applicant to get further information on whether that was the intent at this location, but has not heard back.

#### **Findings:**

1

The establishment of the special use will not be detrimental or endanger the comforts of the public health. While is not a permitted use inherently, the use is relatively low impact to the area as uses go.

2 The dimitoth

The special use will not be injurious to the area or property, and will not adversely impact or diminish property values within the area. The use will establish necessary offsite storage to the residents to the west in the trailer park, as well as, residents in the immediate vicinity. The use shall not be negatively impactful or promote overcrowding as long as outside storage is not approved with the special use.

3

The establishment of the special use will not impede normal orderly development or improvements for the surrounding properties. The area is zoned for commercial purposes, however, the use provides a much needed service for nearby residents who are extremely limited on space.

Adequate utilities, access, and drainage will be provided and reviewed during the plan review process for this development.

5 Adequate measures have been taken by the applicant to record proper access for ingress/

egress easements and utilities. There should not be any congestion to this property as the use is not a highly utilized use like other uses already permitted in the zoning district such as bar or restaurant. The use is a destination point. It is not a use that would promote regular or frequent visits to the site.

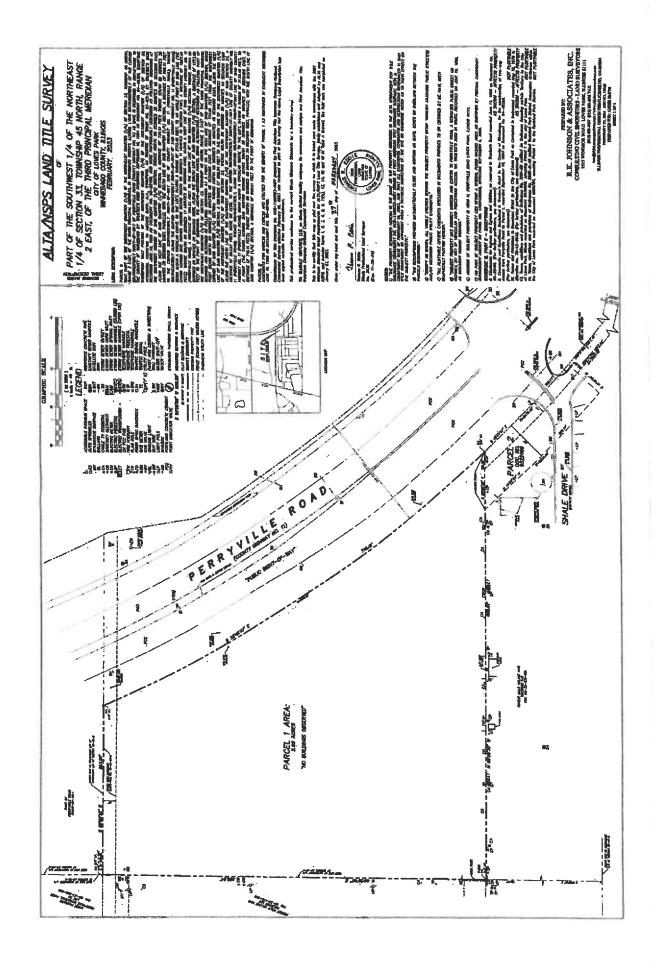
#### **RECOMMENDATION:**

Approval - A Special Use Permit to allow mini-warehouse storage units with no outside storage in the CR (Commercial Retail) Zoning District.

#### Conditions:

- 1. The Special Use Permit expires with the change in property ownership, or change in business ownership.
- 2. The mini-warehouse structures may be permitted to be built with metal siding and roofing for interior facing facades only. The metal siding and roofing shall be constructed using warm earth tones. All sides of structures facing Perryville Road shall be completely covered with masonry (warm earth tone infinity stone panels). This plan shall be acceptable given the types of materials used for constructing these types of structures is generally corrugated aluminum panels.
- The monument sign on the site plan shall meet the City's requirements for monument signs
  in Section 102-284. No signage shall be placed on a Perryville facing structure, except for
  the Kiosk building and the monument sign.
- 4. The owner shall be required to install a poured concrete dumpster enclosure. The placement shall be coordinated with Staff.
- If the applicant or property owner installs a fence around the property it shall mirror the back aluminum fence being installed shown in the supporting documentation. No barrier screening shall be permitted on any fence or gate.
- 6. The Special Use Permit shall be renewed 1 year from the date of approval.
- 7. The property owner or business owner shall provide irrigation for landscaping beds and areas around the property. The applicant or property owner shall be required to install a mounded continuous 8 foot deep landscape buffer across the entire Perryville frontage. The applicant shall provide 6 additional trees within the landscape buffer on Perryville Road. The 6 additional trees some variety of pine that was grow to a height of 15 feet or taller at maturity. The landscape plan shall be approved by Staff.
- 8. The business owner or land owner shall be responsible for the maintenance, repair, and replacement of all landscaping and materials. Landscaping, in or out of landscape beds, shall be maintained in a healthy growing condition free from disease, refuse, debris, and weeds at all times.
- 9. The business owner or property owner shall not be allowed any outside storage.

ATTACHMENTS: ZONING BOARD RECOMMENDATIONS:	See attachments  APPROVAL / DENIAL / TABLED	Vote:
CONDITIONS: AUDIENCE COMMENTS:	AS PRESENTED / AMENDED / N/A	
Addition dominates.		



Storage of America is requesting a variance of this requirement for the following reasons.

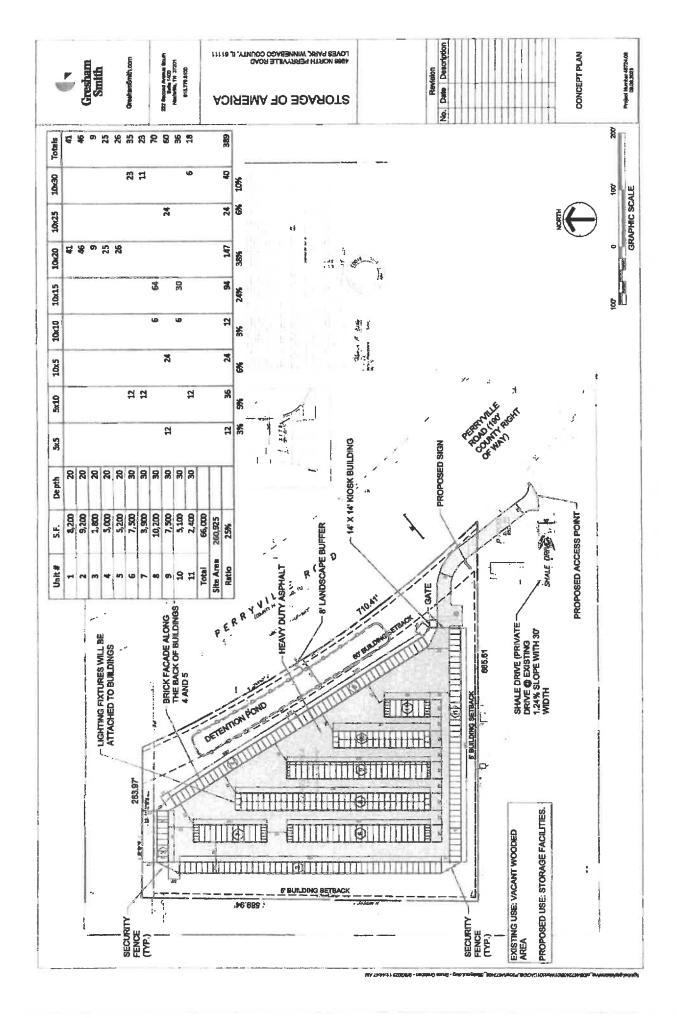
- 1) There are no current buildings in the area with similar exterior building finishes in the immediate area of our proposed development. There is a mobile home park, Forest Hills Village that neighbors our west property line, there is a low vegetated area to the north, and an existing storage facility Loves Park Storage on the other side of Forest Hills Village both which do not have the same building treatments we are being asked to provide on our buildings, both interior to the development and exterior.
- 2) The storage building industry does not make building exteriors in this manner which would require special order buildings, increasing the cost of the materials needed for the project by as much as 150%.
- 3) Labor to erect such buildings would be increased by as much as 100% over conventional storage building construction.
- 4) The additional construction cost would price our project out of the price ranges of any storage facility within 50 miles or more of the Rockford Illinois area market, burdening our use to such a degree that most people would not be able to afford storage.
- 5) We would not be able to compete with our competition on price. Our price points would be twice as much as the area competition.

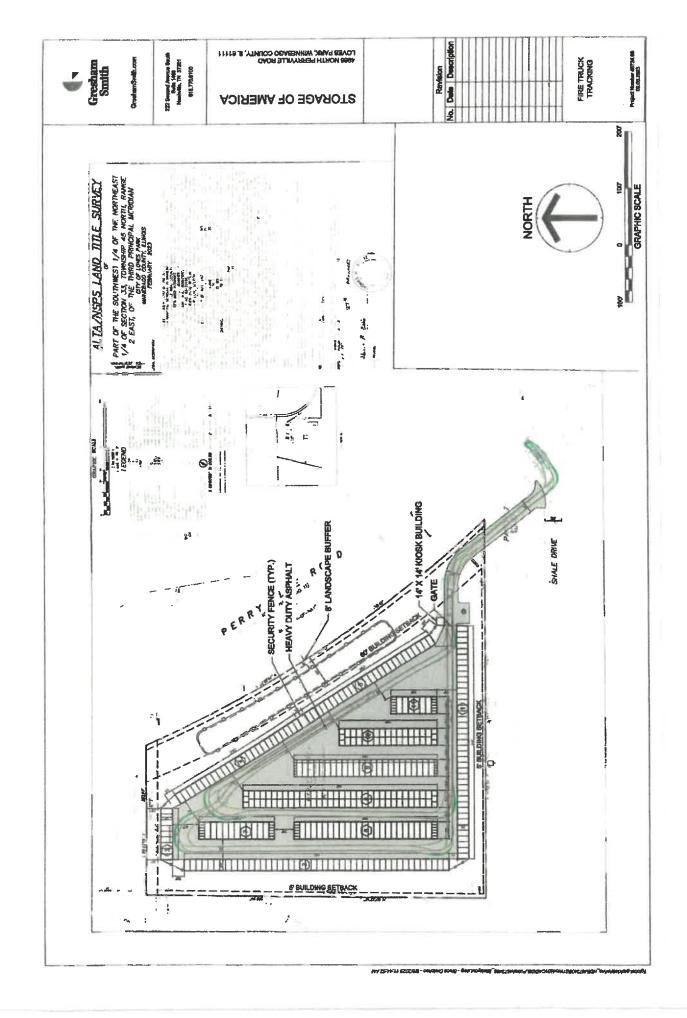


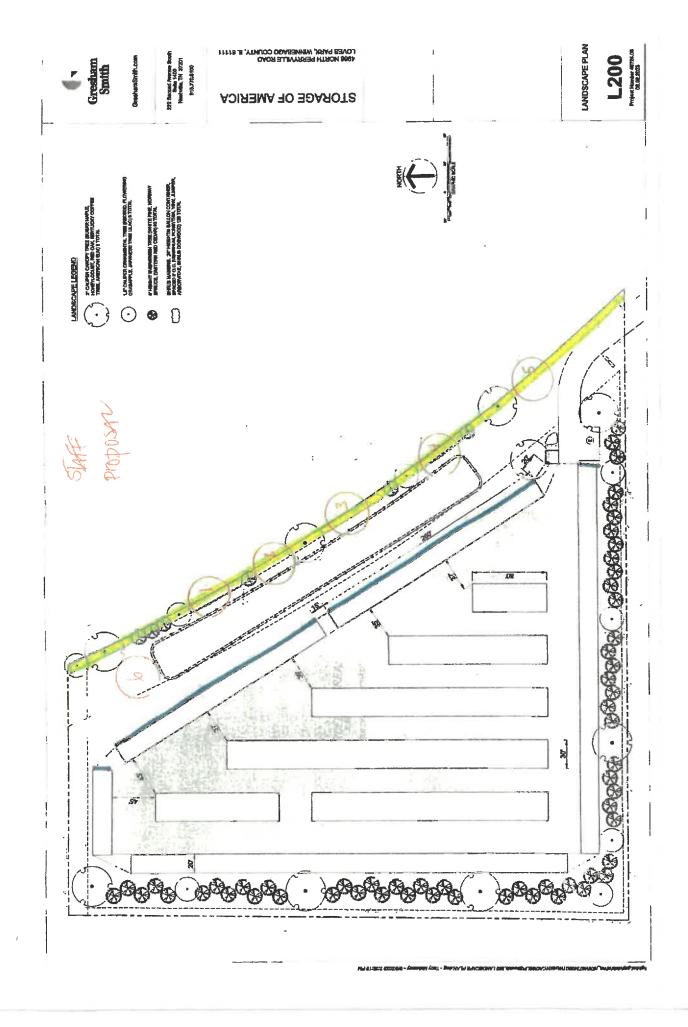


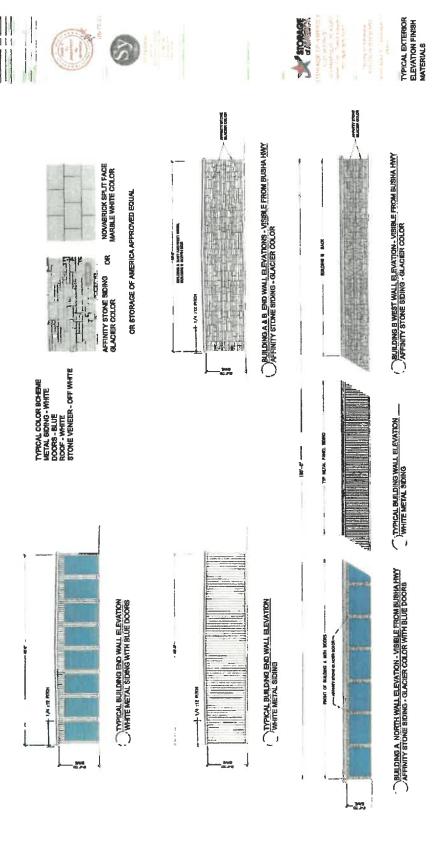
STORAGE OF AMERICA
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PERSPECTIVE

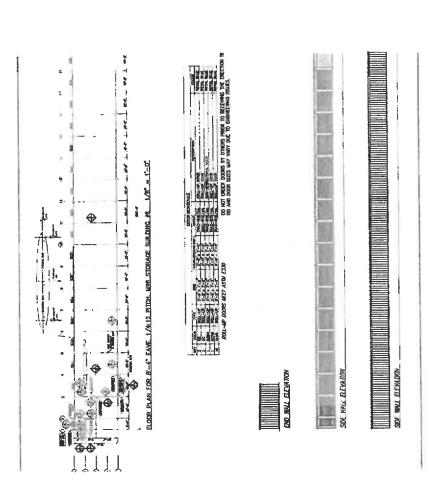


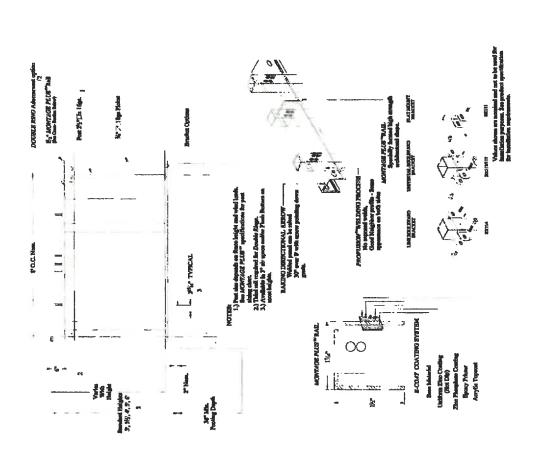






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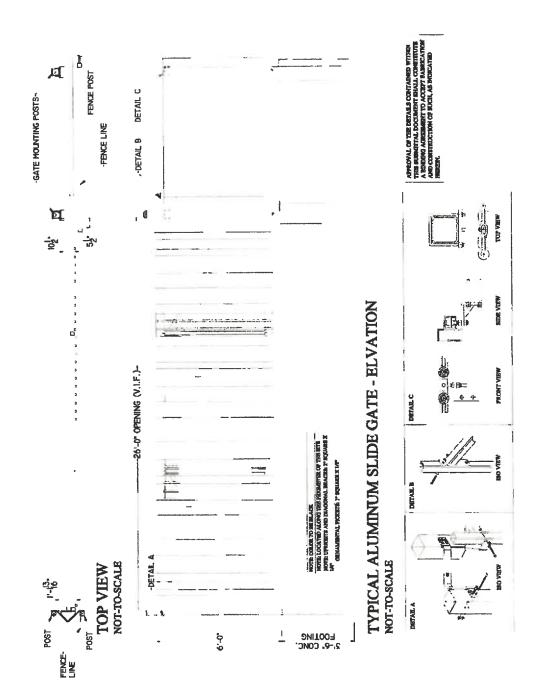
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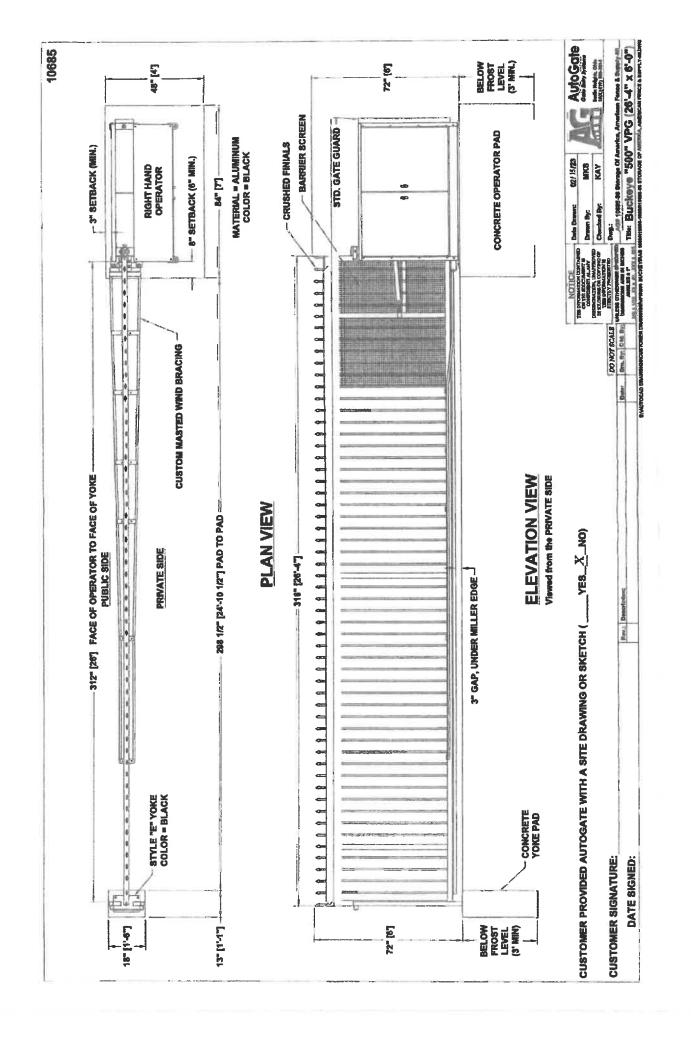
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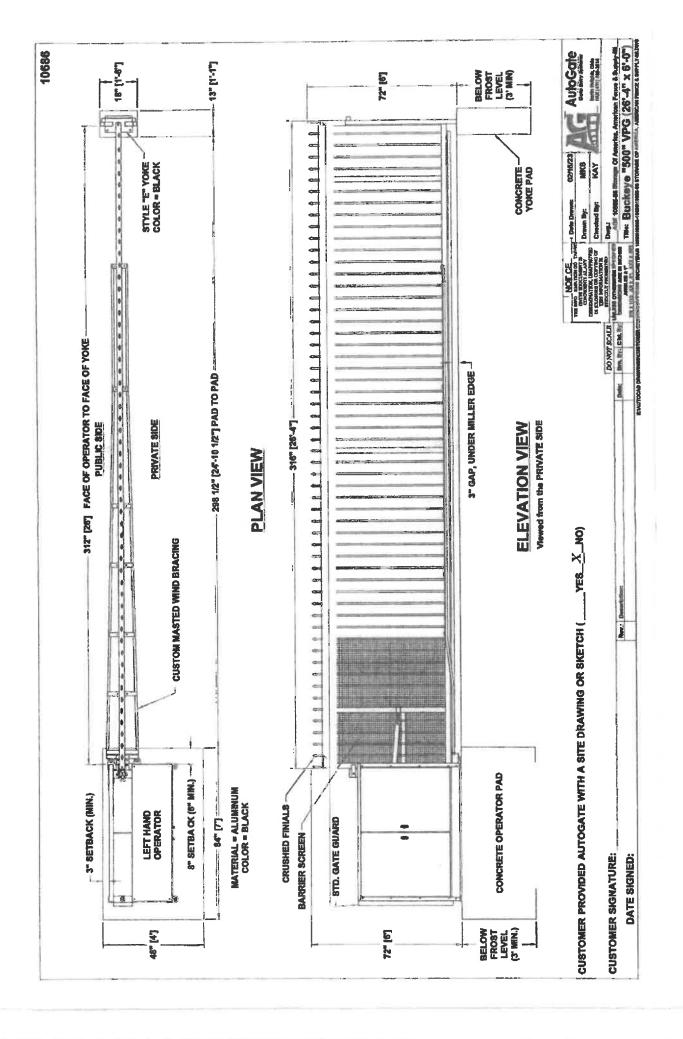


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## Recommended Findings of Fact of City Staff based on the information provided by the applicant

**Findings as Required by Loves Park Ordinance** - Each enumerated finding must be met before a petition for a for a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

## 6005 Shale Drive

The establishment, maintenance, or operation of the special use will not be detrimental to or endager the
public health, safety, morals, comfort or general welfare.
Reason:
Reason.
The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values
within the neighborhood.
Reason:
reason.
The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.
improvement of the surrounding property for uses permitted in the district.
Reason:
Reason:
Reason:
Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will
Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will

Reason:	
5 Adequate measures have been or will be taken to provide ingress or egress so designed as to	
minimize traffic congestion in the public streets.	
Reason:	
Neason.	
The special use shall, in all other respects, conform to the applicable regulations of the district in	
which it is located. The zoning officer shall forward the board of appeal's decision and records to	the
city council within ten days after action or within 45 days from the date of the public hearing if no	
action has been taken by the board of appeals.	
These findings are based on staff interpretation of the required findings necessary for approval of a Special U	
The Zoning Board of Appeals must indicate whether or not all the findings have been considered to substantial approval of a special use.	ate the
There findings have been adented as the official Findings of Fact for the City of Laure Dark. Zaning David of	
These findings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of agenda item: 6005 Shale Drive	appeais
SUP - mini-warehouse storage	
Chairman	
Benjamin Danielson	
Signature Date	
Orginature Date	



Trash Enclosure:

# **ZONING BOARD OF APPEALS**

# **Community Development Department**

LOVES PAR	Date: October 19, 2023
SUBJECT:	A Special Use Permit to allow a car wash establishment in the CR (Commercial Retail) Zoning District.
LOCATION:	6245 N. Second Street and 519 Theodore Street
COMPREHENSIVE PLAN:	The City of Loves Park Comprehensive Plan identifies the area for the use of commercial retail.
ZONING DISTRICT:	North CR (Commercial Retail) South CR (Commercial Retail) East R1 (Single Family Residential) West CR (Commercial Retail)
PROPERTY INFORMATION AND RELEVANT FACTS:	
Bullding Setback: Required:	Front yard: 60 feet, 30 feet Side yard: 5 feet Rear yard: 20 feet
Provided:	Front yard: 60 feet Side yard: 5 feet Rear yard: 20 feet
Landscaping: Required:	The applicant is required to provide a mounded landscape buffer across all frontages. The buffer is required to be 8 feet in depth, observing ingress/egress. The landscaping is required to be composed of a combination of trees (including evergreens), shrubs, ground cover, and some combination of live plants that should be salt tolerant.
Provided:	The landscape plan provided shows that a broken landscape area will be provided.  The plan outlines areas on the property where plants will be provided.
Parking: Required:	There will be two to four employees during regular business operations. Four stalls are required, with one accessible stall.
Provided:	The development will provide 23 stalls for all uses. No further parking is required.

Required:

Enclosures for commercial and industrial properties and businesses shall be poured concrete or masonry to adequately shield containers within the enclosure. Material within the enclosure shall not extend above the height of the enclosure, be secured by a solid gate, and not exceed a height of six feet. The use of chain link fences and slats shall be prohibited in all districts.

Provided:

The trash enclosure is identified on the side plan and will be provided. No indication of the materials is provided.

**Fence Height:** 

The special use that was granted to the prior applicant was granted with permission to install an 8 ft masonry wall to help mitigate noise and light pollution that would be generated as a result of the establishment of the use.

Required:

Maximum height for a fence is 6 feet.

Provided:

The site plan does not clearly identify a fence on the property.

**Findings** 

1, 2

The establishment of the special use should not be a detriment to area or negatively impact the adjacent property values for businesses or residential land owners. If the business owner is required to install the landscaping approved for the previous owner, and provide the 8 foot wall, this will be the necessary precautions to control any noise and artificial light generated by the establishment of the use. Both properties are commercial retail. Both properties could be developed for uses that are much more intense to the area such as bars or restaurants. Generally, when performance safeguards are put in place for newly established uses, the impact to the area is minimized. It is unlikely that the establishment of the use will adversely impact land values. The properties had fallen into disrepair over the years. The development of the site will improve the conditions of the property.

3

The development for this property should not impede or impact development for surrounding permitted uses in the district. The development of these properties will generate some increased traffic to the area, which is normal for new businesses. The area has little to no land available for new development. Commercial development for this area has stalled, however, new uses have been established, utilizing existing structures. It's likely how this area will see improvements.

4, 5

The establishment will provide adequate access and utilities as part of redeveloping the site. Measures will be taken to provide sufficient ingress/egress to help mitigate any issues related to traffic congestion.

### RECOMMENDATION:

Approval - A Special Use Permit to allow a car wash establishment in the CR (Commercial Retail) Zoning District.

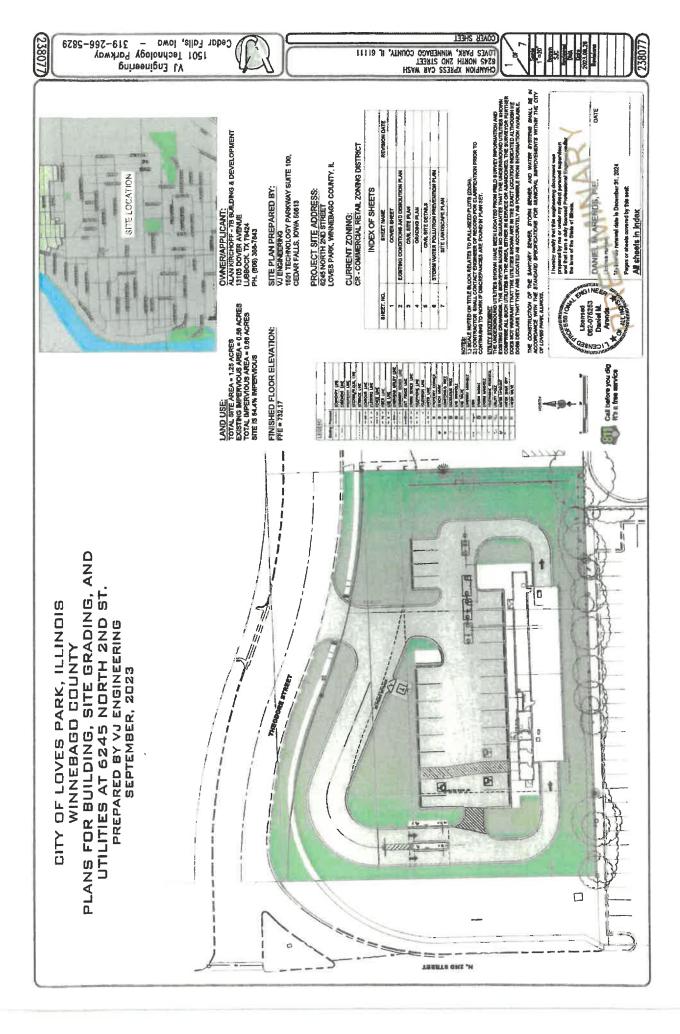
#### Conditions:

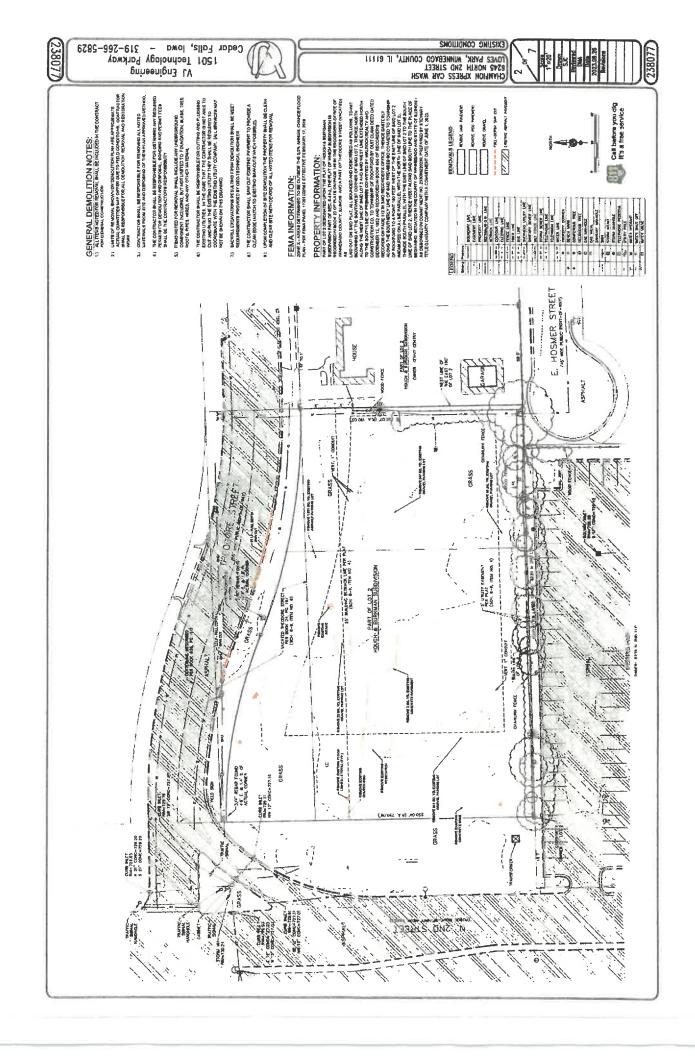
- 1. The Special Use Permit expires with the change of in property ownership, change in business ownership, or the discontinuance of the car wash establishment.
- 2. A mixed masonry wall, up to a height of 8 feet, along the eastern property line shall be allowed for 519 Theodore Street, and mirror the wall established at the Elgin, Illinois Rainstorm car wash location. The 8 foot wall shall extend to the recorded 25 foot building setback line on Theodore, and drop down to 4 feet, to the property line. The mixed masonry wall shall be warm earth tone stone, and

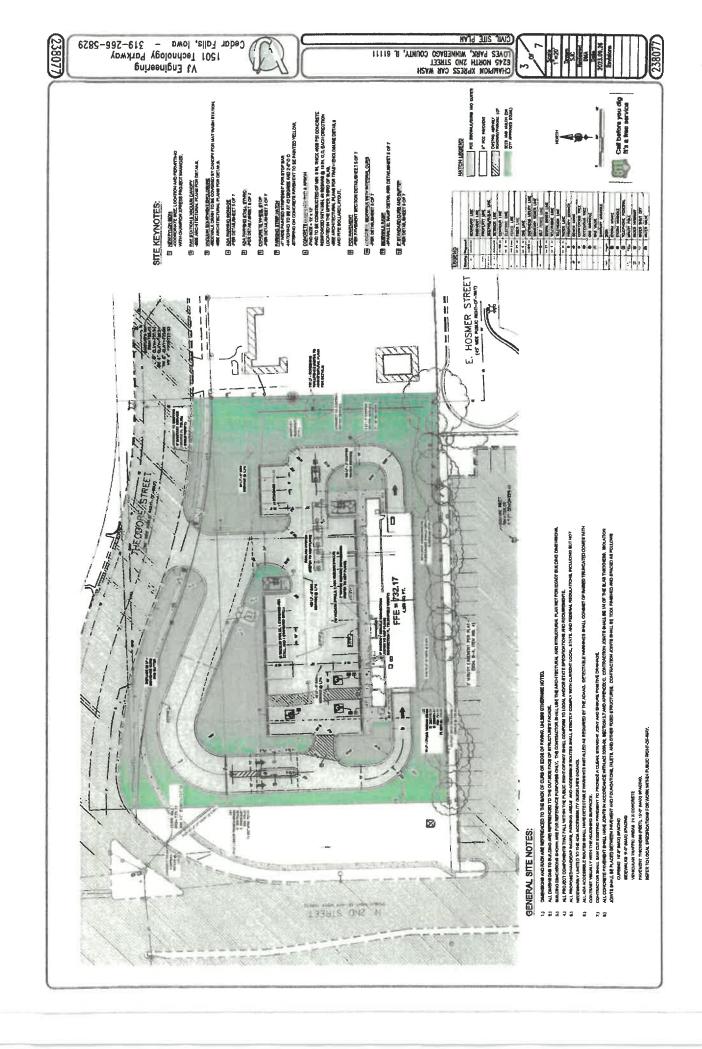
shall extend south on the easterly property line of 519 Theodore Street. The increased height of the wall shall aide in the reduction of noise and artificial light generated by the establishment of the use.

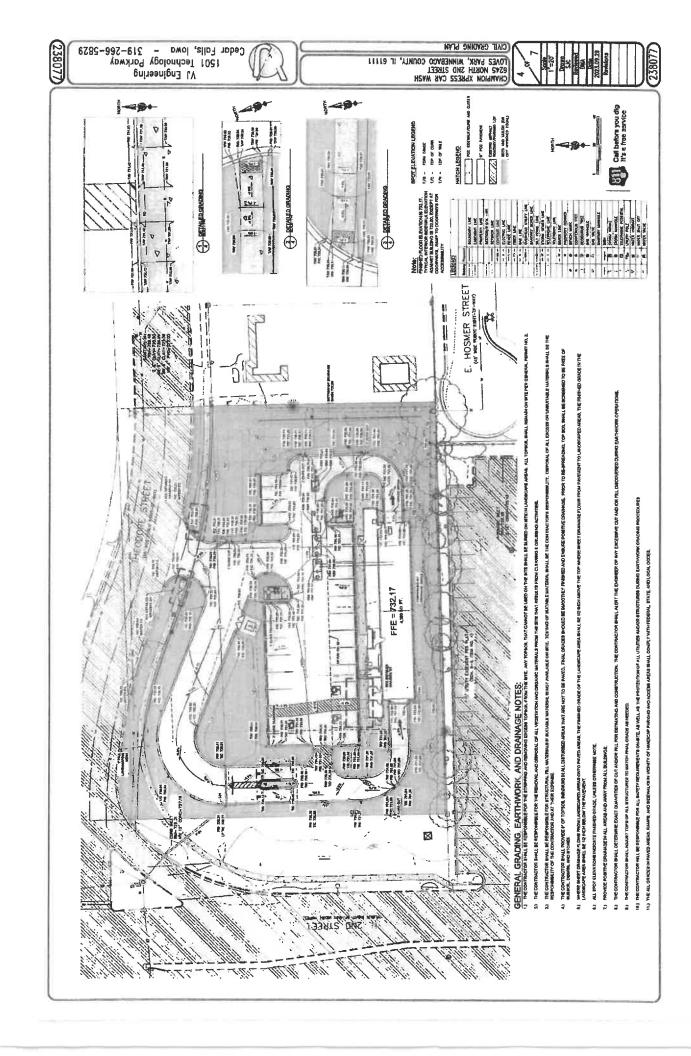
- 3. The Special Use Permit shall be renewed 1 year from the date of approval.
- 4. The applicant shall provide staff with an updated landscape plan within 30 days of the approval of the special use. The plan shall mirror the landscaping plan provided with the prior Extreme Clean approval in 2022. The business or land owner shall be responsible for the maintenance, repair, and replacement of all landscape plants and materials. The plants, materials, and landscape beds shall be tended to and maintained in a healthy growing condition, and free from refuse, debris, and weeds at all times. Irrigation for all landscape areas shall be provided.
- 5. The accessory structure in the required building setback, on the N. Second Street frontage, will be allowed due to the limitations in configuration for this development.
- 6. The trash enclosure shall be masonry and match in materials as the 8 foot wall on the eastern property line. The use of chain link shall not be allowed.
- 7. The colors used for the building shall be warm earth tone colors, and match or compliment the materials used for the dumpster enclosure and 8 foot fence.
- 8. The hours of operations shall be limited due to the vacuums and the location of the the blowers. The business shall only be permitted to operate from 8am to 7pm.

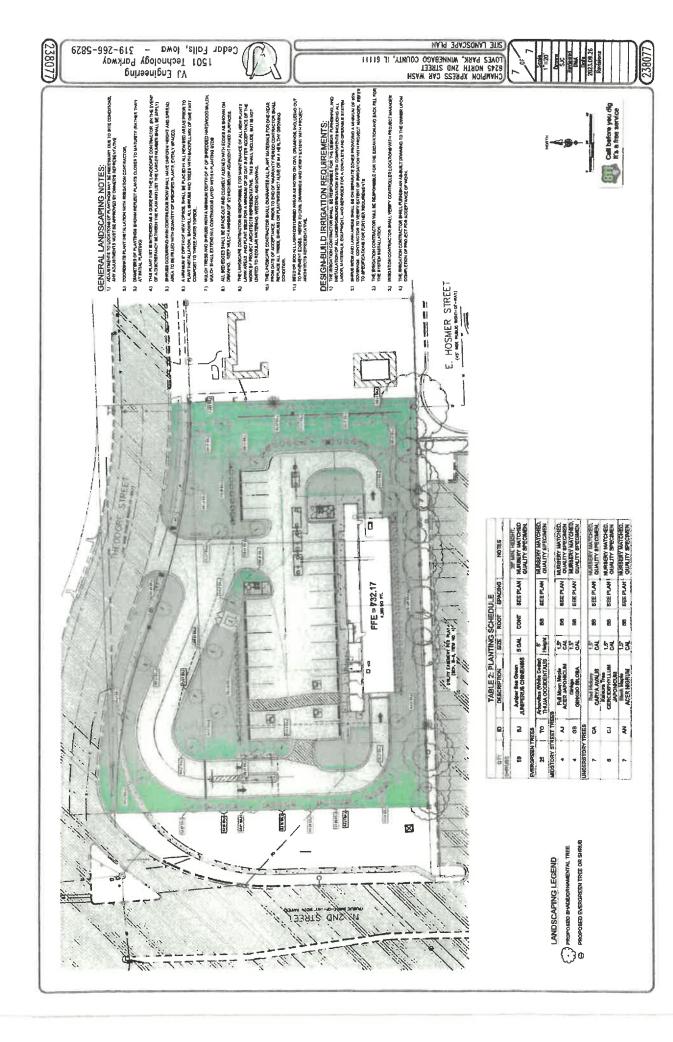
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ATTACHMENTS:	See attachments
VOTE:	Approve / Deny / Lay Over
AUDIENCE COMMENTS:	



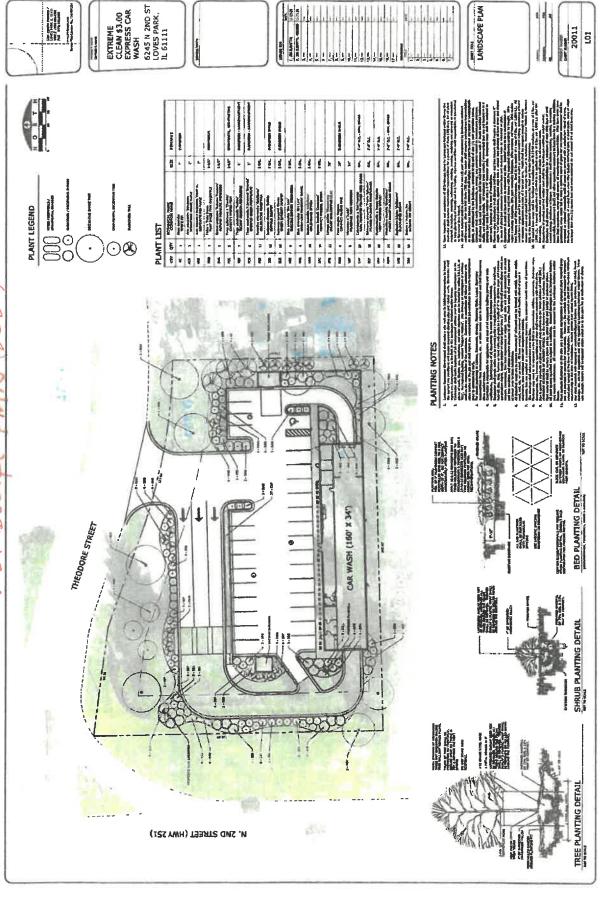




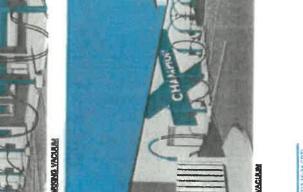




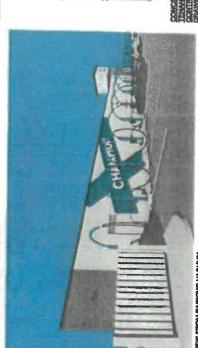
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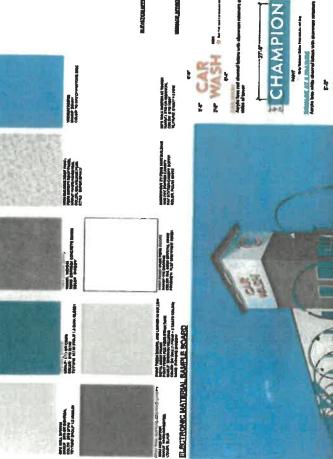












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PERSPECTIVE STREET VIEW FROM THEODORE ST. AND N. 2ND ST. INTERSECTION

















PERSPECTIVE STREET VIEW FROM THEODORE ST.

## Recommended Findings of Fact of City Staff based on the information provided by the applicant

**Findings as Required by Loves Park Ordinance** - Each enumerated finding must be met before a petition for a for a special use may be approved.

Mark "Yes," if the findings have been considered and found to be relevant and true. Mark "No," if the findings have been considered and found to be not true. If you mark "No," please explain why in the space provided below each finding. Mark "N/A," if the findings are not applicable to the situation.

### 6245 N. Second Street

ZBA	_
1	_ The establishment, maintenance, or operation of the special use will not be detrimental to or endager the public health, safety, morals, comfort or general welfare.
	Reason:
2	The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood.
	Reason:
3	The establishment of the special use will not impede the normal orderly development and improvement of the surrounding property for uses permitted in the district.
	Reason:
4	_Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided.

	Reason:
5	Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.
	Reason:
6	The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located. The zoning officer shall forward the board of appeal's decision and records to the city council within ten days after action or within 45 days from the date of the public hearing if no action has been taken by the board of appeals.
The Zoning	ings are based on staff interpretation of the required findings necessary for approval of a Special Use Permit.  g Board of Appeals must indicate whether or not all the findings have been considered to substantiate the f
These find agenda ite	ings have been adopted as the official Findings of Fact for the City of Loves Park, Zoning Board of appeals m: 6245 N. Second Street (12-06-104-001 & 12-06-104-002) SUP - car wash
Chairman Benjamin I	
Signature	Date